



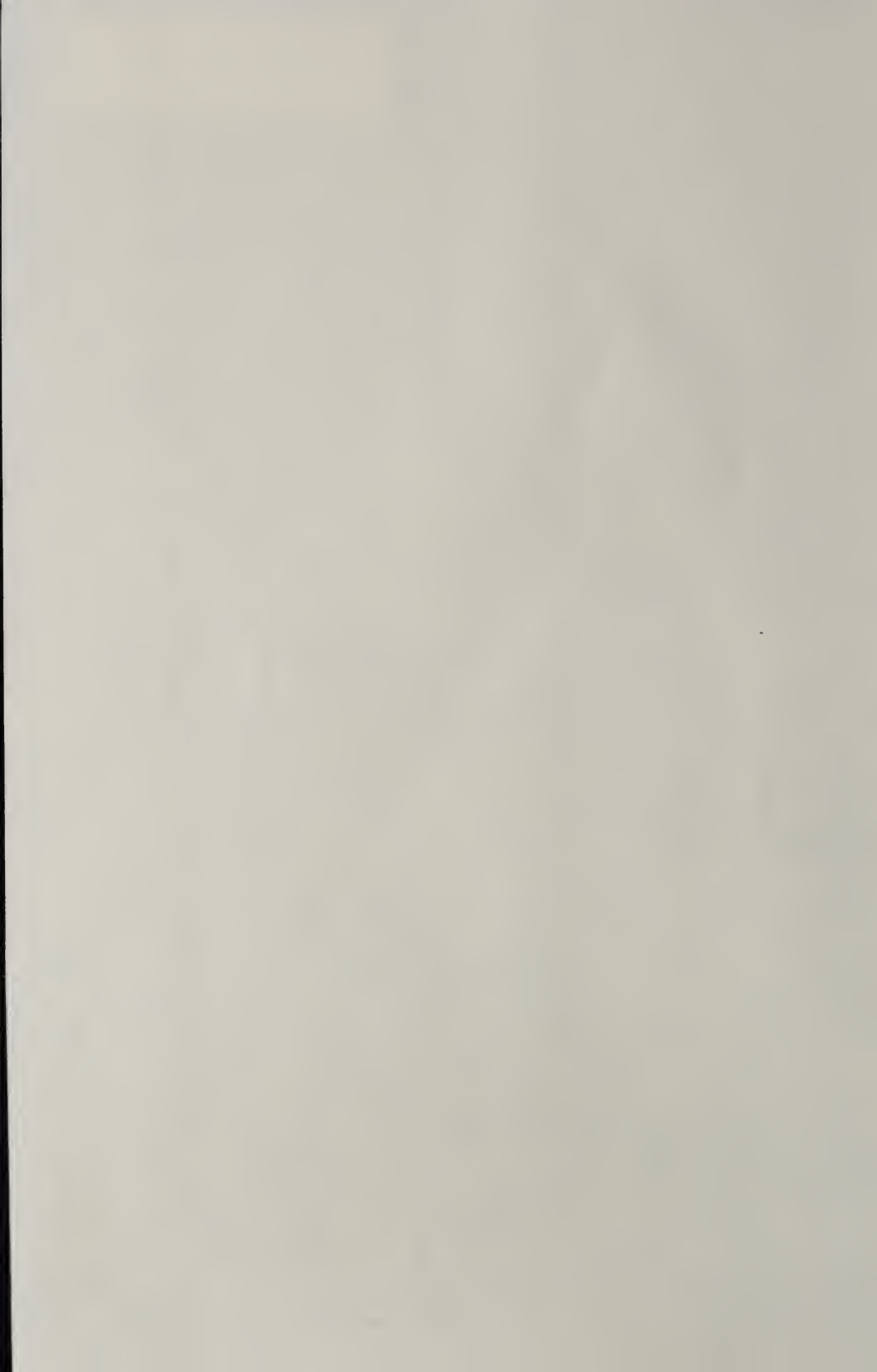
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LINCOLN 1994

COVER: Shy kid, chicken farmer, gardener, family man, lay preacher, leading lawyer, mentor, and Town Moderator, David Donaldson reminded us by example that Lincoln is above all else our hometown, and that as such, we each owe it our best.

(Photo courtesy of the Lincoln Journal)

REPORT
of the
OFFICERS AND COMMITTEES
of the
TOWN OF LINCOLN

FOR THE YEAR 1994



LINCOLN, MASSACHUSETTS



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TOWN CALENDAR

SELECTMEN	Every Monday evening, 7:30 p.m., Town Offices Building, 259-8850
LINCOLN SCHOOL COMMITTEE	Generally held two Mondays per month; call the Superintendent's Office for dates and times, 259-9400
BOARD OF ASSESSORS	For appointments, call Town Offices Building, 259-8850
BOARD OF HEALTH	First Monday evening of each month, 7:30 p.m., Town Offices Building
PLANNING BOARD	Every other Wednesday evening, 8:00 p.m., Town Offices Building
CONSERVATION COMMISSION	First & third Wednesdays of each month, 7:30 p.m., Town Offices Building
HOUSING COMMISSION	Second and fourth Monday evenings of each month, 7:30 p.m., Town Offices Building
OTHER COMMITTEES	See bulletin board, Town Offices Building
POPULATION	5,085 (Town Census)
TOWN AREA	14.56 square miles
1995-96 TAX RATE	Has not been set at this time
ANNUAL TOWN MEETING	March 25, 1995 (Saturday before last Monday in March)
ANNUAL ELECTION OF OFFICERS	March 27, 1995 (Last Monday in March)
QUALIFICATIONS FOR REGISTRATION	Residence in Town of Lincoln
REGISTERED VOTERS	3,243 (As of December 1994)
TOWN OFFICES	Open Monday through Friday, 8:30 a.m. to 4:30 p.m. (Closed Saturdays) Telephone 259-8850 (All departments)

GENERAL GOVERNMENT

BOARD OF SELECTMEN

John S. Kerr, II
Peter C. Sugar
Harriet B. Todd, Chairman

INTRODUCTION

The biggest change in 1994 was not in anything tangible, but in the attitude of Town government. The Report of the Task Force on Town Governance gave insights as to where and how Lincoln's government was perceived to be off course, and made several suggestions on how to create a positive team approach, with boards and staff working together toward solutions appropriate to Lincoln. The Selectmen took a major step in this endeavor in hiring Tim Higgins as our Executive Secretary. Tim seems naturally suited by temperament and training to use his position to provide support to boards and committees and assist them in arriving at informed decisions. He also has the professional knowledge and managerial skills to translate those decisions into a well run government operation.

The Selectmen dealt with several concrete problems as well. Major construction was begun to renovate the elementary school complex, to reconstruct a portion of Lincoln Road, to build a contact chamber off Sandy Pond Road, to widen Library Lane and improve the entrance to the Library, to lay water main pipes on Route 117, and to upgrade the facilities at DeCordova Museum. Though all these projects will ultimately benefit the Town, the process has been very disruptive, and has definitely impacted people's daily lives.

Concerns about traffic through town was also a major issue. Focused by the reconstruction of Lincoln Road, the volume and speed of vehicles driving through Lincoln was brought to the attention of the Selectmen again and again. At year's end the Selectmen, in conjunction with the Planning Board, appointed a Traffic Committee to look at the issue on a townwide basis and make recommendations that could be supported by residents in all areas of town.

GOVERNANCE AND PEOPLE

The Report of the Task Force on Town Governance was accepted by Town Meeting in March. The report calls for open and responsive town government, the encouragement of volunteers, and cooperation between boards and between boards and staff, with each recognizing their roles and responsibilities. The Selectmen enthusiastically embraced the report, and began to implement many of its suggestions from moving Selectmen's Meetings to a larger room to make visitors feel more welcome, to changing the focus of the Selectmen's role--spending more time on setting policy and strategic planning, and being less involved with the details of Town operations. The Selectmen have also begun work on a mission statement for the Board and annual goals and objectives. The latter ideas were the result of a working session

the Selectmen held with the Executive Secretary and a consultant in local government which explored roles and team building. The Board intends to repeat such sessions on a periodic basis.

A prime example of the recommendations of the Governance Task Force in action was the process to hire our new Executive Secretary. David Ramsay left at the end of June after the Selectmen decided not to reappoint him. We thank David for his hard work and devotion to Lincoln, and wish him well in his new career. The Selectmen appointed a search committee to work with a consultant to draft a profile for the position, and to screen candidates down to four finalists. The process was very open, culminating in a day in Lincoln where each finalist met with board members, staff and citizens. The Selectmen were looking for a person who would restore the balance to an executive secretary form of government where the independently elected boards would be empowered to do their jobs, and Town Offices would become more user-friendly and responsive, while at the same time maintaining the quality of services provided by the staff. We think that Tim Higgins, who started work in September, very ably fills the role. His open and friendly manner combined with a quick understanding of Lincoln's ways has won him many supporters among board members and townspeople, in addition to the Selectmen.

1994 saw turnover in other key positions as well. Betty Lang retired as Town Accountant/Finance Director and Jim Arena retired as Fire and Police Chief, each with almost twenty years of service to the Town. To both, the Selectmen offer their thanks and best wishes. Suzanne Marchand joined the staff in November as Betty's replacement. Her expertise in computer technology will be much appreciated as upgrading the town computer system is a high priority for the Selectmen. The search for a new chief was an open process similar to that for the Executive Secretary. The Board reconfirmed that it wanted a single chief for the public safety departments, which include emergency medical services and dispatching as well as fire and police protection. The Selectmen were looking for a strong leader who will be a team and morale builder, as well as someone who will update the departments in training and equipment. The Board decided to promote Allen Bowles from within the existing force. He will take over early in 1995.

This year the Elementary School Committee also hired a new Superintendent and Business Manager, and the Library Trustees hired a new Director. The Selectmen look on this turnover in several key positions as an ideal opportunity to forge new cooperative relationships and consider new directions.

On the Board itself, Robert DeNormandie did not run for reelection due to pressures at work. He was replaced by Peter Sugar who dove right into Selectmen issues after several years on the Finance Committee.

Sadly, 1994 also brought the death of David Donaldson. David was the Town Moderator for 17 years, but more than that, he was one of the guiding spirits of Lincoln, the person many of us turned to for mediation or advice on matters governmental and personal. He was a good friend to the Town and to each of us--we will miss him. The Selectmen appointed Ken Bergen to serve as Moderator through the 1995 Town Meeting. After that, the position is open to anyone who wishes to run.

CONSTRUCTION

There were several construction projects in 1994 which disrupted traffic and impacted neighborhoods, but which in the end will result in necessary improvements in the Town's infrastructure. The largest project is the additions and renovations to the elementary school complex. In a testimony to townwide cooperation, representatives of several boards, town and school staff and school children joined in a groundbreaking ceremony in early June. In August we were notified that we will receive state reimbursement (SFMSB Funds) starting in 1995--a big help in defraying the tax impact of the project. The construction proceeds on schedule, despite the death of a worker, Alan Courage, in a tragic accident on the site.

Work was also begun on the state-mandated contact chamber for the water system after a flurry of last-minute discussions on the possibility of an alternate location for the facility at the Bedford Road reservoir site, but finally reconfirming its original site on conservation land. The project immediately ran into problems, first by encountering more ledge than was expected, requiring extra cost for blasting and backfilling, and more ominously, with the discovery of hazardous waste identified as petroleum products in the pipe trench along Sandy Pond Road. The Selectmen declared a public health emergency since the trench was close to the Flint's Pond water supply. The state Department of Environmental Protection (DEP) was notified, and the contaminated soil was removed and disposed of according to regulations. The project is slightly behind schedule, but the Town does not anticipate any problem with maintaining the waiver from filtration granted by DEP.

Lincoln Road was torn up for the summer and much of the fall in order to improve the drainage and reconstruct the road from the base up. The Selectmen held numerous hearings starting in the fall of 1993 to gather input from the neighborhood and other interested citizens. The primary concerns we heard were slowing down the through traffic and improved safety for pedestrians, especially school children, on the roadside paths. The solution included new and rebuilt stone walls and granite curbs, much to the surprise of many residents (and the dismay of some). The road will receive a final coat of paving in the spring, along with the rebuilding of the island around the water trough at the five corners. The result will be a safer road for drivers and pedestrians alike.

The entrance to the Library was remodelled to provide a space for handicapped parking, together with handicapped access, and to make it more attractive. Library Lane was also widened to provide for safer parking, particularly in the winter.

Lastly, a water main was installed to serve a new development on South Great Road. Current projects also include the renovation of the DeCordova Museum and additions to its school buildings as part of a multimillion dollar upgrade, overhaul and expansion of its facilities. At the same time the Carroll School is in the process of adding accommodations for its high school on its Baker Bridge Road campus. It did seem for a while that the entire town was being torn up, and one could not get from point A to point B without a major detour. However, maintenance of the Town's infrastructure is a never-ending task which the Selectmen will continue to pursue in the future.

TRAFFIC AND REGIONAL PLANNING

The reconstruction of Lincoln Road became the focal point of many townspeople's concerns about traffic--the ever increasing amount, the speed and the effect on the quality of life of residents along main roads. The idea of appointing a Traffic Committee was raised at Town Meeting and at many of the public hearings to discuss Lincoln Road. As a first step the Planning Board held several public hearings on the turning restrictions designed to keep commuters out of Lincoln Center, which were proposed by the former Traffic Committee in the mid eighties. It quickly became apparent that solutions to protect one part of town had adverse impact on other roads, and so were opposed by residents in those neighborhoods. As a result the Selectmen and the Planning Board jointly appointed a committee composed of residents from all areas of town to discuss traffic related issues and recommend traffic management ideas.

The Selectmen, Planning Board and other town boards also worked with Polaroid regarding their proposed office park development on their Winter Street property. Polaroid agreed to undertake a traffic study and to fund several other mitigating measures as part of their proposal. Spurred by the renewed threat of commercial development, the Waltham residents of the area filed a petition with the County Commissioners to discontinue a portion of Old County Road so that it would remain forever closed to through traffic. The Selectmen followed with a letter and petitions signed by Lincoln residents in support of the request. As of year end we have not heard from the Commissioners as to their proposed actions.

Other traffic related measures taken by the Selectmen include signage and barriers to improve the safety of the railroad crossings on Route 117 and Tower Road, rejecting a proposed four-way stop sign at the intersection of Lincoln and Codman Roads, addressing the problem of overflow parking from Walden Pond on Lincoln side streets, reviewing the painting of crosswalks, and following the proposed relocation of Route 126 at Walden Pond. The Selectmen also responded

to requests for better speed limit enforcement by increasing the radar patrols on Lincoln and Bedford Roads.

Since traffic and development issues are often regional problems requiring cooperation among neighboring towns, the Selectmen continue to be represented on several regional groups.

The HATS (Hanscom Area Towns Study) Committee composed of Selectmen representatives of the four towns, Bedford, Concord, Lexington, and Lincoln, focused on two main issues. First, the monitoring of Hanscom Airport, including meeting with Massport officials, to ensure that its operational impact on the surrounding towns is contained, both by working towards restricting any potential expansion and by controlling the noise generated by aircraft traffic. Secondly, concerns about the very real possibility that Hanscom Air Force Base may be closed down as part of the current round of Base Realignment and Closure recommendations. All four towns have written letters to the Secretary of the Air Force and the Massachusetts Congressional delegation vigorously recommending that Hanscom be kept off the list.

On the Route 2 Corridor Advisory Committee representatives of Lincoln, Concord, and Acton work with the Massachusetts Highway Department (MHD) to provide local input on short and long term improvements to Route 2. The interim improvements at Crosby's Corner were completed this year, as were signal upgrades at five intersections in Concord. Final solutions for Crosby's Corner, the Concord Rotary and other areas are several years away.

The Cambridge Watershed Advisory Committee consists of representatives from Cambridge, Waltham, Lexington, Lincoln, and Weston who meet to discuss ways to protect the reservoir and preserve it as a water supply. This year the Committee approved cooperative emergency response procedures in case of a hazardous materials spill, as well as a notification procedure for major developments within the watershed.

The Selectmen agreed to join MAGIC, a subregion of the Metropolitan Area Planning Council. Membership is a way of keeping current with traffic and development issues beyond the immediate HATS area.

TOWN DEPARTMENTS AND SERVICES

For the most part the ongoing operations of the Town are holding on a maintenance course. Staff in all departments continue to do an outstanding job with minimum personnel and limited resources. A prime example of the "Jack of All Trades" spirit is the DPW. The Department not only kept on top of the record snowfall last winter with the help of the Water Department and Conservation personnel, but added hauling trash and recycled materials to their many other duties. The DPW crew also prepared and paved the Codman Road path--the first new addition to the roadside path network in many

years. A Hazardous Waste Collection Day was held in October, the first in four years, a successful collaboration of Town staff and League of Women Voters volunteers. The Water Department won the 1994 DEP Public Water System Medium Community System Award--a tribute to the outstanding work of the Water Board, Town Engineer, and Water employees.

One long-standing legal case was settled when the Town and the Bar Yam family agreed to terms which included the purchase of several items useful in water rescue. Emergency response and training procedures for cold water rescue have already been in place for some time. However, the Selectmen became involved in a new lawsuit involving the Board's decision to dispose of two St. Bernard dogs owned by a Lincoln resident, one of whom had attacked and seriously bitten a woman. At year's end the dogs were under a court restraining order pending a court hearing on the case.

Town Offices took an additional step into the technological age with the acquisition of a fax machine and a new computer in the Assessor's Office. Unfortunately, Assistant Assessor Virginia Noyes, who made great strides in computerizing the assessing function, left at year end. Her work, however, will continue. Staff is currently looking into a new telephone system which will allow for direct dialing and voice mail, and a major upgrade in computer hardware and software. The goal is not only to produce required reports faster and more efficiently by linking all departments, including the Library and School Business Offices, but to be able to produce a variety of management reports which will help boards and staff in their decision making.

The Public Safety Departments also received a technology boost with the implementation of E911. The system displays the addresses of all emergency calls on a computer screen, allowing for fast response even when the caller is unable to give his or her location. Staff at Town Offices and in the Police and Fire Departments are to be commended for their thorough work in making sure the program came on line with complete and accurate data and personnel fully trained in its use. The Selectmen look forward to far greater changes with the hiring of the new Chief and the approval of the proposed renovations and addition to the Public Safety Building. The Board has approved in concept the program and scope of changes proposed by the Public Safety Building Design Committee and look forward to bringing the project to the 1995 Town Meeting.

HOUSING AND LAND USE

Lincoln, the Executive Office of Communities and Development (EOCD) and Lincoln House Associates finally reached agreement on the change in the mix of affordable and market rate units at Battle Road Farm. Construction has begun on Phase III. If the economy and housing market stay strong, this award-winning development should finally be completed. The Town terminated the leases of the two houses on Mill Street as the cost put them beyond the moderate income

range. There was some discussion with the Housing Commission regarding changing the use of the Codman Farmhouse from congregate living, but it was decided to keep the current arrangement for now.

The disposition of a major parcel of land of conservation interest was settled when the Van Leer property on Old Sudbury Road was bought by the Massachusetts Audubon Society and a private landowner. Both intend to keep the land in its current agriculture use. The Selectmen approved conservation restrictions on that property as well as several others in town. Our thanks to generous landowners who voluntarily give up their development rights, and thereby help Lincoln preserve open space at minimum cost to the Town.

FISCAL MATTERS

The FY 95 budget voted at the Annual Town Meeting was arrived at with relative ease. Once again there was no need for an override. It appears that the downsizing of the early nineties is over at least for now. A stabilization fund to help smooth out future tax increases was started. The Selectmen and the Finance Committee have agreed on a policy of managing the tax levy so that there is not a big jump in the tax rate when the principal payments for the major construction projects become due.

Lincoln was notified of the awarding of several state grants in 1994. The biggest is from the School Facilities & Management Services Bureau which will pay 54% of the cost of the school construction. In addition, two grants originally promised years ago for capping the landfill and building a road salt storage shed now seem to have been funded by the state legislature. Although one should never rely on state money until it is actually in the bank, the signs appear to be hopeful that the Town will finally receive its cash. Lastly, Lincoln was awarded about \$425,000 over the next two years from a new state transportation bond for reimbursement for money spent on road repair. All of these grants will help with the maintenance and improvement of the Town's capital assets.

COMMUNITY

One of the perks of being a Selectman is to be able to participate in many townwide celebrations put on throughout the year. The Winter Carnival, Patriot's Day and Memorial Day events, the Fourth of July and the Codman Fair are opportunities for citizens of Lincoln of all ages and backgrounds to come together and celebrate our heritage and our joy in being a community. This year the Friends of the Library and the Lincoln Historical Society collaborated on a fabulous "Pickles to Pastures" tour of the town. It gave newcomers and long time residents alike insights into Lincoln's past, with vignette portraits of past residents and how they fit into the Lincoln of their times.

The student exchange with Matadepera, our sister city in Spain, was revived last summer. Several students from the Brooks Middle

School first hosted their Spanish counterparts, and then spent two weeks in Matadepera learning Spanish and a different culture, and just having fun as teenagers do.

The Lincoln Cultural Council took the lead in raising funds for a new piano for Brooks Auditorium. Their townwide appeal and fundraising events were so successful that not only was a new piano purchased for school and community use in the auditorium, but there is almost enough money left over to repair the piano at Bemis Hall as well. Our thanks to the Codman Trustees whose matching gift helped put the project over the top.

The editor of the Lincoln Journal changed twice during the year making for mixed coverage of Lincoln news and events during the transitions. Brad Skillman is now at the helm, and genuinely appears to want to make the Journal an accurate responsible local paper which meets townspeople's needs. The Selectmen will continue to work with the press so that it can do its job of informing the citizens of Lincoln.

In conclusion, the Selectmen would like to thank everyone who helps make Lincoln such a special place to live. Board and Committee members, employees, leaders and participants in community groups, and those who just attend a meeting, write a letter to the editor or vote, all help to weave the fabric of the town and create the whole that is Lincoln.

OFFICERS AND COMMITTEES

Term Expires

MODERATOR

David M. Donaldson (deceased)	1996
Kenneth Bergen (appointed)	1995

TOWN CLERK

Nancy J. Zuelke	1995
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BOARD OF SELECTMEN

John S. Kerr, II	1996
Peter C. Sugar	1997
Harriet B. Todd, Chairman	1995

TOWN TREASURER

Roy M. Raja	1995
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BOARD OF ASSESSORS

L. Bruce Long	1996
Paul Marsh, Chairman	1995
William B. Stason	1997

COLLECTOR OF TAXES

Roy M. Raja	1995
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SCHOOL COMMITTEE

Stephen Johnson (appointed)	1996
Henry M. Morgan	1995
Terry Perlmutter	1997
Patrick Phillipps	1996
Patricia Salem, Chairman	1995
Leslie Vagliano (resigned)	1996

WATER COMMISSIONERS

Ellin Fuller	1997
Andrew Hall, Chairman	1995
Margaret B. Marsh	1996

BOARD OF HEALTH

Perry Culver, M.D.	1996
Magruder C. Donaldson, Chairman	1995
Diane Haessler	1997

REGIONAL DISTRICT SCHOOL COMMITTEE

William C. Hewins	1997
Sarah Cannon Holden	1997
Janet Miller	1996
Geraldine C. Nogelo	1995
Frederick Pryor, Chairman	1996
David Wilson	1995

CEMETERY COMMISSIONERS

Martha DeNormandie, Chairman	1995
Natalie Faddoul	1996
Ann B. Janes	1997

PLANNING BOARD

Crawley Cooper	1997
Margery P. Faran	1995
Dilla G. Tingley, Chairman	1999
Thomas C. Wang	1998
James B. White	1996

MEASURER OF WOOD AND BARK

Henry Rugo	1995
Agnes Wiggin	1995

FENCE VIEWER

Robert DeNormandie	1995
--------------------	------

COMMISSIONERS OF TRUST FUNDS

Richard Churchill (resigned)	1996
Stephen Gray (appointed)	1996
Virginia M. Niles	1995
Conrad Todd	1997

TRUSTEES OF BEMIS FUND

Dan P. Dimancescu	1996
Sara Mattes	1997
Irene Weigel	1995

Term Expires

TRUSTEES OF LINCOLN LIBRARY

Emily Althausen	self-perpetuating
Craig Hill, Chairman	" "
Douglas Harding	" "
Mary Newman (Resigned)	" "
Linda May (Elected by Town)	1995
Ann Rote (School Committee's Appointee)	1997
Bruce Bare (Selectmen's Appointee)	1996

DECORDOVA AND DANA MUSEUM AND PARK

"A" Trustees

Joseph L. Bower	1996
Jonathan Cohen	1997
Robert C. Frank	1995
Heather D. Hill	1998

"B" Trustees

Laurie Dewey (Selectmen's Appointee)	1996
Phyllis Rappaport (School Committee's Appointee)	1995
Barbara Sisson (Library Trustee's Appointee)	1997

HOUSING COMMISSION

Thomas Black (Appointed by the State)	1999
Giles Browne, Chairman	1995
Daniel Ladd (Selectmen's Appointee)	1999
Katherine Preston	1995
Betty-Jane Scheff (appointed)	1997

RECREATION COMMITTEE

John Adams, Chairman (Elected Post)	1995
Donna Johnson (Elected Post)	1996
Janet Maloney (Elected Post)	1997
Kathleen S. Coleman (Selectmen's Appointee)	1996
Anne Crosby (Selectmen's Appointee)	1997
Richard Wiggan (Selectmen's Appointee)	1995

OFFICERS AND COMMITTEES
APPOINTED BY THE BOARD OF SELECTMEN

Term Expires

EXECUTIVE SECRETARY

David W. Ramsay (retired)	1995
Timothy S. Higgins (appointed)	1997

TOWN ACCOUNTANT/FINANCE DIRECTOR

Betty L. Lang (retired)	1996
Suzanne C. Marchand (appointed)	1997

ASSISTANT EXECUTIVE SECRETARY

Blythe C. Robinson	1995
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TOWN COUNSEL

David Dinwoodey	1995
Thomas Arnold	1995

TOWN ENGINEER

Frank C. Emmons, Jr.	1995
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SUPERINTENDENT OF PUBLIC WORKS

Vincent DeAmicis	1995
------------------	------

SUPERINTENDENT OF WATER DEPARTMENT

Patrick Allen	1995
---------------	------

ASSISTANT ASSESSOR

Virginia Noyes	1995
----------------	------

CHIEF OF POLICE

Dominick James Arena	1995
----------------------	------

DEPUTY CHIEF OF POLICE-PROSECUTOR

Charles E. Doyle	1995
------------------	------

POLICE SERGEANT

David Davis	1995
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Term Expires

INSPECTOR

Allen Bowles 1995

POLICE OFFICERS

Robert Gallo 1995
Richard J. Hallett 1995
Andrew Kennedy 1995
Gerald Mahoney 1995
Richard McCarty 1995
Kevin Mooney 1995
Thomas Moran 1995

CONSTABLES

Dominick James Arena 1995
Charles E. Doyle 1995
Robert Paul Millian 1995
Barbara A. Hartnett 1995

DOG OFFICER

Leslie Boardman 1995

FIRE CHIEF

Dominick James Arena 1995

TREE WARDEN

LOCAL SUPT. OF SHADE TREE MANAGEMENT

Kenneth Bassett 1995

FOREST WARDEN

Dominick James Arena 1995

SEALER OF WEIGHTS & MEASURES

Earl Midgley 1995

BUILDING INSPECTOR

Earl Midgley 1995

WIRING INSPECTOR

Kenneth Desmond 1995

PLUMBING INSPECTOR

Russell J. Dixon 1995

DIRECTOR OF DEFENSE & EMERGENCY PREPAREDNESS

Thomas B. Moran 1995

ASSISTANT DIRECTOR OF DEFENSE & EMERGENCY PREPAREDNESS

David W. Ramsay (retired) 1994

COMMUNICATIONS OFFICER

Curtis A. Risley 1995

ASSISTANT COMMUNICATIONS OFFICER

F. John Solman 1995

HAZARDOUS WASTE COORDINATOR

Richard Goddard 1995

VETERANS' AGENT

1995

VETERANS' GRAVE OFFICER

1995

TOWN HISTORIAN

Margaret M. Martin 1995

REGISTRARS OF VOTERS

Peggy Elliot 1995

Marshall Sandock 1997

Eleanor M. Wilfert 1996

Nancy J. Zuelke, Ex officio

MINUTEMAN HOME CARE

Wendy Palu 1995

CONSERVATION COMMISSION

Peter Conrad	1995
Jonathan Donaldson	1997
John Goodrich	1995
Addie Kim	1997
Christopher Klem	1995
Barbara Ream (resigned)	1996
Tara Tracy, Chairman	1996
Thomas Walker (appointed)	1996

COUNCIL ON AGING

Albert Avery	1997
Selima Chandler	1996
Barbara Cone, Chairman	1996
Marian Cook	1997
Shirley Drew	1996
Marie Gavin	1995
Allan Greaves	1995
Barbara Grim	1997
Russell Mahan, Secretary/Treasurer	1995
Ruth Morey	1997
Marilyn O'Rourke	1997
Wendy Palu	1995

LINCOLN HISTORICAL COMMISSION

Elizabeth Donaldson (At Large)	1995
Eleanor Fitzgerald (Realtor)	1995
Kenneth Hurd (Architect)	1996
Colin Smith, Chairman (District)	1997
Mary Spindler (Society)	1996

HISTORIC DISTRICT COMMISSION

Elizabeth Donaldson (At Large)	1995
Eleanor Fitzgerald (Realtor)	1995
Kenneth Hurd (Architect)	1996
Colin Smith, Chairman (District)	1997
Mary Spindler (Society)	1996
Thomas Wang (Planning Bd.)	1995
James White (Planning Bd.)	1997
Abigail Congdon, Alternate (District)	1996
Alternate	1994

PIERCE PROPERTY COMMITTEE

Lynn Donaldson	1996
William Shea	1995
Judy Gross	1996

LINCOLN CULTURAL COUNCIL

Nancy Bower	1996
Barbara Brannen, Co-chair	1995
Paul Cook	1996
Mary Crowe	1996
Lynn Gargill	1995
Judy Hall	1995
Stephanie Rolfe	1996
Margie J. Topf, Co-chair	1995

REPRESENTATIVES TO HANSCOM FIELD ADVISORY COMMISSION

James Hogan, "At Large" Representative	1997
Timothy Shea, Alternate	1995

REPRESENTATIVES TO HANSCOM AREA STUDY COMMITTEE (HATS) II

Robert DeNormandie, Selectmen's Appointee
 Terrence Fenton, Member at Large
 Palmer Faran, Planning Board Appointee
 James Hogan, At Large (HFAC Rep.)

REPRESENTATIVE TO MBTA ADVISORY BOARD

	1994
Harriet B. Todd, Alternate	1995

REPRESENTATIVE TO METROPOLITAN AREA PLANNING COUNCIL (MAPC)

William Constable	1995
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REPRESENTATIVE TO MIDDLESEX COUNTY ADVISORY BOARD

Harriet B. Todd	1995
-----------------	------

REPRESENTATIVE TO NORTH EAST SOLID WASTE COMMITTEE

Russel Hansen	1995
, Alternate	1994

REPRESENTATIVES TO CAMBRIDGE WATERSHED ADVISORY COMMITTEE

Harriet B. Todd (Selectmen)	1995
Crawley Cooper (Planning Board)	1995
Christopher Klem (Conservation Commission)	1995
Christopher White (Conservation Commission)	1995

Term Expires

BOARD OF APPEALS

Despena Billings	1996
Morton Braun	1998
Peter H. Guldberg	1999
Amalie Kass	1997
David Ries	1995
Buckner M. Creel, Associate Member	1996
F. John Solman, Associate Member	1994

CELEBRATION COMMITTEE

Neil Feinberg, Chairman	1995
Bruce Hoar	1996
Hema Jairam	1996
Kathy Madison	1996

ROUTE 128 AREA COMMITTEE

Susan Carr
Terry Fenton
Earl Flansburgh
John Hammond
Ann F. Ries, Chairman
David Ries

BEMIS HALL ADVISORY COMMITTEE

Barbara Beal (Representative of Friends of the Library)
Elaine Bloom (Council on Aging Coordinator)
Debra Haiduven (Recreation Director)
Christel Ide (Representative of First Parish Church)
Daniel Spaeth (Representative of Lincoln Players)
Eleanor Wilfert (Representative of the Lincoln Grange), Chairman
Blythe Robinson, Ex officio

WATER MANAGEMENT COMMITTEE

Pat Allen
Frank Emmons
Ellin Fuller
Andrew Hall
Margaret B. Marsh

AQUIFER PROTECTION STUDY COMMITTEE

Rebecca Bartovics (Water Commission's Appointee)
Jonathan Cohen (Selectmen's Appointee)
Palmer Faran (Planning Board Rep)
Peter Guldberg (Selectmen's Appointee)
Joan Kimball (Conservation Rep)
John Kimball, Co-Chairman (Selectmen's Appointee)
Edward Rolfe (Selectmen's Appointee)
Tara Tracy (Selectmen's Appointee)
Andre Vagliano, Co-Chairman (Selectmen's Appointee)
Frank Emmons, Ex Officio

RECYCLING COMMITTEE

John H. L. Bingham
Dorothy Brennan
Wesley Frost
Roy Harvey, Chairman
Hugo Liepmann
Gwyn Loud

THE MATADEPERA COMMITTEE

Ann Parke
Margaret-Ann Rice
Susan Seeley
Elizabeth Smith

PUBLIC SAFETY BUILDING DESIGN COMMITTEE

Neil Middleton
Joseph Robbat, Jr., Chairman
David Whalen

Term ExpiresSPECIAL POLICE

Leo Algeo	1995
John Barbetti	1995
Gary Bardsley	1995
Raymond Barnes	1995
Dennis A. Botelho	1995
Steven G. Carter	1995
Joseph Cavanaugh	1995
John Ciraso	1995
Robert Collina	1995
Arthur Cotoni	1995
Brian Cotoni	1995
Joseph Cotoni, Sr.	1995
Peter Dewey	1995
Frank Domenichella	1995
Joseph Driscoll	1995
Neil Duane	1995
Frank Emmons (Town Engineer)	1995
Gregory Fall	1995
John Finnerty	1995
Richard Goddard	1995
Frank Gordon, Jr.	1995
Frank Gordon, Sr.	1995
Ann Harrer (Conservation)	1995
Donald Hodgson	1995
James Kane	1995
Herbert Kelley, Jr.	1995
Jane Layton (Conservation)	1995
Steven Lennon	1995
Paul Lund	1995
Geoffrey McGean (Conservation)	1995
Earl Midgley (Building Inspector)	1995
Colin Moriarty	1995
Robert Morrison	1995
William Morrison	1995
Michael Murphy	1995
Theodore Poulos	1995
Daniel Reppucci (Conservation)	1995
Kenneth Rivers	1995
Timothy Robbins	1995
Richard Russes	1995
Diana Ryan (Conservation)	1995
Thomas C. Spencer	1995
Bradford Stowe	1995
Ronald Tolwinski	1995
Richard Turcotte	1995
Walter Van Wart	1995
John Whalen	1995
William Whalen, Jr.	1995
Eric Williams	1995

APPOINTED BY THE TOWN CLERK

ASSISTANT TOWN CLERK

Jane Barnet	1995
Nancy Ritchie	1995

APPOINTED BY THE TREASURER

ASSISTANT TREASURER

Cynthia Bouchard	1995
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APPOINTED BY THE COLLECTOR OF TAXES

DEPUTY COLLECTOR OF TAXES

Cynthia Bouchard	1995
Charles Doyle	1995

APPOINTED BY THE BOARD OF HEALTH

BURIAL AGENT

Nancy J. Zuelke	1995
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INSPECTOR OF ANIMALS

Jane Barnet	1995
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APPOINTED BY THE MODERATOR

FINANCE COMMITTEE

Rosamond Delori	1995
Rainer Frost	1996
Georgine Herschbach	1995
Marcia A. Roehr	1996
Alvin Schmertzler, Chairman	1996
Gary Taylor	1997
Peter Watkinson	1997

PERSONNEL BOARD

Scott Lathrop, Chairman	1997
Kathryn Nicholson	1995
Ann Sutherland Ries	1996

REPRESENTATIVE TO MINUTEMAN REGIONAL
VOCATIONAL SCHOOL DISTRICT COMMITTEE

Harold Levey (Resigned)	1995
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TAX EQUITY STUDY COMMITTEE

Joanna Hopkins
Robert Lincoln
Emanuel Maier
Kemon Taschioglou, Chairman

TASK FORCE TO STUDY TOWN GOVERNMENT

Kenneth Bassett
Carolyn Birmingham
Susan F. Brooks
John French
Edward Schwartz
Janice Wyatt

APPOINTED BY THE PLANNING BOARD

ROADSIDE PATH COMMITTEE

James Storer
Sonja Johansson
Marcia Lee
Mark Naiman

APPOINTED BY THE PLANNING BOARD & THE BOARD OF SELECTMEN

TRAFFIC COMMITTEE

Marilyn Brandt
John Caswell
Eleanor Fitzgerald
Michael Frazier
John Tylko
Jane L. Ward
Robert G. Wolf

APPOINTED BY VARIOUS BOARDS AND COMMITTEES

SCHOLARSHIP FUND COMMITTEE

James Birmingham (Moderator's Appointee)	1997
Michaela Lipsey (Selectmen's Appointee)	1995
Linda Pejchar (School Committee's Appointee)	1996

SCHOOL BUILDINGS COMMITTEE

Douglas Adams
Kenneth Bergen
Esther Braun
Susyrati Bunanta
Daniel Cheever
Maria Churchill
Crawley Cooper
Priscilla Damon
Mark Deck
Rita DiGiovanni
Lynn Donaldson
Earl Flansburgh
George Georges
Priscilla Kern
Robert Lemire
Sara Mattes
Henry Morgan
Patricia Salem, Chairman
William Stason
Laurence Zuelke

BUNSAI-GAKUEN PROPERTIES SPECIAL OFFICERS

John Brophy
Robert A. Carter
Michael Hailson
Alice Harkins
Anthony Lagos
Alfred Lanoue
Paul Liss
Antonio Lopez
Daniel J. Moore
Paul Rose

OTHER SPECIAL OFFICERS

Matrons: Emily Hicks, Wendy Sullivan

Minuteman Vocational High School Properties Only: Dennis Deeb and Randall Fox

Audubon/Drumlin Properties Only: David Hill and Daniel Hart

Cambridge Water Dept. Properties: Henry Manuel

Details: Roland Anderson, Ronald Benotti, Thomas Healy, Walter Nelson, Robert Parker

TOWN CLERK

Nancy J. Zuelke

The Town Clerk is the official recorder of town events and activities and issues licenses and certificates. The duties include recording the proceedings at Town Meetings and Elections, and notifying the Selectmen and other officers concerned with appropriations which have been voted.

As chief election official the Town Clerk oversees the preparation of all elections, administers campaign finance laws, certifies nomination papers and initiative petitions, and prepares the official election results for the Secretary of State. The Clerk supervises voter registration, conducts the annual town census, prepares the street list, voters list, school list, and furnishes the jury list to the Office of the Jury Commissioner.

Since 1992 Lincoln has been one precinct. However, the state legislature has split the town into two congressional districts. The majority of the town is in the 7th Congressional District called precinct 1A, while a small portion remains in the 5th Congressional District called precinct 1B. The portion in the 5th Congressional District consists of Bedford Lane - house #58, 60, all of Indian Camp Lane, all of North Commons, North Great Road - house #112, 142, Old Bedford Road - all except #17, all odd numbered houses on Virginia Road.

ANNUAL TOWN MEETING

March 26, 1994

Pursuant to a Warrant duly served, the Meeting was called to order in the Brooks School Auditorium on March 26, 1994 by the Moderator, Mr. David M. Donaldson, at 9:35 a.m., and a quorum being present, (429 voters throughout the day) the following business was transacted:

The Moderator called attention to Article 1 (Election of Officers), which will be acted upon on Monday, March 28, 1994, in the Smith School Gymnasium, with the polls being open from 7:30 a.m. until 8 p.m.

The Moderator brought before the Meeting consideration of those articles which have been placed on the Consent Calendar, copies of which were sent to the voters at least seven days before the Town Meeting. Articles 6, 7, 13, 14, 16, 20, 28, 29, 35, and 36 were held out. The other articles on the Consent Calendar (2, 3, 4, 15, 18, 21, and 22) were then adopted unanimously.

ARTICLE 2. To bring in their votes for any Committees, Commissioners, Trustees, and other officers required by law to be elected by ballot or otherwise.

VOTED: (On Consent Calendar)

That Agnes Wiggin and Henry Rugo be elected Measurers of Wood and Bark and Robert DeNormandie be elected Fence Viewer for the ensuing year.

ARTICLE 3. To hear and act upon the reports of the Town Officers, Committees, Commissioners and Trustees.

VOTED: (On Consent Calendar)

That the reports of the Town Officers, Committees, Commissioners, and Trustees, as printed in the Town Report, be accepted.

ARTICLE 4. To fix the salaries and compensation of the several elective officers of the Town and to determine whether any Department, Board or Committee shall be authorized to employ for additional compensation any of its members and to fix additional compensation of such members.

VOTED: (On Consent Calendar)

That the salaries of the elected officials of the Town for the fiscal year beginning July 1, 1994, and ending June 30, 1995, be fixed at the following amounts:

Town Clerk	\$500.00
Treasurer and Collector	10.00
Assessors, Chairman	200.00
Assessors, other members, each	175.00
Water Commissioners, each	75.00

and that the Board of Assessors is authorized to employ one of its members to work on assessing duties at a salary not to exceed \$5,200., for the said fiscal period.

ARTICLE 5. To raise and appropriate money for the necessary and expedient purposes of the Town, or take any other action relative thereto.

VOTED: (Unanimously)

That the Town adopt as separate appropriations the recommendations listed in the report of the Finance Committee, printed on pages 26 through 36, inclusive, of the Financial Section and Warrant for the 1994 Annual Town Meeting and that all items be raised by taxation except to the following extent and to the extent provided in a second motion to be made under this Article:

- Item 15 Town Offices - Salaries - \$60,000.00 to be taken from Water Department receipts, and \$74,000.00 to be taken from the Air Force School Account.
- Item 40 Conservation - Salaries - \$6,688.00 to be taken from Conservation Commission Agency Account and \$5,137.00 to be taken from the Wetlands Agency Account.
- Item 502 Elementary School - Instruction - \$60,000.00 to be taken from Metco funds.

- Item 504 Elementary School - Operation and Maintenance - \$94.00 to be taken from the Grammar School Fund and \$1,811.00 to be taken from the Julian DeCordova School Equipment Fund.
- Item 520 Library - Salaries - \$1,829.00 to be taken from Dog Tax Receipts.
- Item 702 Cemetery - \$5,000.00 to be taken from the Cemetery Improvement Fund and \$675.00 to be taken from the Cemetery Perpetual Care Fund.
- Item 950- Water Department - \$342,091.00 to be taken from
956 Water Department receipts.

The Total for General Purposes for the fiscal year beginning July 1, 1994, through June 30, 1995, is shown as \$12,686,803.71. After the application of the special funds as listed above, the amount to be raised is \$12,471,569.71.

At the conclusion of action on all money articles it was voted by a majority voice vote as follows (as a second motion under Article 5)

VOTED: That the sum of \$331,371.00 be taken from Free Cash to reduce the total amount to be raised by taxation, as voted under the first motion under this Article 5.

(This second motion was TABLED following the first vote under Article 5 until the end of the meeting after action on all other money articles had been taken.)

ARTICLE 6. To see if the Town will vote to raise and appropriate a sum of money, in addition to that authorized under Article 5 of this Warrant, to provide general pay increases for employees as may be granted by the Selectmen and/or the Library Trustees, or take any other action relative thereto.

VOTED: (Unanimously)
That the Town vote to appropriate the sum of \$12,390.00 to the Library, and \$52,610.00 to the remaining Town departments for the fiscal year 1995, \$2,111.00 of which is to be taken from Water Department receipts and the balance of which is to be raised by taxation, to provide general pay increases for employees as may be granted by the Selectmen and/or the Library Trustees.

ARTICLE 7. To see if the Town will authorize the Board of Selectmen and the School Committee to continue the Town's annual contract with the Secretary of Defense to operate the elementary school at Hanscom Air Force Base, Bedford, Massachusetts, or take any other action relative thereto.

VOTED: (By Majority Voice Vote)
That the Town authorizes the Board of Selectmen and the School Committee to continue the Town's annual contract with the

Secretary of Defense to operate the elementary school at Hanscom Air Force Base, Bedford, Massachusetts.

An amendment to require payment of the \$6.5 million before school starts and that Lincoln retain permanently \$200,000.00 central administration cost even if Federal support is cut was defeated by a majority voice vote.

ARTICLE 8. To see if the Town will vote to support the following non binding resolution or take any other action relative thereto: Resolved that the 1994 Annual Town Meeting supports the Selectmen in their intention to proceed with the borrowing authorized under Article 8 of the 1993 Annual Town Meeting so that the school building project may begin July 1, 1994 or shortly thereafter.

VOTED: (By Majority Voice Vote)

RESOLVED: That the Town supports the Selectmen in their intention to proceed with the borrowing authorized under Article 8 of the 1993 Annual Town Meeting so that the school building project may begin July 1, 1994.

ARTICLE 9. To see if the Town will vote to raise and appropriate a sum of money by taxation, by transfer from available funds, or any combination thereof, said monies to be put into the Town's Stabilization Fund, or take any other action relative thereto.

VOTED: (Unanimously)

That the Town vote to appropriate the sum of \$200,000.00 from Free Cash, said monies to be put into the Town's Stabilization Fund.

ARTICLE 10. To see if the Town will hear and act upon the report of the Task Force on Town Governance, established pursuant to the vote under Article 15 of the 1993 Annual Town Meeting, or take any other action relative thereto.

VOTED: (Unanimously as amended)

That the Town accept the report of the Task Force on Town Governance and request the Moderator and Town Boards to take such actions as they deem appropriate to implement the recommendations contained in the report, in addition the Moderator or his appointee shall report to the 1995 Town Meeting on the progress of implementation of the Task Force's recommendations.

The amendment to add the requirement of a report to the 1995 Town Meeting was passed by a majority voice vote.

ARTICLE 11. To see if the Town will vote to raise and appropriate a sum of money by taxation, by transfer from available funds, by borrowing or any combination thereof, so that the Public Safety Building Design Committee can design and carry out necessary renovations to the Town's Public Safety Building, or take any other action relative thereto.

VOTED: (Unanimously)

To pass over this article.

At 12:30 p.m. it was moved, seconded and unanimously voted to recess the Annual Town Meeting until the completion of a presentation regarding DeCordova Museum expansion plans and the Special Town Meeting.

WARRANT FOR SPECIAL TOWN MEETING

March 26, 1994

In accordance with the above Warrant, the Special Town Meeting was called to order by the Moderator, Mr. David M. Donaldson, at 1:45 p.m. and a quorum being present the following business was transacted.

ARTICLE 1. To make sure, before contracting for 11.85 million dollar refurbishing of Lincoln Schools that 5 things will have happened concerning: Consultation, Goals, Understandability, Cost and Grandfathering.

1. Consultation: Having learned the spectrum of opinion of the customers we will have found out in detail what they ask that the School demand its graduates know and be able to do (this from all the students, and all their parents, and all the staff and 80% of the residents).

2. Goals: A prima-facie case has been made that the refurbished school is likely to achieve the long-stated philosophy of educating each student to his or her full potential.

3. Understandability: That there be displayed soon, for the 90 percent who can't understand blueprints, a huge, pool-table-sized, doll house.

4. Cost: That design has been so economical that it will lead to no rise in per pupil cost in constant dollars. And further that the obscurity of state decree (no teaching in Hartwell pods or no aid) that adds a million to our cost has been cleared up.

5. Grandfathering: That we get state assurance we will be grandfathered for next refurbishing - that they will not then say "If you teach in any part of '94 refurbished school, we won't give you a dime."

DEFEATED: (By Majority Voice Vote)

That we make sure that before we contract for a 11.85 million dollar refurbishing of Lincoln Schools that 5 things will have happened concerning: Consultation, Goals, Understandability, Cost and Grandfathering.

1. Consultation: Having learned the spectrum of opinion of the customers we will have found out in detail what they ask that the School demand its graduates know and be able to do (this from all the students, and all their parents, and all the staff and 80% of the residents).

2. Goals: A prima-facie case has been made that the refurbished school is likely to achieve the long-stated philosophy of educating each student to his or her full potential.

3. Understandability: That there be displayed soon, for the 90 percent who can't understand blueprints, a huge, pool-table-sized, doll house.

4. Cost: That design has been so economical that it will lead to no rise in per pupil cost in constant dollars. And further that the obscurity of state decree (no teaching in Hartwell pods or no aid) that adds a million to the cost has been cleared up.

5. Grandfathering: That we get state assurance we will be grandfathered for next refurbishing - that they will not then say "If you teach in any part of '94 refurbished school, we won't give you a dime."

At the completion of Article 1 it was moved, seconded and unanimously voted to dissolve the Special Town Meeting at 2:04 p.m. The Annual Town Meeting was reconvened and the following business transacted.

ARTICLE 12. To see if the Town will vote to raise and appropriate a sum of money, distinct from that authorized under Article 5 of the Warrant, to provide educational program enhancement consistent with the intent of the State Education Reform Act as determined by the School Committee.

VOTED: (Unanimously)

That the Town vote to appropriate the sum of \$99,701.00 from Free Cash, distinct from that authorized under Article 5 of the Warrant, to provide educational program enhancement consistent with the intent of the State Education Reform Act as determined by the School Committee.

ARTICLE 13. To see if the Town will vote to raise and appropriate a sum of money by taxation, by transfer from available funds, by borrowing or any combination thereof, to be used by the Public Safety Departments for the purchase of vehicles and/or equipment, and to see if the Town will authorize the disposal by sale or otherwise of excess vehicles and equipment, or take any other action relative thereto.

VOTED: (By Majority Voice Vote as amended)

That the Town vote to appropriate the sum of \$17,664.00 said sum to be taken from Free Cash, to be used to purchase vehicles

and equipment for the public safety departments, and to authorize the Selectmen to dispose by sale or otherwise of excess vehicles and equipment.

The amendment to reduce the amount appropriated from 35,328.00 to 17,664.00 was passed by a majority voice vote.

ARTICLE 14. To see if the Town will vote to appropriate a sum of money by taxation, by transfer from available funds, by borrowing or any combination thereof to be used for the construction, reconstruction, and/or maintenance and repair of the Town's roads, or take any other action relative thereto.

VOTED: (By a Majority Voice Vote)

That the Town appropriate the sum of \$80,000.00 from Free Cash to be used for the construction, reconstruction, and/or maintenance and repair of the Town's roads.

ARTICLE 15. To see if the Town will vote to appropriate a sum of money by taxation, by transfer from available funds, by borrowing or any combination thereof, to be used for the construction, reconstruction, and/or maintenance and repair of roads and bridges, or take any other action relative thereto.

VOTED (On Consent Calendar)

That the Town appropriate the sum of \$132,670.00 from available funds under G.L. Chapter 90 pursuant to Chapter 33 of the Acts of 1991 to be used for the construction, reconstruction, and/or maintenance and repair of the Town's roads.

ARTICLE 16. To see if the Town will vote to raise and appropriate a sum of money by taxation, by transfer from available funds, by borrowing or any combination thereof for the repair and maintenance of certain Town buildings, or take any other action relative thereto.

VOTED: (Unanimously)

That the Town vote to appropriate the sum of \$70,000. from Free Cash to be used for the repair and maintenance of certain Town buildings.

ARTICLE 17. To see if the Town will vote to approve the amount of the \$1,950,000 debt authorized on March 8, 1994 by the Lincoln Sudbury Regional School Committee for the purpose of financing costs of reconstructing, equipping, remodeling and making extraordinary repairs to the regional high school, including costs incidental and related thereto, or take any other action relative thereto.

VOTED: (By Majority Voice Vote)

That the Town approve the amount of \$1,950,000 debt authorized on March 8, 1994 by the Lincoln-Sudbury Regional School District School Committee for the purpose of financing costs of reconstructing, equipping, remodeling and making extraordinary repairs to the Rogers Theater, including costs incidental and related thereto, provided, however, that the aforesaid approval shall be subject to passage by the Town of a Proposition 2 1/2 debt exclusion respecting such borrowing.

ARTICLE 18. To see if the Town will vote to raise and appropriate a sum of money by taxation, by transfer from available funds, by borrowing or any combination thereof, to be used by various departments for the purchase of vehicles and/or equipment, and to see if the Town will authorize the disposal by sale or otherwise of excess vehicles and equipment, or take any other action relative thereto.

VOTED: (On Consent Calendar)

That the Town vote to appropriate the sum of \$120,000. from Free Cash, to be used to purchase vehicles and equipment for various departments, and to authorize the Selectmen to dispose by sale or otherwise of excess vehicles and equipment.

ARTICLE 19. To see if the Town will vote to raise and appropriate a sum of money by taxation, by transfer from available funds, by borrowing or any combination thereof, for professional services and other expenses with respect to Hanscom Area Traffic Study (II), or take any other action relative thereto.

VOTED: (Unanimously)

That the Town vote to appropriate the sum of \$20,000.00 from Free Cash for professional services and other expenses with respect to Hanscom Area Traffic Study (II).

ARTICLE 20. To see if the Town will vote to appropriate a sum of money by taxation, by transfer from available funds, by borrowing or any other combination thereof, to be used for the construction, reconstruction, and/or maintenance and repair of the Town's roadside paths, or take any other action relative thereto.

VOTED: (By a majority voice vote as amended)

That the Town vote to appropriate the sum of \$31,000.00 from Free Cash, to be used for the construction, reconstruction, and/or maintenance and repair of the Town's roadside paths, a portion of which shall be used to purchase two snowblowers for the purpose of maintaining said paths in winter.

Another amendment regarding maintenance after snowfall was defeated by a majority voice vote.

At 4:30 p.m. it was moved, seconded and unanimously voted to adjourn the meeting until Tuesday, March 29, 1994 at 7:30 p.m.

ANNUAL TOWN ELECTION
March 28, 1994

In accordance with Article 1 of the Warrant for the Annual Town Meeting, the Polls were opened at 7:30 a.m. by Town Clerk, Nancy J. Zuelke. The following Wardens assisted Mrs. Zuelke throughout the day: Thomas Coan, Peggy Elliott, Marshall Sandock, Eleanor Wilfert and Larry Zuelke. The Polls were declared closed at 8:00 p.m. The total number of votes was 370 with the following results:

Office	Candidate	Total
Town Clerk (1 yr)	Nancy J. Zuelke	328
	Blanks	<u>42</u>
		370
Board of Selectmen (3 yrs.)	Peter C. Sugar	313
	Blanks	<u>57</u>
		370
Town Treasurer (1 yr.)	Roy M. Raja	264
	Blanks	<u>106</u>
		370
Board of Assessors (3 yrs.)	William B. Stason	293
	Blanks	<u>77</u>
		370
Board of Assessors (2 yrs.)	L. Bruce Long, Jr.	290
	Blanks	<u>80</u>
		370
School Committee (3 yrs.)	Terry Perlmutter	305
	Blanks	<u>65</u>
		370
Water Commissioner (3 yrs.)	Ellin Fuller	29
	Ellen Grant	11
	Scattering	4
	Blanks	<u>326</u>
		370
Board of Health (3 yrs)	Diane Haessler	299
	Blanks	<u>71</u>
		370
Cemetery Commissioner (3 yrs.)	Ann Janes	257
	Scattering	3
	Blanks	<u>110</u>
		370

Office	Candidate	Total
Planning Board (5 yrs.)	Dilla G. Tingley	303
	Blanks	<u>67</u>
		370
Commissioner of Trust Funds (3 yrs.)	Conrad H. Todd	290
	Blanks	<u>80</u>
		370
Trustee of Bemis Fund (3 yrs.)	Sara Mattes	289
	Blanks	<u>81</u>
		370
Trustee DeCordova & Dana Museum (4 yrs.)	Heather D. Hill	295
	Blanks	<u>75</u>
		370
Housing Commission (3 yrs.)	Scattering	1
	Blanks	<u>369</u>
		370
Recreation Committee (3 yrs.)	Janet Maloney	294
	Blanks	<u>76</u>
		370
Lincoln-Sudbury Regional School Dist. (2) (3 yrs.)	William C. Hewins	254
	Sarah Cannon Holden	327
	Blanks	<u>159</u>
		740

Question 1 "Shall the Town of Lincoln be allowed to exempt from the provisions of Proposition two and one-half, so called, the amounts required to pay for the Town's apportioned share of the bonds issued by the Lincoln-Sudbury Regional School District in order to finance costs of reconstructing, equipping, remodeling and making extraordinary repairs to the regional high school?"

	Total
Yes	249
No	98
Blanks	<u>23</u>
	370

ADJOURNED TOWN MEETING

March 29, 1994

On Tuesday, March 29, 1994 the adjourned session of the March 26, 1994 Annual Town Meeting was called to order at 7:34 p.m. by the Moderator, Mr. David M. Donaldson, and a quorum being present, (201 voters throughout the evening), the following business was transacted.

ARTICLE 21. To see if the Town will vote to raise and appropriate a sum of money by taxation, by transfer from available funds, by borrowing or any combination thereof, to be used by the Town's Department of Public Works for the purchase of vehicle fuel pumps and/or equipment, and to see if the Town will authorize the disposal by sale or otherwise of excess vehicle fuel pumps and equipment, or take any other action relative thereto.

VOTED: (On Consent Calendar)

That the Town vote to appropriate the sum of \$20,000.00 from Free Cash, to be used to purchase vehicle fuel pumps and/or equipment, and to authorize the Selectmen to dispose by sale or otherwise of excess vehicle fuel pumps and equipment.

ARTICLE 22. To see if the Town will vote to raise and appropriate a sum of money by taxation, by transfer from available funds, by borrowing or any combination thereof, to be used by the Town's Recreation Department for the purchase of pool filters and/or equipment, and to see if the Town will authorize the disposal by sale or otherwise of excess pool filters and equipment, or take any other action relative thereto.

VOTED: (On Consent Calendar)

That the Town vote to appropriate the sum of \$35,000.00 from Free Cash, to be used to purchase pool filters and/or equipment, and to authorize the Selectmen to dispose by sale or otherwise of excess pool filters and equipment.

ARTICLE 23. To see if the Town will vote to raise and appropriate a sum of money by taxation, by transfer from available funds, by borrowing or any combination thereof, said monies to be used for the settlement of a claim to which the Town is a party, or take any other action relative thereto.

VOTED: (Unanimously)

That the Town vote to appropriate the sum of \$10,000.00 from Free Cash, said monies to be used for the settlement of an employee claim to which the Town is a party.

ARTICLE 24. To see if the Town will vote to raise and appropriate a sum of money by taxation, by transfer from available funds, by borrowing or any combination thereof for the purpose of providing a one-day Town-wide hazardous waste collection day or take any other action relative thereto.

VOTED: (Unanimously)

That the Town vote to appropriate the sum of \$30,000.00 from Free Cash, for the purpose of providing a one-day Town-wide hazardous waste collection day.

ARTICLE 25. To see if the Town will vote to raise and appropriate a sum of money by taxation, by transfer from available funds, by borrowing or any combination thereof, for the repair and maintenance of Hartwell School, or take any other action relative thereto.

VOTED: (By Majority Voice Vote)

That the Town vote to appropriate the sum of \$8,000.00 from Free Cash, for the repair and maintenance of Hartwell School.

ARTICLE 26. To see if the Town will vote to raise and appropriate a sum of money by taxation, by transfer from available funds, by borrowing or any combination thereof, to be used for the construction, reconstruction and/or maintenance and repair of Library Lane, or take any other action relative thereto.

VOTED: (Unanimously as amended)

That the Town vote to appropriate the sum of \$30,000.00 from Free Cash for the construction, reconstruction, and/or maintenance and repair of Library Lane, provided that a portion of said sum shall be used to provide adequate lighting on Library Lane.

The amendment adding the provision of adequate lighting on Library Lane was passed unanimously.

ARTICLE 27. To see if the Town will vote to raise and appropriate a sum of money by taxation, by transfer from available funds, by borrowing or any combination thereof, for the environmental study and analysis of the site at the Lincoln Public Schools on Ballfield Road and for the development and implementation of a plan for remediation of any contamination, or take any other action relative thereto.

VOTED: (Unanimously)

That the Town vote to appropriate the sum of \$35,000.00 from Free Cash to enable the School Committee to conduct an environmental study and analysis of the site at the Lincoln Public Schools on Ballfield Road and develop and implement a plan for remediation of any contamination discovered at the site.

ARTICLE 28. To see if the Town will vote to raise and appropriate a sum of money by taxation, by transfer from available funds, by borrowing or any combination thereof for the purpose of undertaking necessary remodeling and/or repairs to the Town's school buildings in order to improve access to handicapped persons, or take any other action relative thereto.

VOTED: (Unanimously)

To pass over this article.

ARTICLE 29. To see if the Town will vote to raise and appropriate a sum of money by taxation, by transfer from available funds, by borrowing or any combination thereof, said monies to be used for the purchase of equipment for the Lincoln Schools to enhance the education of students, or take any other action relative thereto.

VOTED: (Unanimously)

To pass over this article.

ARTICLE 30. To see if the Town will vote to alter the sources of funding for the construction of a CT disinfection facility for the Flint's Pond water supply, authorization for which construction and funding was previously given by vote adopted under Article 1 of the Warrant for the March 27, 1993 Special Town Meeting, or take any other action relative thereto.

VOTED: (Unanimously)

That the Town vote to appropriate the sum of \$105,000 from Water Department Surplus, in order to supplement \$450,000 previously appropriated from Water Department Surplus under Article 1 of the Warrant for the March 27, 1993 Special Town Meeting for the purpose of constructing a CT Disinfection Facility for the Flint's Pond water supply; and that the Town also vote to reduce the amount previously authorized to be borrowed for said purpose under Article 1 of the Warrant for the March 27, 1993 Special Town Meeting from a sum of \$1,080,000.00 to a sum of \$975,000.00.

ARTICLE 31. To see if the Town will vote to raise and appropriate a sum of money by taxation, by transfer from available funds, by borrowing or any combination thereof, for the design, purchase and installation of various water quality treatment systems in the Town's water system, or take any other action relative thereto.

VOTED: (Unanimously)

That the Town vote to appropriate the sum of \$25,000.00 from Water Department surplus for the design, purchase and installation of various water quality treatment systems in the Town's water system.

ARTICLE 32. To see if the Town will vote to raise and appropriate a sum of money by taxation, by transfer from available funds, by borrowing or any combination thereof, to compensate the Town's Conservation Trust Fund for the transfer of certain land previously under the jurisdiction of the Conservation Commission to the Water Commissioners, said transfer having been previously voted under Article 2 of the Warrant for the March 27, 1993 Special Town Meeting for the purpose of constructing and operating thereon water treatment facilities, or take any other action relative thereto.

VOTED: (Unanimously)

To pass over this article.

ARTICLE 33. To see if the Town will vote to amend its Zoning Bylaw, including Section 6.6.2 (j) and Section 14.3.1, to allow the special permitting of accessory apartments in R1 Cluster Developments, the text of which proposed amendment is available for inspection at the Office of the Town Clerk, or take any other action relative thereto.

VOTED (Unanimously)

That the Town vote to amend its Zoning Bylaw, in order to allow the special permitting of accessory apartments in R1 Cluster Developments by amending Sections 6.6.2 (j) and 14.3.1 thereof as follows (new language is underlined):

Section 6.6.2 (j) All dwelling units shall be in detached buildings and there shall not be more than one dwelling unit in a building except as allowed in Section 14.3.1.

Section 14.3.1 An owner or owners of a single-family dwelling in an R-1 District or an R-1 Cluster Development may, after consultation with the Planning Board, apply to the Board of Appeals for a special permit for the construction and occupancy of an accessory dwelling unit in such single-family dwelling or in an accessory building, the accessory dwelling unit thus created being hereinafter referred to in this subsection 14.3 as an apartment.

ARTICLE 34. To see if the Town will vote to amend section 14.3 of the Town of Lincoln's Zoning By-Law, as originally adopted March 4, 1929, and last amended by the 1991 Annual Town Meeting as follows:

1. Delete 14.3.2(f) in its entirety and replace it with the following:

(Underlined sections are new.)

(f) the building in which the apartment is to be constructed and the building in which the main residence is located existed on January 1, 1994, provided that an addition which is made after January 1, 1994 to a building which was in existence on that date shall be deemed to be a part of the building provided that the addition does not increase the floor area or volume of the original building by more than 10% except as provided in Section 14.3.8 and provided further that the addition will not alter the character of the building; notwithstanding the foregoing, a special permit may be issued for an accessory apartment in buildings constructed after January 1, 1994, provided that the building in which the apartment is to be constructed and the building in which the main residence is located have been in existence for no less than 15 years.

2. Delete the date "January 1, 1984," as it appears in section 14.3.8 and replace it with "January 1, 1994."

3. Add a new section to be numbered section 14.3.11 and to read as follows: No more than 150 special permits for accessory apartments shall be issued. This limitation shall not apply to special permits issued pursuant to section 14.3.8 or 14.3.9.

Or do or take any other action on this matter.

VOTED: (Unanimously)
To pass over this article.

ARTICLE 35. To see if the Town will vote to accept the provisions of Chapter 653, section 40 of the Acts of 1989 which allows assessment of new construction erected between January 2nd and June 30th for the Fiscal Year beginning on July 1st, to be effective Fiscal Year 1996, or take any action relative thereto.

VOTED: (By Majority Voice Vote)

That the Town vote to accept the provisions of Chapter 653, section 40 of the Acts of 1989 which allows assessment of new construction erected between January 2nd and June 30th for the Fiscal Year beginning on July 1st, to be effective Fiscal Year 1996.

ARTICLE 36. To see if the Town will vote to accept Chapter 71, section 83 of the General Laws, in order to participate in the Early Retirement Program for teachers in the Lincoln Public Schools as authorized under the Education Reform Act of 1993, or take any other action relative thereto.

VOTED: (Unanimously)

That the Town vote to accept Chapter 71, section 83 of the General Laws, in order to permit the Town to offer the Early Retirement Incentive Program for teachers in the Lincoln Public Schools as authorized under the Education Reform Act of 1993.

ARTICLE 37. To hear the report of the Tax Equity Study Committee, and to see if the Town will vote to raise and appropriate a sum of money by taxation, by transfer from available funds, by borrowing or any combination thereof, to reimburse the Committee for expenses in conducting its Town-wide survey, or take any other action relative thereto.

VOTED: (Unanimously)

That the Town accept the report of the Tax Equity Study Committee and vote to appropriate the sum of \$600.00 from Free Cash to be used to reimburse the Committee for expenses in conducting its Town-wide survey.

ARTICLE 38. To see if the Town will vote to install two "Stop" signs on Lincoln Road, one on each side of the intersection with Codman Road; thus, together with the two present "Stop" signs on Codman Road, creating a four-way stop, or take any other action relative thereto.

VOTED: (Unanimously)

To pass over this article.

ARTICLE 39. That, within 60 days, the Selectmen shall hold a public meeting and choose a replacement for the Town's existing Blue Cross/Blue Shield plans. This plan will be the most cost-effective indemnity plan, the benefits of which are materially the same, or better than the existing Blue Cross/Blue Shield plans. At the time of enrollment, the new indemnity plan shall also be offered to the town employees who are currently enrolled in the Town's HMO plan; or take any other action relative thereto.

VOTED: (Unanimously)

To pass over this article.

ARTICLE 40. To see if the Town will vote to reinstate the elected position of Tree Warden, to serve for a term of three years, and to amend its bylaws, if necessary; or to take any other action relative thereto.

VOTED: (Unanimously sense of the meeting resolution)

RESOLVED: That this Town Meeting request that the Selectmen, in annually appointing a Tree Warden, seek the recommendations of the Planning Board and the Conservation Commission and assure that the appointee have educational as well as practical experience in the care and maintenance of trees.

At various stages of the Meeting, tribute was paid to several officers as follows:

Toby Hayes retiring from the Finance Committee

Peter Sugar retiring from the Finance Committee to become a Selectman

Agnes Wiggin retiring from the School Committee

Robert Denormandie retiring from the Board of Selectmen

Tribute was also paid to elected officials who died during the past year - Malcolm Donaldson, Douglas Burckett, and Sargent Janes.

There being no further business to come before the Meeting, it was moved, seconded and unanimously voted to dissolve the Meeting at 9:45 p.m.

STATE PRIMARY
September 20, 1994

Pursuant to a Warrant duly served, the Polls were declared open at 7:00 a.m. by Nancy J. Zuelke, Town Clerk, who was assisted throughout the day by the following wardens: Thomas Coan, Shirley Drew, Peggy Elliott, Irving Telling, Julie Vercollone, Eleanor Wilfert. The Polls were declared closed at 8:00 p.m. by Mrs. Zuelke. The total number of votes cast was 1191, which was divided as follows: Precinct 1A (District 7): Republican - 396, Democratic - 766, for a total of 1161; Precinct 1B (District 5): Republican - 15, Democratic - 14 for a total of 29, with the following results:

Republican

<u>Office</u>	<u>Candidate</u>	<u>Total</u>
Senator in Congress	John R. Lakian	36
	W. Mitt Romney	322
	Blanks	<u>53</u>
		411
Governor	William F. Weld	349
	Blanks	<u>62</u>
		411
Lieutenant Governor	Argeo Paul Cellucci	351
	Blanks	<u>60</u>
		411
Attorney General	Janis M. Berry	203
	Guy A. Carbone	125
	Blanks	<u>83</u>
		411
Secretary of State	Arthur E. Chase	161
	Peter V. Forman	154
	Blanks	<u>96</u>
		411
Treasurer	Joseph Daniel Malone	323
	Blanks	<u>88</u>
		411
Auditor	Forrester A. "Tim" Clark, Jr.	182
	Earle B. Stroll	106
	Blanks	<u>123</u>
		411

<u>Office</u>	<u>Candidate</u>	<u>Total</u>
Rep. in Congress (7th District)	Brad Bailey	253
	Patricia H. Long	79
	Blanks	<u>64</u>
		396
Rep. in Congress (5th District)	David E. Coleman	11
	Blanks	<u>4</u>
		15
Councillor (3rd District)	William M. Monnie	256
	Blanks	<u>155</u>
		411
Senator in Gen. Court (5th Middlesex Dist.)	Lucile "Cile" P. Hicks	337
	Blanks	<u>74</u>
		411
Rep. in Gen. Court (15th Middlesex Dist.)	Brian M. Spencer	275
	Blanks	<u>136</u>
		411
District Attorney (Northern District)	Blanks	411
Clerk of Courts (Middlesex County)	Blanks	411
Register of Deeds Middlesex South Dist.	Jane Sullivan Savery	254
	Blanks	<u>157</u>
		411
County Commissioner (Middlesex County)	Blanks	411

Democratic

<u>Office</u>	<u>Candidate</u>	<u>Total</u>
Senator in Congress	Edward M. Kennedy	616
	Scattering	1
	Blanks	<u>163</u>
		780
Governor	George A. Bachrach	244
	Michael J. Barrett	159
	Mark Roosevelt	198
	Scattering	1
	Blanks	<u>178</u>
		780

Office	Candidate	Total
Lieutenant Governor	Marc D. Draisen	159
	Robert K. Massie	384
	Blanks	<u>237</u>
		780
Attorney General	L. Scott Harshbarger	650
	Blanks	<u>130</u>
		780
Secretary of State	William Francis Galvin	181
	Augusto F. Grace	312
	Blanks	<u>287</u>
		780
Treasurer	Shannon P. O'Brien	427
	Blanks	<u>353</u>
		780
Auditor	A. Joseph DeNucci	439
	Blanks	<u>341</u>
		780
Rep. in Congress (7th District)	Edward J. Markey	593
	Blanks	<u>173</u>
		766
Rep. in Congress (5th District)	Martin T. Meehan	10
	Thomas J. Quinn	1
	Blanks	<u>3</u>
		14
Councillor (3rd District)	Cynthia S. Creem	329
	Joseph M. Downs, Jr.	21
	Robert A. Kahn	68
	Jackie Morrissey	53
	Blanks	<u>309</u>
		780
Senator in Gen. Court (5th Middlesex Dist.)	Scattering	1
	Blanks	<u>779</u>
		780
Rep. in Gen. Court (15th Middlesex Dist.)	James M. Dunn	23
	Susan C. Fargo	545
	Jay R. Kaufman	175
	Blanks	<u>37</u>
		780
District Attorney (Northern District)	Thomas F. Reilly	403
	Blanks	<u>377</u>
		780

Office	Candidate	Total
Clerk of Courts	Edward J. Sullivan	287
(Middlesex County)	James P. Kennedy	139
	Blanks	<u>354</u>
		780
Register of Deeds	Eugene C. Brune	216
Middlesex South Dist.	John S. Kennedy	43
	Douglas John Murray	121
	Blanks	<u>400</u>
		780
County Commissioner	Francis X. Flaherty	210
(Middlesex County)	Gerald J. Flynn, Jr.	37
	Douglas E. MacDonald	22
	John M. MacGillivray	97
	Blanks	<u>414</u>
		780

The total number of registered voters for this election was 3243.

STATE ELECTION
November 8, 1994

Pursuant to a Warrant duly served, the Polls were declared open at 7:00 a.m. by Nancy J. Zuelke, Town Clerk, who was assisted throughout the day by the following wardens: Thomas Coan, Peggy Elliott, Marshall Sandock, Eleanor Wilfert, Larry Zuelke. The Polls were declared closed at 8:00 p.m. by Mrs. Zuelke. The total number of votes cast was 2753, with 2649 in Precinct 1A and 104 in Precinct 1B. Total number of registered voters was 3371. Results are as follows:

<u>Office</u>	<u>Candidate</u>	<u>Total</u>
United States Senator	Edward M. Kennedy	1441
	W. Mitt Romney	1030
	Lauraleigh Dozier	19
	William A. Ferguson, Jr.	1
	Blanks	<u>262</u>
		2753
Governor/Lieut. Governor	Weld & Cellucci	1754
	Roosevelt & Massie	840
	Cook & Crawford	14
	Rebello & Giske	2
	Blanks	<u>143</u>
		2753
Attorney General	L. Scott Harshbarger	1904
	Janis M. Berry	692
	Blanks	<u>157</u>
		2753
Secretary of State	Arthur E. Chase	1092
	William Francis Galvin	1163
	Peter C. Everett	75
	Blanks	<u>423</u>
		2753
Treasurer	Joseph Daniel Malone	1652
	Shannon Patricia O'Brien	763
	Susan B. Poulin	54
	Thomas P. Tierney	33
	Blanks	<u>251</u>
		2753
Auditor	A. Joseph DeNucci	1451
	Forrester A. "Tim" Clark, Jr.	845
	Geoff M. Weil	98
	Blanks	<u>359</u>
		2753

Office	Candidate	Total
Rep. in Congress	Martin T. Meehan	62
5th District	David E. Coleman	31
	Blanks	<u>11</u>
		104
Rep. in Congress	Edward J. Markey	1431
7th District	Brad Bailey	1009
	Blanks	<u>209</u>
		2649
Councillor 3rd District	Cynthia S. Creem	1120
	William M. Monnie	943
	Blanks	<u>690</u>
		2753
Senator in Gen. Court	Lucile "Cile" P. Hicks	1705
5th Middlesex Dist.	Susan Fargo	342
	Blanks	<u>706</u>
		2753
Rep. in General Ct.	Jay R. Kaufman	1470
15th Middlesex Dist.	Brian M. Spencer	959
	Blanks	<u>324</u>
		2753
District Attorney	Thomas F. Reilly	1840
Northern District	Blanks	<u>913</u>
		2753
Clerk of Courts	Edward J. Sullivan	1518
Middlesex County	Blanks	<u>1235</u>
		2753
Register of Deeds	Eugene C. Brune	1028
Middlesex South Dist.	Jane S. Savery	1103
	Blanks	<u>622</u>
		2753
County Commissioner	Francis X. Flaherty	1118
Middlesex County	Barbara J. Collins	905
	Blanks	<u>730</u>
		2753

Question 1 LAW PROPOSED BY INITIATIVE PETITION

Do you approve of a law summarized below, on which no vote was taken by the Senate or the House of Representatives before May 4, 1994?

SUMMARY

This proposed law would limit the way in which business and certain nonprofit corporations could contribute to and spend money on campaigns involving an initiative, referendum or other question submitted to the voters at a state or local election. The proposed law would require ballot committees organized to support or oppose any question submitted to the voters to disclose promptly certain contributions made late in the campaign; would establish procedures that business and certain nonprofit corporations would have to follow in order to spend money on ballot question campaigns; and would establish voluntary spending limits for ballot committees.

The proposed law would require a ballot committee to report to the state Office of Campaign and Political Finance, within one business day of receipt, the name, address, occupation and employer of any person or organization making a contribution of \$1,000 or more, if the contribution was made before the date of the election but after the closing date of the last official campaign contribution report.

Under the proposed law, business and certain nonprofit corporations would be prohibited from making contributions or expenditures to support or oppose a ballot question, but would be permitted to create and solicit contributions to a separate fund to be used to support or oppose a ballot question. A separate fund would be required for each ballot question on which the corporation intended to solicit contributions. The corporation would be required to report all amounts spent to establish and administer the fund to the Office of Campaign and Political Finance, and to a city or town if the fund were established to influence the vote on a local ballot question.

Contributions to the separate fund could be solicited only from members or stockholders, officers and directors, and employees at a policymaking, managerial or professional level. Coercion, job discrimination and financial reprisals as methods of soliciting contributions would be prohibited. Nonprofit corporations that are formed for the purpose of promoting political ideas, do not engage in business activities, have no shareholders, and do not have business corporations as members or accept more than one percent of their revenues from such corporations would be exempt from these provisions. A business organization that violated these requirements could be fined up to \$50,000, and any director or agent of a business organization who violates or authorizes the violation of these requirements could be fined up to \$10,000 and/or imprisoned for up to one year.

The proposed law would establish voluntary spending limits for ballot committees at \$1,000,000 in the year of an election, and \$250,000 in the years immediately before and after an

election. Ballot committees agreeing to observe these voluntary limits would be permitted to announce their compliance on advertisements and campaign materials. Ballot committees that agreed to observe the spending limits and later exceeded the limits could be fined up to \$10,000.

The proposed law states that if any of its provisions were declared invalid, the other provisions would remain in effect.

Yes	1061
No	1507
Blanks	<u>185</u>
	2753

Question 2

REFERENDUM ON AN EXISTING LAW

Do you approve of a law summarized below, which was approved by the House of Representatives on January 4, 1994, by a vote of 105 to 49, and approved by the Senate on January 4, 1994, by a vote of 26 to 11?

SUMMARY

This law requires drivers and passengers in certain motor vehicles on public ways to wear properly adjusted and fastened safety belts. The law applies to persons driving or riding in private passenger motor vehicles or riding in vanpool vehicles or trucks under 18,000 pounds. It also applies to employees of cities, towns, counties, and districts. The law does not apply to: (1) children under twelve years old who are required by another state law to use safety belts or other child passenger restraints; (2) vehicles manufactured before July 1, 1966; (3) persons certified by a physician as physically unable to use safety belts; (4) U.S. Postal Service rural carriers while performing their duties; (5) persons involved in operating taxies, liveries, tractors, trucks of 18,000 pounds or more, buses; or (6) passengers in authorized emergency vehicles.

The law is enforced by law enforcement agencies only when a driver has been stopped for a motor vehicle violation or some other offense. A driver and each passenger 16 years old or older may be fined \$25 for not using a safety belt when required. A driver may also be fined \$25 for each passenger between 12 and 16 years old who is not using a safety belt when required. A person who receives a citation for violating the law may challenge it using the same procedure that applies to most other automobile law violations. A violation is not considered a moving violation for motor vehicle insurance surcharge purposes.

The law directs the state Registrar of Motor Vehicles to require police officers, when reporting automobile accidents, to record whether safety belts were used. The law directs the Governor's Highway Safety Bureau to (1) conduct a public information and education program on motor vehicle occupant protection; (2) evaluate and report to the Legislature, by June 1, 1995, on the effectiveness of and degree of compliance with the law; and (3) make annual surveys of safety belt use.

The law requires the state Commissioner of Insurance to evaluate, report, and make recommendations to the Legislature concerning the effectiveness of the law and the frequency of bodily injury claims during the law's first year of operation. The Commissioner must also require at least a 5% reduction in bodily injury insurance premiums if the observed safety belt use rate among all vehicle occupants is 50% or more after the law's first year of operation. The Commissioner is required to take into account the annual safety belt use survey results in future decisions setting bodily injury premiums, and the Commissioner must further reduce those premiums if the safety belt use rate in Massachusetts exceeds the national average.

The law provides that failure to wear a properly fastened safety belt may not be considered as contributory negligence or used as evidence in any civil lawsuit. It also states that no insurance company may either (1) deny coverage to a person who failed to wear a safety belt during an accident that led to bodily injury, or (2) refuse to issue a motor vehicle liability policy based on a violation of this law.

Yes	2037
No	588
Blanks	<u>128</u>
	2753

Question 3 REFERENDUM ON AN EXISTING LAW

Do you approve of a law summarized below, which was approved by the House of Representatives on May 28, 1993 by a vote of 112 to 39, and approved by the Senate on June 23, 1993 by a vote of 20 to 19?

SUMMARY

This law eliminates one of the two ways in which students may authorize fees to be assessed on tuition bills at state-operated colleges and universities to support nonpartisan student organizations that attempt to influence state legislation.

The law applies to community and state colleges and the University of Massachusetts. The law takes the place of previous law that allowed a student body, by a majority vote in an official student body referendum, to authorize a "waivable fee," or (at state colleges and the University) an "optional fee," to be collected for such nonpartisan student organizations. Under this law, the boards of trustees at community and state colleges and the University are prohibited from collecting waivable fees and may only collect optional fees for such organizations.

A "waivable fee" is collected when authorized by a majority of those students voting in an official student body referendum. A waivable fee is an amount payable on a tuition bill, appearing as a separately assessed item and accompanied by a statement that the fee is not a charge required to be paid by the student but rather that the student may deduct the charge from the total amount due. The tuition bill also explains the nature of the fee and states that the fee appears on the bill at the request of the student body and does not necessarily reflect the endorsement of the board of trustees.

An "optional fee" is collected when authorized by a majority of those students voting in an official student body referendum. An optional fee is an amount payable on a tuition bill, appearing as a separately assessed item and accompanied by a statement that the fee is not a charge required to be paid by the student but rather that the student may add the charge to the total amount due. The tuition bill also explains the nature of the fee and states that the fee appears on the bill at the request of the student body and does not necessarily reflect the endorsement of the board of trustees.

Yes	1385
No	1082
Blanks	<u>286</u>
	2753

Question 4

LAW PROPOSED BY INITIATIVE PETITION

Do you approve of a law summarized below, on which no vote was taken by the Senate or the House of Representatives before May 4, 1994?

SUMMARY

The proposed law would prevent the name of a person from being printed on a state primary or general election ballot as a candidate for one of a number of specified state and federal public offices, if the person had already served a certain number of consecutive terms in that office within a fixed period preceding the end of the then-current term of office. If such a person were still elected by a write-in vote to one

of the state offices (except the office of Governor), the person would serve without a salary, and in some of the state offices, without payment for certain expenses.

Under the proposed law, the name of a person could not be printed on a primary or general election ballot as a candidate for the office of Governor, Lieutenant Governor, Secretary of State, State Treasurer, State Auditor, or State Attorney General, if the person had served two consecutive terms (eight years) in that office in the eleven years prior to the end of the then-current term of office. The name of a person could not be printed on a primary or general election ballot as a candidate for the office of Governor's Councillor, State Representative, State Senator, or United States Representative from Massachusetts, if the person had served four consecutive terms (eight years) in that office in the nine years prior to the end of the then-current term of office. The name of a person could not be printed on a primary or general election ballot as a candidate for the office of United States Senator from Massachusetts, if the person had served two consecutive terms (twelve years) in that office in the seventeen years prior to the end of the then-current term of office. The proposed law would not prevent any voter from casting a write-in vote for any person as a candidate for any office.

If a person made ineligible by the proposed law to have his or her name printed on the ballot as a candidate for the office of Lieutenant Governor, Secretary of State, State Treasurer, State Auditor, State Attorney General, Governor's Councillor, State Representative or State Senator were still elected to that office by write-in vote, the person would serve without a salary. If such a person were elected to the office of Lieutenant Governor, Governor's Councillor, State Representative or State Senator, the person would also serve without payment for certain expenses.

The current terms of the persons serving as Governor, Lieutenant Governor, Governor's Councillor, State Representative, State Senator, United States Representative from Massachusetts, and United States Senator from Massachusetts, would not be counted for purposes of the proposed law. The terms of the persons elected in 1990 to the office of Secretary of State, State Treasurer, State Auditor, or State Attorney General would be counted.

Any person who served more than half of a term in an office would be treated as having served a full term in that office. Any person who resigned from an office would be treated as having served a full term.

The proposed law states that if any of its provisions were found invalid, the other provisions would remain in effect.

Yes	1122
No	1447
Blanks	<u>184</u>
	2753

Question 5

LAW PROPOSED BY INITIATIVE PETITION

Do you approve of a law summarized below, on which no vote was taken by the Senate or the House of Representatives before May 4, 1994?

SUMMARY

This proposed law would allow retail stores to open at any time on Sundays and on the legal holidays of Memorial Day, July Fourth, and Labor Day. It would not affect current restrictions on the sale of alcoholic beverages on Sundays and these holidays. Stores opening under the proposed law would be required to make Sunday and holiday work voluntary and would be required to pay most employees at least one and one-half times their regular rate.

Yes	1498
No	1139
Blanks	<u>116</u>
	2753

Question 6 CONSTITUTIONAL AMENDMENT PROPOSED BY INITIATIVE PETITION

Do you approve of the adoption of an amendment to the constitution, summarized below, which was approved by the General Court in joint sessions of the House of Representatives and the Senate on November 16, 1992, by a vote of 132 to 39, and on May 25, 1994, by a vote of 119 to 73?

SUMMARY

This proposed consitutional amendment would require Massachusetts income tax rates to be graduated, in order to distribute the burden of the tax fairly and equitably. The proposed amendment would require the rates for taxpayers in higher income brackets to be higher than the rates for taxpayers in lower income brackets. The proposed amendment would also allow the state Legislature to grant reasonable exemptions and abatements and establish the number and range of tax brackets. The proposed amendment would eliminate from the Massachusetts Constitution the present requirement that income taxes must be levied at a uniform rate throughout the state upon incomes derived from the same class of property.

Yes	736
No	1863
Blanks	<u>154</u>
	2753

Do you approve of a law summarized below, on which no vote was taken by the Senate or the House of Representatives before May 4, 1994?

SUMMARY

This proposed law would change the state personal income tax laws if a proposed amendment to the Massachusetts Constitution requiring income tax rates to be graduated is approved at the 1994 state election. This proposed law would (1) set graduated income tax rates to replace the existing tax rate structure, (2) change exemptions and deductions relating to dependents, child care expenses, head of household status and personal exemptions, (3) establish a property tax and water rate credit of up to \$200 for taxpayers below certain income levels, (4) increase the maximum income levels for no-tax status and the limited income credit, (5) establish a "capital formation incentive" to replace the existing capital gains exclusion, and (6) provide that taxpayers will not pay more Massachusetts income tax for 1995 than they would have paid under 1992 law, if their 1995 adjusted gross income is below certain levels (for instance \$60,000 for single filers and \$100,000 for married couples filing jointly).

(1) PROPOSED GRADUATED INCOME TAX RATES WOULD:

set the following state tax rates for all Massachusetts taxable income (after subtracting applicable deductions and exemption):

Tax Rate	single	married filing Jointly	married filing separately	head of household
5.5%	up to \$50,200	up to \$81,000	up to \$40,500	up to \$60,100
8.8%	over \$50,200 up to \$90,000	over \$81,000 up to \$150,000	over \$40,500 up to \$75,000	over \$60,100 up to \$120,000
9.8%	over \$90,000	over \$150,000	over \$75,000	over \$120,000

A taxpayer whose total taxable income exceeded the upper limit for the 5.5% or 8.8% income bracket would still be taxed at the lower rate for income within that bracket. For example, a single person with \$100,000 in taxable income would be taxed at 5.5% on \$50,200 of that income, at 8.8% on the next \$39,800, and at 9.8% on the remaining \$10,000 of that income. The income brackets would be increased annually, starting in 1996, to account for changes in the cost of living.

Eliminate the existing division of Massachusetts income into Part A income (generally, dividends, capital gains, and certain interest), currently taxed at 12 percent, and Part B income (all other income), currently taxed at 5.95 percent.

Create a "head of household" filing status for single persons who have dependents and who file federal returns as heads of households.

Prevent any gain from the sale of a taxpayer's principal residence from being taxed by the state at a rate higher than 6%.

Provide that non-residents would pay tax on their Massachusetts income based on the income rate brackets applicable to their total income (including Massachusetts and other income).

(2) PROPOSED CHANGES IN EXEMPTIONS, DEDUCTIONS AND CREDITS WOULD:

Replace the child and dependent care expense deduction with a child and dependent care tax credit equal to 60% of the federal child and dependent care tax credit.

Increase the existing exemption for each claimed dependent from \$1,000 to \$2,000.

Allow heads of households a personal exemption of \$3,400, plus \$2,200 if blind and \$700 if 65 years of age or over.

Reduce personal exemptions gradually for taxpayers whose adjusted gross income exceeded \$60,000 for single filers, \$100,000 for married persons filing jointly, \$50,000 for married persons filing separately and \$80,000 for heads of households. The personal exemption would be eliminated entirely for filers whose adjusted gross incomes exceed these amounts by more than \$50,000 (\$25,000 for married persons filing separately). These amounts would be increased annually, starting in 1996, to account for changes in the cost of living.

Allow interest and dividends from deposits in all banks and institutions to qualify for the \$100 deduction (\$200 for married couples) currently applicable only to Massachusetts bank interest and dividends.

Allow the \$1000 net capital loss deduction to be taken against all income, not just against Part A income as current law provides.

(3) PROPOSED PROPERTY TAX AND WATER RATE CREDIT WOULD:

Create a property tax and water rate credit of up to \$200 for eligible homeowners and renters who have total incomes less than: \$30,000 for married couples, \$25,000 for head of household filers and \$20,000 for single filers. The amount of the credit would depend on the amount by which the taxpayers' real estate property tax and water charges exceeded 10% of their income. 20% of tenants' rent would be treated as a property tax payment for these purposes. If the taxpayer had no income tax due, the amount of any credit due would be paid to the taxpayer, as long as the state Legislature made any appropriation necessary to pay such refunds.

(4) PROPOSED \$2000 INCREASE IN THE EXISTING INCOME THRESHOLDS FOR NO-TAX STATUS WOULD:

Exempt taxpayers at or below the following levels of adjusted gross income from paying income tax: \$14,000 for married couples filing jointly, \$12,000 for head of household filers, and \$10,000 for single filers. These levels would be adjusted annually, starting in 1996, to account for changes in the cost of living. The new levels also would apply to the limited income credit which is available to taxpayers with adjusted gross income up to 175 percent of these levels.

(5) PROPOSED CAPITAL FORMATION INCENTIVE WOULD:

Replace the current 50% capital gains deduction with a "capital formation incentive" deduction, which would allow partial deductions for gains from the sale or exchange of qualified stock issued by certain corporations that employ 50% or more of their employees in Massachusetts.

Only gains on original stock purchased on or after January 1, 1995 from certain corporations engaged in active business, and held for required periods of time, would qualify for the deduction. The amount of the deduction would be 30% of the gain on stock held at least 3 years; 50% for stock held at least five years; and 70% for stock held at least seven years. Detailed provisions would restrict the benefit of this deduction to stock issuances which reflect new investments in businesses, and would disqualify stock in certain types of corporations that receive special tax treatment under existing law.

(6) PROPOSED CAP ON TAX LIABILITY FOR CERTAIN TAXPAYERS IN 1995 WOULD:

Excuse taxpayers at or below the following levels of adjusted gross income, as determined under the proposed law, from owing more Massachusetts income tax in 1995 than they would have owed under 1992 law: \$100,000 for married couples filing jointly,

\$80,000 for heads of household, \$60,000 for single filers, and \$50,000 for married persons filing separately.

(7) EFFECTIVE DATE:

If the State Constitution is amended at the 1994 election to require graduated income tax rates, the proposed law would be effective beginning in tax year 1995. The proposed law states that if any of its provisions were found invalid, the other provisions would remain in effect.

Note: Wherever this summary refers to current or existing law, the reference is to the law in effect in August, 1993, when this summary was prepared.

Yes	657
No	1924
Blanks	<u>172</u>
	2753

Question 8 LAW PROPOSED BY INITIATIVE PETITION

Do you approve of a law summarized below, on which no vote was taken by the Senate or the House of Representatives before May 4, 1994?

SUMMARY

This proposed law would increase the portion of gasoline tax revenue that would be credited to the state Highway Fund; prohibit the transfer of money from the Highway Fund to other state funds for other purposes; declare that citizens have a right to a safe and efficient public highway, road and bridge system and require the state to develop a comprehensive seven-year state transportation plan; and make certain other changes in state finance laws relating to the Highway Fund.

The proposed law would require that the small portion of state gasoline tax revenues that is deposited in funds relating to the use of watercraft be deposited instead in the Highway Fund. No revenue deposited in the Highway Fund could be transferred to any other state fund for any purpose other than one for which the Highway Fund may be used.

The proposed law would declare that the citizens of Massachusetts have a right to a safe and efficient public highway, road and bridge system, constructed and maintained by the state and its counties, cities and towns. The State Secretary of Transportation and Construction would be required to prepare a comprehensive state transportation plan for the period July 1, 1995 through June 30, 2002, to be updated every three years. The plan would provide for the repair or reconstruction of at least five percent of public highways and

bridges every year, and it would establish priorities for highway, road and bridge projects based on condition and safety factors. The plan would be designed to promote economic development and employment by meeting the various transportation needs of residents throughout the state. The plan would be prepared after a public hearing and after consultation with the state Secretaries of Environmental Affairs and Economic Affairs.

Under the proposed law, money in the Highway Fund would no longer be considered in determining whether the state government has sufficient money on hand to set some aside for use in future fiscal years or to deposit some in the state tax reduction fund. The proposed law would declare that no more than 15% of gasoline tax revenues could be used for mass transportation purposes, but it would not prevent the state Legislature from appropriating additional gasoline tax revenues for such purposes.

The proposed law states that if any of its provisions were declared invalid, the other provisions would remain in effect.

Yes	1780
No	717
Blanks	<u>256</u>
	2753

Question 9 LAW PROPOSED BY INITIATIVE PETITION

Do you approve of a law summarized below, on which no vote was taken by the Senate or the House of Representatives before May 4, 1994?

SUMMARY

This proposed law would prohibit rent control for most privately owned housing units in Massachusetts, and would nullify certain existing rent control laws, except that cities and towns would be authorized to adopt a restricted form of rent control for a six month period, after which compliance by property owners would be voluntary.

The proposed law would prohibit any city or town from enacting, maintaining or enforcing any law that requires below-market rents for residential properties. It would also prohibit the regulation of occupancy, services, evictions, condominium conversion, or the removal of the unit from rent control, if such regulation was part of a system requiring below-market rents. Existing state and local rent control laws would be nullified. The proposed law would not affect publicly owned or subsidized housing, federally assisted housing, or mobile homes.

Cities and towns would be authorized to adopt rent control for a six-month period on housing units that have a fair market

rent of \$400 or less and that are owned by a person or entity owning ten or more rental units. Such rent control could not include the regulation of occupancy, services, evictions, condominium conversion, or the removal of the unit from rent control. The city or town would have to pay the owners of rent-controlled units the difference between the controlled rent and the fair market rent. After six months, owners of rent-controlled units would not be required to comply with the rent control regulation or with any other such regulation that the city or town might adopt in the future.

The proposed law would take effect on January 1, 1995. The proposed law states that if any of this provision were declared invalid, the other provisions would remain in effect.

Yes	1488
No	1077
Blanks	<u>188</u>
	2753

Question 10 THIS QUESTION IS NOT BINDING

Shall the state representative from this district be instructed to vote for an amendment to the Massachusetts Constitution that would allow the people of Massachusetts to vote to exercise their right of self-government not only through the United States Congress, but also, in international affairs, through a constitutional and representative United Nations Global Federation framed with an enforceable Bill of Rights?

Yes	745
No	859
Blanks	<u>1149</u>
	2753

FINANCE

TREASURER'S REPORT FOR THE YEAR 1993-94

	<u>GENERAL FUNDS</u>	<u>TRUST FUNDS</u>	<u>TOTAL</u>
Cash Balance 6/30/93			
Cash on Deposit	207,808.36	13,970.29	221,778.65
Pooled Investment	5,895,478.63	138,102.51	6,033,581.14
Securities		<u>441,682.75</u>	<u>441,682.75</u>
Balances 6/30/93	6,103,286.99	593,755.55	6,697,042.54
Cash on Deposit*	6,103,286.99	593,755.55	6,697,042.54
Receipts**			
7/1/93-6/30/94	25,624,544.15	223,719.42	25,848,263.57
Warrants***	25,595,441.80	202,753.09	25,798,194.93
7/1/93-6/30/94			
Cash Balance 6/30/94	6,132,389.30	614,721.88	6,747,111.18
Cash on Deposit	283,034.47	33,870.84	316,905.31
Pooled Investment	5,849,354.83	172,992.05	6,022,346.88
Securities		407,858.99	407,858.99
Balances 6/30/94	6,132,389.30	614,721.88	6,747,111.18

* Includes pooled investment

** Receipts include - departmental transfers

*** Warrants include - pay-off of temporary loans

<u>GENERAL FUNDS</u>	<u>TRUST FUNDS</u>	<u>TOTALS</u>
BayBank (Caf.)		5,415.45
BayBank (Rec. Rev.)		20,448.52
BayBank (NOW Acct.)		1,024.81
BayBank (Hsg. Comm.)		2,225.80
BayBank (Security Adler)		10,403.09
Cambridge Trust (Inv.)		409,878.79
Fleet Bank (Invest. Acct.)		3,360.61
Fleet Bank (Security Maillet)		8,771.15
Haymarket Bank (Security Tanden)		44,683.46
Lexington Savings Bank (Security Adler)		34,735.07
State Street Bank & Trust		458,857.77
State Street (Invest. Acct.)		250,559.28
State Street (AF Acct.)		516,066.07
Mass Muni. Dep. Trust		4,365,959.43
Mass Muni. Dep. Trust (Tr.Funds)	172,992.05	172,992.05
Fidelity Cash Reserve	33,870.84	33,870.84
Various Securities	<u>407,858.99</u>	<u>407,858.99</u>
TOTALS	614,721.88	6,747,111.18

OUTSTANDING DEBT AT JUNE 30, 1994

75,000	Conservation Land Loan, 7.60% due November 15, 1994, issued under Ch. 44, S. 7(3) of the G.L.
1,420,000	General Obligation Bonds, 5.7696%, due \$400,000 each March 15, 1995-1996, and due \$370,000 March 15, 1997 and due \$250,000 March 15, 1998, issued under Ch. 44, S. 7(3) and (3A) and 7(25), and Ch. 359 of the Acts of 1979, S. 3 of the G.L.
2,190,000	General Obligation Bonds, 6.3481%, due \$365,000 each November 15, 1994-99, issued under Ch. 44, S. 7(3), S. 8(22), and S. 8(24) of the G.L.
<hr/>	
3,685,000	TOTAL MUNICIPAL LOANS

<hr/>	
3,685,000	NET DEBT
=====	

<hr/>	
80,000	Water Loan, 7.80%, due \$80,000 December 1, 1994.

<hr/>	
80,000	TOTAL WATER BONDS

<hr/>	
3,765,000	TOTAL DEBT (BONDED)
=====	

TOWN ACCOUNTANT
Suzanne C. Marchand

GAAP BASIS

TOWN OF LINCOLN, MASSACHUSETTS
COMBINED BALANCE SHEET - ALL FUND TYPES AND ACCOUNT GROUP
JUNE 30, 1994

	GOVERNMENTAL FUNDS TYPES			PROPRIETARY	FIDUCIARY	ACCOUNT	
	General Fund	Special Revenue Funds	Capital Projects Funds	FUND TYPES	FUND TYPES	GROUP	GROUP
				Enterprise Funds	Trust & Agency Funds	Long-term Obligations Group	General Combined Totals (Memorandum Only)
ASSETS							
Cash & Temp. Inv.	\$4,033,235	\$ 862,248	\$ 100,303	\$1,009,232	\$ 335,809		\$6,340,827
Investments, at cost					407,859		407,859
Receivables:							
Property taxes	270,652						270,652
Excises	53,970						53,970
User charges (net)				323,672			323,672
Other Receivables					18,000		18,000
Less: Provision for abate-ments & exemptions	(117,547)						(117,547)
Due from other gov'ts		332,065					332,065
Restricted asset, deferred compensation benefits							
Property, plant and equipment (net)				821,386			821,386
Amounts to be provided for payment of long-term obligations				1,275,940			1,275,940
TOTAL ASSETS	\$4,240,310	\$1,194,313	\$ 100,303	\$2,608,844	\$1,583,054		\$4,035,000
							\$ 4,035,000
							\$13,761,824

TOWN OF LINCOLN
COMBINED BALANCE SHEET - ALL FUND TYPES AND ACCOUNT GROUP
JUNE 30, 1994

	GOVERNMENTAL FUNDS TYPES			PROPRIETARY FUND TYPES		FIDUCIARY FUND TYPES		ACCOUNT GROUP		Combined Totals (Memorandum Only)
	General Fund	Special Revenue Funds	Capital Projects Funds	Enterprise Funds		Trust & Agency Funds		General	Long-term Obligations Group	
LIABILITIES										
Accounts payable	\$ 451,193	\$ 405,365	\$ 427,601	\$ 18,701	\$	\$				\$1,302,860
Other liabilities	85,149					103,255				188,404
Accrued liabilities	167,000									167,000
Deferred revenue	187,075	467,365								654,440
Deferred compensation due employees						821,386				821,386
Due to other govts						27,753				27,753
Bond anticipation note payable			600,000							600,000
G.O. bonds payable				80,000				3,685,000		3,765,000
Landfill close oblig								350,000		350,000
Total liabilities	890,417	872,730	1,027,601	98,701		952,394		4,035,000		7,876,843

FUND BALANCE (DEFICIENCY):

Retained earnings:

Unreserved

Reserved

Fund balances:

Reserved for expend.

Reserved for enc. &

continuing approp.

Reserved for non-

expendable trusts

Unreserved:

Designated

Undesignated

Total fund balance

(deficiencies)

TOTAL LIABILITIES AND

FUND BALANCES

	GOVERNMENTAL FUNDS TYPES			PROPRIETARY FUND TYPES	FIDUCIARY FUND TYPES	ACCOUNT GROUP	
	General Fund	Special Revenue Funds	Capital Projects Funds	Enterprise Funds	Trust & Agency Funds	General	Long-term Obligations Group
							Combined Totals (Memorandum Only)
				1,955,695			1,955,695
				554,448			554,448
	1,082,736						1,082,736
	357,985	9,568					367,553
					362,659		362,659
	(71,816)	321,583					249,767
	1,980,988		(936,866)		268,001		1,312,123
	3,349,893	321,583	(927,298)	2,510,143	630,660		5,884,981
	\$4,240,310	\$ 1,194,313	\$ 100,303	\$2,608,844	\$1,583,054	\$4,035,000	\$13,761,824

COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES

ALL GOVERNMENTAL FUND TYPES

YEAR ENDED JUNE 30, 1994

	GOVERNMENTAL FUNDS TYPES			Combined Totals (Memorandum Only)
	General Fund	Special Revenue	Capital Projects	
REVENUES:				
Property taxes	\$9,916,085	\$	\$	\$9,916,085
Motor vehicle excise	442,200			442,200
Departmental and other	244,820	336,203		581,023
Licenses and permits	95,246			95,246
Intergovernmental	1,257,560	7,272,567		8,530,127
Investment income	146,318			146,318
Fines	55,105			55,105
Miscellaneous	257,214	80,523		337,737
Donations	310,000			310,000
	<u>12,724,548</u>	<u>7,689,293</u>		<u>20,413,841</u>
EXPENDITURES:				
Current:				
General government	976,515	41,075		1,017,590
Public safety	1,479,095	97,578		1,576,673
Health and sanitation	128,959			128,959
Public works	1,081,712			1,081,712
Education and Library	5,564,273	7,353,644		12,917,917
Recreation	180,261	101,093		281,354
Cemetery	14,181			14,181
Veterans' services	6,096			6,096
Debt Service - principal	1,000,000			1,000,000
Debt Service - interest	290,252			290,252
Special articles	464,841			464,841
Insurance & employee benefits	1,521,422			1,521,422
Capital outlays			687,243	687,243
Intergovernmental assessments	<u>222,775</u>			<u>222,775</u>
Total expenditures	<u>12,930,382</u>	<u>7,593,390</u>	<u>687,243</u>	<u>21,211,015</u>

	GOVERNMENTAL FUNDS TYPES			Combined Totals (Memorandum Only)
	General Fund	Special Revenue	Capital Projects	
Excess (deficiency) of revenues over expenditures	(205,834)	95,903	(687,243)	(797,174)
OTHER FINANCING SOURCES (USES):				
Operating transfers in	217,597			217,597
Operating transfers out	(17,800)	(156,947)		(174,747)
Total other financing sources (uses)	199,797	(156,947)		42,850
Excess (deficiency) of revenue and other sources over expenditures & other uses	(6,037)	(61,044)	(687,243)	(754,324)
FUND BALANCE, beginning of year	3,355,930	382,627	(240,055)	3,498,502
FUND BALANCE, end of year	\$ 3,349,893	\$ 321,583	(\$ 927,298)	\$ 2,744,178

TOWN OF LINCOLN, MASSACHUSETTS

STATEMENT OF REVENUES AND EXPENDITURES OF GENERAL FUND -

BUDGET AND ACTUAL - BUDGETARY BASIS

YEAR ENDED JUNE 30, 1994

	Budget	Actual	Variance Favorable (Unfavorable)
REVENUES:			
Property taxes	\$ 9,843,520	\$ 9,843,520	\$
Motor vehicle excise taxes	303,666	442,200	138,534
Departmental	176,000	244,820	68,820
Licenses and permits	70,000	95,246	25,246
Intergovernmental	1,170,468	1,257,560	87,092
Interest	100,000	146,318	46,318
Fines	40,000	55,105	15,105
Donations	310,000	310,000	
Miscellaneous	245,000	257,214	12,214
Total revenues	<u>12,258,654</u>	<u>12,651,983</u>	<u>393,329</u>
EXPENDITURES:			
General government	1,034,703	977,705	56,998
Public safety	1,501,349	1,484,243	17,106
Health and sanitation	141,998	128,959	13,039
Public works	931,760	914,740	17,020
Education and library	5,692,120	5,687,683	4,437
Recreation	192,468	180,261	12,207
Cemetery	15,900	14,181	1,719
Veterans' services	6,096	6,096	
Debt service	1,310,458	1,290,252	20,206
Special articles	536,942	481,249	55,693
Insurance and employee benefits	1,776,479	1,521,422	255,057
Intergovernmental assessments	<u>223,075</u>	<u>222,775</u>	<u>300</u>
Total expenditures	<u>13,363,348</u>	<u>12,909,566</u>	<u>453,782</u>
Excess (deficiency) of revenues over expenditures	<u>(1,104,694)</u>	<u>(257,583)</u>	<u>847,111</u>
OTHER FINANCING SOURCES (USES):			
Operating transfers in	202,484	217,597	15,113
Operating transfers out	(17,800)	(17,800)	
Available surplus	<u>920,010</u>	<u>57,786</u>	<u>(862,224)</u>
Total other financing sources (uses)	<u>1,104,694</u>	<u>257,583</u>	<u>(847,111)</u>
Excess (deficiency) of revenues and other financing sources over expenditures and other uses	<u>\$</u>	<u>\$</u>	<u>\$</u>

TOWN OF LINCOLN, MASSACHUSETTS

COMBINED STATEMENT OF REVENUES, EXPENSES AND CHANGES IN RETAINED EARNINGS/

FUND BALANCES - PROPRIETARY FUND TYPE AND SIMILAR TRUST FUNDS

YEAR ENDED JUNE 30, 1994

	PROPRIETARY FUND TYPE	FIDUCIARY FUND TYPE	Combined Totals (Memorandum Only)
	Enterprise Fund	Nonexpendable Trust Funds	
Operating revenues:			
Charges for services	\$ 882,000	\$ 63,216	\$ 945,216
Gifts and bequests		15,286	15,286
	<u>882,000</u>	<u>78,502</u>	<u>960,502</u>
Operating expenses:			
General government		92,315	92,315
Recreation		1,412	1,412
Operating	128,204		128,204
Salaries	130,082		130,082
Depreciation	<u>63,154</u>		<u>63,154</u>
	<u>321,440</u>	<u>93,727</u>	<u>415,167</u>
Operating income (loss)	560,560	(15,225)	545,335
Non-operating revenues (expenses):			
Investment income		45,135	45,135
Interest expense	(9,360)		(9,360)
Total non-operating revenues (expenses)	<u>(9,360)</u>	<u>45,135</u>	<u>35,775</u>
Other financing sources (uses):			
Operating transfers in	17,800		17,800
Operating transfers out	(60,000)	(650)	(60,650)
Total other financing sources (uses)	<u>(42,200)</u>	<u>(650)</u>	<u>(42,850)</u>
Net income	509,000	29,260	538,260
Retained earnings/fund balances, beginning of year	<u>2,001,143</u>	<u>601,400</u>	<u>2,602,543</u>
Retained earnings/fund balances, end of year	<u>\$ 2,510,143</u>	<u>\$ 630,660</u>	<u>\$ 3,140,803</u>

TOWN OF LINCOLN, MASSACHUSETTS

COMBINED STATEMENT OF CASH FLOWS

PROPRIETARY FUND TYPE AND SIMILAR TRUST FUNDS

YEAR ENDED JUNE 30, 1994

	PROPRIETARY FUND TYPE	FIDUCIARY FUND TYPE	Combined Totals (Memorandum Only)
	Enterprise Fund	Nonexpendable Trust Funds	
CASH FLOWS FROM OPERATING ACTIVITIES:			
Operating income (loss)	\$ 560,560	(\$ 15,225)	\$ 545,335
Adjustment to reconcile operating income (loss) to net cash provided by (used in) operating activities:			
Depreciation	63,154		63,154
Changes in assets and liabilities:			
Increase in:			
Accrued interest receivable		(8,437)	(8,437)
User charges receivables	(83,172)		(83,172)
Accounts payable	12,929		12,929
Net cash provided by (used in) operating activities	553,471	(23,662)	529,809
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES:			
Operating transfer in	17,800		17,800
Operating transfers out	(60,000)	(650)	(60,650)
Interest paid on bonds	(9,360)		(9,360)
Acquisition of capital assets	(151,120)		(151,120)
Principal paid on bonds payable	(80,000)		(80,000)
Net cash used in capital and related financing activities	(282,680)	(650)	(283,330)
CASH FLOWS FROM INVESTING ACTIVITIES:			
Investment income		45,135	45,135
Purchases of securities		(73,520)	(73,520)
Proceeds from disposition of securities		107,281	107,281
Net cash provided by (used in) investing activities		78,896	78,896
INCREASE (DECREASE) IN CASH	270,791	54,584	325,375
CASH, beginning of year	738,441	150,218	888,659
CASH, end of year	\$ 1,009,232	\$ 204,802	\$ 1,214,034

BOARD OF ASSESSORS

L. Bruce Long
William M. Stason
Paul E. Marsh, Chairman

To find the official valuations assigned to your property, you must refer to the list printed in last year's Town Report. Since we have not yet been recertified by the Commonwealth's Department of Revenue, Lincoln's only property valuations with any official standing are those from last year.

The reason for this delay is not far to seek: We have not completed converting the manual one-person assessing system the Town has had since before the memory of living man to the computer-based mass assessing system we have recently installed. The former depended on the smallest amount of data needed to justify an assigned value for each property; the latter, on the most detail the viewer can record -- the computer can digest it all. Refining and enhancing our data base has taken much longer than anyone anticipated. In addition, many of Lincoln's houses are wonderfully individual and eccentric -- tedious for computers to assimilate.

Beyond this inherent difficulty, a couple of extraneous events have slowed down conversion:

1. The Town shifted to the E911 emergency response system and Ms. Noyes, for the Assessing Department, was centrally and heavily involved in insuring that every last telephone in Lincoln was properly located on a Town map and had a proper Town address. This took weeks -- months -- of time.
2. In December, Ms. Noyes was stolen from us by another town, with a shorter commute by 50%, for higher pay and a four-day work week. Lincoln could not compete and we could not, in good conscience, urge her to stay with us.

Ms. Noyes, in not quite a year and a half, has launched a revolution from which there is no turning back. She has served Lincoln wonderfully well and we -- all of us -- are grateful. We wish her well.

Some points of interest that may be important to you !!

- 1) The Assessors' office is open Monday through Friday 8:30 a.m. to 4:30 p.m. unless otherwise posted, to assist the public regarding real and personal property and motor vehicle assessments, tax abatements, tax exemptions, and any other tax questions you may have.
- 2) Assessment date for taxes is January 1 of each year.
- 3) Real & Personal property abatement applications must be filed within 30 days of the date the actual bill is issued. Application forms may be picked up at the Assessors' office.
- 4) Motor vehicle and trailer excise abatement applications must be filed by December 31 of the year succeeding the year involved. Application forms may be picked up at the Assessors' office.
- 5) Exemptions are available for those who meet certain qualification requirements. Examples are: Homeowners who are legally blind, veterans with at least 10% disability, surviving spouses, elderly over 70, and a tax deferral for elderly over 65. Application forms and additional information may be obtained from the Assessors' office.
- 6) Anyone receiving a building permit during the year can expect a visit from the Assessors near the end of that year or the beginning of the next. If the owner is not home at that time, the Assessors will leave a notice and the property owner will be expected to call to make a convenient appointment as soon as possible.

Thank you for your continuing assistance and cooperation. If there is anything we can do for you, don't hesitate to call our office (259-8850).

Board of Assessors
Recap of
Fiscal Year 1994

Valuation

Real Estate	\$732,669,280
Personal Property	11,049,516
Total	743,718,796

Appropriations and Assessments

Town Appropriations	\$14,524,000.99	
State and County Appropriations	223,075.00	
Overlay	100,000.00	
Total		\$14,847,075.99

Estimated Receipts

Cherry Sheet Receipts	\$1,322,499.00	
Over Estimates Cherry Sheet	270.00	
Local Estimated Receipts	1,505,458.69	
Free Cash	1,000,000.00	
Available Funds	1,075,328.00	
Total		\$4,903,555.69

Net Amount to Raise

\$9,943,520.30

Taxes for County, State & Town

Real Property	\$9,795,788.27
Personal Property	147,732.03

Tax Rate

\$13.37 per \$1000

Number of Parcels

Real Estate	2091
Personal Property	23

Value of Real Estate

Land Exclusive of Buildings	\$285,557,400
Buildings Exclusive of Land	447,111,880

Exempt Property

Number of Parcels	432
Building Value	\$42,237,612
Land Value	80,082,796
Total Value	122,320,408

TAX EQUITY STUDY COMMITTEE

Robert Lincoln
Kemon Taschioglou
Emanuel Maier, Chairman

Pursuant to the vote taken under Article 26 at the 1992 Annual Meeting, David M. Donaldson, Moderator, appointed a committee to study the feasibility of modifying the base on which Lincoln assesses property tax from one that depends entirely on the value of the property to one that takes into consideration, to some greater or lesser extent, the income of the owner of the property. The Committee was asked to pay particular attention to the needs of citizens who were severely burdened by their current property taxes. A portion of David Donaldson's charge to the Committee, which shows his understanding and humanity, follows:

"The subject that your Committee is being asked to look into stems from a deeply-felt concern on the part of some of our citizens that the current real estate tax system unfairly disadvantages those citizens who, living on fixed incomes, believe that, despite the significant increase in the value of their property, they cannot afford to absorb the increased real estate that result from the increase in value and the increased costs of providing town services. While the proponents of the motion under Article 26 have suggested some sort of relief based on the income of the owner (which should be the principal focus of your study) if, in the course of looking at an "income tax" as a relief device, the Committee discovers an alternative solution to the basic problem, I am sure that all concerned would be glad to consider it. In other words, while it is important to focus on the specific question, the Committee should not feel constrained by the suggested solution.

I am reasonably certain that you will quickly find that any change to the current system of real-property taxation will require an act of the legislature. One might, therefore, quickly dispose of the study by concluding that any change is "illegal". While I do not want to tell the Committee how to do its job, I would suggest that the proponents of the Article might find such a limited response disheartening, and you might, therefore, consider taking a look at all of the options unconstrained by the existing legislative framework, for it is always possible (although not very easy) to change the law."

The Tax Equity Committee reported on its progress in the 1993 and 1994 Town Meetings and in last year's Town Report. A year ago we had not yet received and analyzed the responses to the town-wide survey we had conducted. Here we present a brief summary of the results of the survey.

We were extremely pleased at the response rate of our survey. We received 350 responses, approximately 20% of the town. Through comparison with census data and the town assessors' list we concluded that our sample was broadly representative with respect to incomes and property taxes.

The survey results were somewhat equivocal. There was a very high degree of disagreement in the town as to the desirability of change and the attractiveness of the specific options we had suggested as methods to achieve change.

The options, "Exemption," which provides relief to those unable to pay taxes because of age, infirmity and poverty, and "Deferral," which defers but does not reduce taxes, scored considerably higher than all other options. The lowest rated option was the "Private Funding" alternative. The remaining options of "Assisted Deferral," "Flexible Zoning," "Homestead Exemption," "Circuit Breaker," and "No Change" all achieved midrange scores. However, the "Circuit Breaker," which limits property taxes to a maximum percent of income, and "No Change" options tended to be polarizing and achieved their average rankings by scoring very high with some residents and very low with others.

Roughly a third of respondents indicated a need for tax relief. The characteristics of this group were somewhat different than the average, in that while its property tax payments were about average for the Town, its income level was lower and its outstanding mortgage was considerably higher than average. The options favored by this group were the "Exemption," the "Circuit Breaker," and the "Homestead Exemption."

The subgroup who had not expressed a need for property tax relief favored the "Exemption," and the "Deferral" but was very much against the "Circuit Breaker."

The high average outstanding mortgage level for the group needing property tax relief led us to break this group into two smaller groups. About a third of those needing tax relief had relatively high outstanding mortgages. The "high mortgage" group had higher income than the "low mortgage" group, had about the same property tax bill, and had an average outstanding mortgage nearly 7 times the average mortgage of the "low mortgage" group. The options favored and disliked for these two subgroups were similar. It is clear, however, that those in the "high mortgage" group are burdened much more by their high mortgage payments than they are by their property tax bill.

We received a large number of written comments on the questionnaires. The comments reflected a wide diversity of opinion, but there were a few clearly defined themes. We also found surprisingly intense feelings on the issues. Some citizens were fearful, others were angry. There was a mixture of idealism and

pragmatism. We report the themes of the comments here in the spirit of openness and community in the hopes that recognition and understanding will help us resolve our differences.

The overall thrust of the comments was that there were significant problems regarding the property tax. Seventy percent of those commenting thought that property tax rates were too high. Most thought they could be lowered by reducing Town spending, but a significant number thought that Lincoln should look for other sources of income. Only a few of the respondents mentioned a specific focus on the elderly, and we found this surprising, since much of the questionnaire attempted to address problems thought to be important to older citizens.

However, half of those who wrote comments thought that the Town should not change the present property tax structure. This theme was characterized by intense feelings. Some said that the current structure was equitable in that it served to balance taxes by its relation to property value as a proxy for wealth, or net worth, rather than having taxes relate only to income. Another reason not to change the current structure was a desire not to subsidize the high value homes of those with low incomes. Others thought that a more progressive property tax would drive the wealthy out of Lincoln and consequently bring down property values. A small group responded that people who couldn't afford to live in Lincoln should move out.

About a third of respondents commented on significant major related concerns, such as: that property tax assessments were not generally equitable across properties, "I am scared about the future," "My situation is very difficult," "I get too few services for the taxes I pay." Another third offered other ideas, comments on the survey, and alternative tax proposals.

We are not surprised that Lincoln citizens have responded to our questionnaire by raising many new issues and creative ideas. We do not feel we can offer any specific recommendations until our Town in its characteristic way has opportunities to respond to these issues and ideas. We hope that our report then will serve as a foundation for further analysis and discussion.

Our comprehensive report will be on file at the Lincoln Public Library.

REPORT OF THE COLLECTOR OF TAXES
1993-94

	<u>Balance 6/30/93</u>	<u>Commitments</u>	<u>Abatements</u>	<u>Collections</u>	<u>Refunds</u>	<u>Balance 6/30/94</u>
1989-90 Real Estate	15,684.00			12,213.48		3,470.52
1990-91 Real Estate	48,145.12			30,110.45		18,034.67
1991-92 Real Estate	80,776.70		9,035.36	48,238.90	3,323.30	26,825.74
1992-93 Real Estate	190,133.83		11,058.23	86,826.01	3,414.80	95,595.91
Adjustment (68.48)						
1993-94 Real Estate		9,795,789.50	64,304.01	9,643,801.48	39,027.53	126,711.54
1989-90 Personal Property	6.36			6.36		0.00
1990-91 Personal Property	10.96			10.96		0.00
1991-92 Personal Property	11.92			11.92		0.00
1993-94 Personal Property		147,732.02	26.74	147,705.28	13.37	13.37
1984 Excise	0.00	5.75		5.75		0.00
1985 Excise	0.00	103.86		103.86		0.00
1986 Excise	0.00	255.00		255.00		0.00
1987 Excise	0.00	729.06		729.06		0.00
1988 Excise	0.00	436.25		443.25	7.00	0.00
1989 Excise	6,244.28			558.13		5,686.15
1990 Excise	5,490.13			599.17	11.87	4,902.83
1991 Excise	6,374.26			865.83		5,508.43
1992 Excise	4,020.42	3,286.28	493.33	4,988.26	675.61	2,500.72
1993 Excise	16,215.88	73,165.20	5,881.38	83,645.85	4,556.21	4,410.06
1994 Excise		417,776.46	31,558.69	356,950.78	1,694.53	30,961.52
November 1992 Water	79.92			79.92		0.00
May 1993 Water	25,797.51			26,712.88	915.37	0.00
November 1993 Water		457,155.00	13,172.00	444,259.80	276.80	0.00
May 1994 Water		272,323.60	3,397.20	242,154.40		26,772.00
Water Connections	<u>0.00</u>	<u>27,300.00</u>		<u>27,300.00</u>		<u>0.00</u>
TOTALS	398,922.81	11,196,057.98	138,926.94	11,158,576.78	53,916.39	351,393.46

REPORT OF THE COLLECTOR OF TAXES (cont.)

1993-94

	<u>Balance 6/30/93</u>	<u>Commitments</u>	<u>Abatements</u>	<u>Collections</u>	<u>Refunds</u>	<u>Balance 6/30/94</u>
Water - Late Charge				1,864.00		
Hydrant Services				60,000.00		
Interest Excise				2,516.32		
Interest Real Estate				57,574.31		
Demands - Marking Fee - Excise				6,305.00		
Demands Real Estate				560.00		
Liens				<u>11,150.00</u>		
TOTALS					\$ 139,969.63	

PROTECTION OF PERSONS & PROPERTY

FIRE AND POLICE DEPARTMENT

D. James Arena, Chief

POLICE DEPARTMENT

The following is a report of the activity of the Lincoln Police Department for the calendar year 1994:

CRIMINAL ACTIVITY:

Breaking and entering	16
Larcenies	45
Motor vehicle theft	1
Assault	4
Forgery	1
Embezzlement	1
Stolen property	6
Vandalism	37
Narcotic law violations	14
Disorderly conduct	15
Arrests	89
Trespass	6
Civil matters	12
Juvenile matters	13
Ordinance/bylaw violations	12
Reports of missing persons	14
Domestic matters	25
Telephone disturbance calls	117
Reports of suspicious activities	111
General service responses	290
Animal complaints	24
Ambulance calls	244
Unattended death report	4
Alarms responded to	678
Assists to other agencies	30
Restraining order services	29
Reports of confused persons	11
Protective custody	27

TRAFFIC ACTIVITIES:

Operating under the influence	33
Motor vehicle complaints	526
Accidents investigated	199
Traffic citations	815

Overall there was a general decrease in criminal activity and we are pleased to note a rather substantial drop in the number of break-ins.

We continue to endeavor to have officers maintain a high visibility level with the intent of deterring crime and controlling traffic violators. Our officers regularly attend training classes on a variety of law enforcement subjects as offered by the Criminal Justice Training Council.

Our DARE program continues its marked success with much credit going to DARE Officer Kevin Mooney. We were pleased to have received a monetary grant for the program from the State and as 1995 approaches we learn that we are to receive an additional grant for the upcoming year.

As 1994 winds down there will be a change at the helm of the Fire & Police Departments. I would like to take this opportunity to express my sincere appreciation to all who have made my service here worthwhile: fellow employees, town staffers and officials and, of course, the members of the community whose support for public safety has been constant. To my successor Allen Bowles I wish all the best and could only ask that he have the benefit of the support of all who I have mentioned.

FIRE DEPARTMENT

The following is a report of the activities of the Lincoln Fire Department for the calendar year 1994:

Accidents responded to	112
Ambulance runs	244
Ambulance transports	137
Brush fires	13
Building fires	8
False alarms	329
Investigations	49
Lock-outs (vehicle & property)	134
Vehicle Fires	17
Mutual aid responses	64
Reports of outside burning	7
Special service	470
Water problems	11
Wires down/arcing	27

During the year the Department also conducted numerous inspections related to fire protection and prevention. We have endeavored to keep both members of the full-time and call departments updated on changes in firefighting procedures with both in-house training sessions and those administered by the State Fire Academy.

1994 found us with the responsibility of ensuring that the rules promulgated by the Town's underground storage tank by-law were complied with. We would report with satisfaction that the community has been very cooperative in this regard with the end of 1994 showing that but a very small number of the required removals remain; we commend the residents for their cooperation. I would also commend Captain Richard Goddard for his work through the year in regard to the many issues surrounding the enforcement of this by-law.

As 1995 approaches and Allen Bowles takes over as Chief we wish him well and ask the community to extend to him the cooperation and support they have shown me over the past eighteen years.

PUBLIC SAFETY BUILDING DESIGN COMMITTEE

Chief D. James Arena
Timothy S. Higgins
Neil Middleton
Earl D. Midgley
David Whalen
Joseph Robbat, Jr. Chairman

The Public Safety Building Design Committee (the Committee) was appointed by the Selectmen in June of 1993. The charge to the Committee is to plan the renovation of the public safety building located at the intersection of Codman and Lincoln Roads.

Since last Town Meeting the Committee has met extensively with its architect/consultant, Allen Lieb, to approve a program of operating requirements that the building must be able to meet. The plan approved by the Committee contemplates an addition behind the existing building to house the fire apparatus. The existing building will be renovated in order to eliminate code violations and create an up-to-date station which meets Lincoln's public safety needs for at least the next 20 years.

Since the plan was approved by the Committee in November they have been meeting with other Town Boards to inform them on what has been accomplished to date, answer questions, and hear suggestions on how to improve on the design.

The Committee is working closely with the Selectmen and Finance Committee to assure the required coordination. The Committee will continue to meet with Town Boards to answer questions about the project as it develops. The Committee is also looking forward to holding a series of meetings with the public to outline the process to date and their plans for completion of the project.

BUILDING DEPARTMENT

Earl D. Midgley, Building Inspector
 Kenneth Desmond, Electrical Inspector
 Russell J. Dixon, Plumbing and Gas Inspector
 Jane Barnet, Administrative Assistant

This year saw much activity in Town. The Water Department's new Disinfection Facility is being constructed on Sandy Pond Road, around the corner from the Pumping House. DeCordova Museum is expanding its administration and school facilities and plans an addition to the museum itself. The school complex is undergoing extensive renovations with major additions behind Smith School and between Brooks and Smith Schools.

New residential building starts, remodeling and additions have stayed much the same as last year with the values of the work totaling about eight million dollars.

Below are the statistics for 1994.

Values as submitted by applicants --

Building	\$8,348,930.00
Battle Road Farm	1,247,000.00
DeCordova Expansion	550,000.00
School Complex Expansion	9,188,347.00
Water Disinfection Facility	1,394,000.00
Plumbing (Residential)	356,050.00
Electrical (Residential)	287,739.00

Building permits issued --

New Residential	19
Battle Road Farm	17
Additions and Remodeling	84
Garages, Sheds, Barns	19
Swimming Pools	3
Greenhouses	3
Re-roofing	20
Tents (temporary)	33
Signs	1
Woodburning Stoves	30
Fences	6
Tennis Courts	1
Accessory Apartments	<u>1</u>
Total	237

Plumbing permits issued	148
Electrical permits issued	167

1994 totals

Permit fees collected --
(Residential)

Building	\$ 49,288.00
Plumbing	8,918.00
Electrical	17,286.00
Woodburning Stoves	750.00
Recertifications	<u>160.00</u>
Total	\$ 76,402.00

SEALER OF WEIGHTS AND MEASURES

Earl D. Midgley

Please note the following regarding FIREWOOD deliveries: State Law requires, under the provisions of Sec. 299 of M.G.L. Chapter 94, that a delivery certificate be issued by the seller at the time of delivery. Said delivery and the price of the quantity of wood delivered in terms of cubic feet and the date of delivery must be included on the sales slip. The words CORD, TRUCKLOAD, FACE CORD, PILE or terms of similar import are expressly prohibited by Statute, Section 298 of M.G.L. Chapter 94, from being used either in advertisements or delivery certificates or sales invoices. Quantity (in cubic feet) is measured when the wood is closely stacked.

The General Laws of Massachusetts require that all devices used for weighing or measuring commodities be accurately checked and certified by "SEALS" at least once each year.

For the period commencing January 1, 1994, and ending December 31, 1994, inclusive, in compliance with Section 37, Chapter 98, General Laws as amended, the following number of devices have been certified:

Scales sealed	10
Gasoline pumps sealed	<u>39</u>
Total	49
 Sealing fees collected	 \$723.20

Scales and gasoline pumps not sealed require repairs or adjustments.

Any questions regarding weights and measures should be submitted to the Sealer of Weights and Measures at the Town Offices Building.

HEALTH & WELFARE

BOARD OF HEALTH

Dr. Perry Culver, Vice-Chairman
Diane Haessler, R.N., Secretary
Dr. Craig Donaldson, Chairman

Agents for the Board:

Jane Barnet, Administrative Assistant
Frank C. Emmons, Engineer
John J. Devine, Sanitarian
Jane Barnet, Animal Inspector

The Board of Health meets the first Monday of each month at 7:30 p.m. and more often as needed, with all meetings open to the public. Citizens wishing to be placed on the agenda should contact Jane Barnet at Town Offices by the Thursday prior to the meeting if possible.

Reports of Board Activities:

1. Enforcement of Title V of the State Environmental Code:

The State mandates examinations of sites for sewage and septage disposal, issuance of permits, holding hearings, and granting of variances. Summary of activities is as follows: (1994)

Site investigations witnessed (i.e., percolation tests and test pits)	64
Septic systems plans reviewed and approved	63
Systems investigated for accessory apartments	2
Installers permits issued	24
Septage handlers licenses issued	5

Fees collected by the Board in 1994 were as follows:

Soil Test Witnessing	\$ 9,625
Plan Review	4,800
Disposal Installer Licenses	1,200
Septage Handler Licenses	205
Food Service Permits	200
Total	<u>\$16,030</u>

2. Sanitarian Inspections:

Sanitarian John Devine helped the Board enforce local health regulations according to Chapter X of the State Sanitary Code. Regular inspections of food service establishments in Lincoln were performed during the year, including restaurants and food service facilities in stores, schools, institutions, farm stands, as well as several facilities at Hanscom Field. The Codman Pool and Bathhouse were also inspected periodically by the Sanitarian as were the three day camps and Farrington Memorial. Any complaints of possible food contamination are also investigated by the Sanitarian.

3. School Health Program:

The School/Town nurse and the two health aides continued to play an important role in supporting and protecting optimal health at the public school campus. Dr Lynn Weigel served ably as school physician and Cindy Anthony has continued her active involvement in health teaching.

The school health personnel are as follows:

Cynthia Anthony, R.N., School/Town Nurse
Anne Marie Mahoney, School Health Aide
Laurel DiMatteo, School Health Aide
Lynn Weigel, M.D., School Physician

4. Flu Clinic:

Again this year, members of the Board of Health and the School/Town Nurse conducted a Flu Clinic, held in late October and sponsored by the Council on Aging. This year flu shots were provided to 200 individuals. The Town Nurse also provided flu shots to some of Lincoln's homebound elderly. A one dollar voluntary contribution was requested of those receiving shots.

5. Summary of Eliot Community Mental Health Center Activities:

This facility provides services to Lincoln residents and includes an outpatient clinic, geriatric, mental retardation, and therapeutic preschool programs. In 1994 there were 293 direct service contacts for Lincoln residents. Nine towns participate in funding these services and Lincoln's contribution to the Mental Health Center in 1994 was \$3,750.

6. Report of the East Middlesex Mosquito Control Project:

The East Middlesex Mosquito Control Project conducts a program in Lincoln consisting of mosquito and wetland surveillance, water management and public education. Lincoln's cost for the Project in 1994 was \$7,700.

The goal of the surveillance program is to target mosquito breeding areas and to monitor changes in the adult mosquito population with particular regard to possible emergence of equine encephalitis. Three sites in Lincoln are monitored and held to determine the need for control. There was no program of aerial spraying of Bti this year.

7. Summary of Animal Inspector's Activities:

One of the Animal Inspector's responsibilities is to supply the Massachusetts Department of Food and Agriculture, Bureau of Animal Health and Dairying, with a list of animal owners, the number of livestock, and general health of animals in the Town.

A compilation of the 1994 animal census is as follows:

Number of Dairy Herds (one animal constitutes a herd)	14
Number of Beef Herds (" " " ")	43
Number of Swine Herds (" " " ")	39
Number of Horses	85
Number of Ponies	11
Number of Donkeys	2
Number of Mules	1
Number of Sheep	103
Number of Goats	12
Number of Llamas	7
Number of Poultry (flocks of more than 25)	295

Any dog known to have bitten a person must, by law, be quarantined for a period of 10 days in order to observe the animal for signs of rabies, and findings thereof are sent to the State Bureau of Animal Health and Dairying where they are kept on file for 7 years.

Out-of-state cattle entering Massachusetts must have their ear tag numbers recorded by the Inspector and the numbers forwarded to the State. If complaints arise with regard to the health or care of any livestock, the Animal Inspector investigates the circumstances in accordance with laws and regulations relating to animal health.

Rabies was proven to be present in the Town during the year, although less prevalent than last year. Five suspected animals were taken to the State Lab in Jamaica Plain for testing and all tested negative for the disease. I would like to thank the Weston Veterinary Clinic for lab work and transportation services to Jamaica Plain. And a special thanks to Sally Hicks, D.V.M. for her endless help. The Town is most fortunate to have the valuable service of Jon Kelman, veterinary student at Tuft's, to prepare specimens for testing. There are several things homeowners can do to discourage wild animals from frequenting yards and approaching residences. Among these are:

DO NOT FEED WILD ANIMALS, do not feed pets outdoors, keep rubbish can lids securely fastened, and do not put garbage in plastic bags out in the open. If possible, cap chimneys with screens and seal openings in attics, basements, porches, etc. Bird food dropped from feeders also attracts raccoons.

DO NOT APPROACH ANY STRAY OR WILD ANIMAL. Common sense and precautions must prevail. In addition to raccoons, bats, red and grey fox, skunks, and especially groundhogs (woodchucks) are susceptible to rabies. Birds and amphibians never, and squirrels rarely are susceptible.

8. Recycling and Hazardous Waste:

By State mandate, the Board is responsible for maintenance of proper sanitation at the Transfer Station and must monitor tonnage of materials shipped to NESWC and each category of materials being recycled. The Board strongly supports efforts to enhance recycling, and participated whenever possible in the townwide discussion regarding recycling and waste disposal.

COUNCIL ON AGING

Albert M. Avery III, Vice-Chairperson
Selima K. Chandler
Marian Cook
Shirley D. Drew
Marie R. Gavin
Allan W. Greaves
Barbara Grim
Russell P. Mahan, Secretary/Treasurer
Ruth Morey
Marilyn O'Rourke
Wendy L. Palu
Barbara C. Cone, Chairperson

Elaine Bloom, Director
Liz King, Assistant to the Director

The Council on Aging enriches the lives of Lincoln residents 60 years or older by providing ongoing activities and programs. Assistance is available, if requested, for problem solving or in finding services so that our senior citizens find it possible to enjoy more years of independent living in their own homes. In addition, the Council on Aging is a resource to all Lincoln residents who request assistance to help their parents or other elderly relatives.

This has been a busy year for the Council on Aging. Weekly activities include bridge games and classes, Scrabble, bowling, spring and fall walks and Easy Moves exercises. Both Line Dancing, led by Dot Manzelli and the very popular Fit for Life, an innovative senior weight lifting program, are meeting twice weekly. Monthly trips, planned and run by volunteers, included the theatre, ballet and flower show, the Fine Arts, Norman Rockwell, Kennedy and Science Museums and the Aquarium. There were also longer trips to view fall foliage in the Berkshires and spring blossoms at Lake Winnepesaukee. At our Thursday Coffee and Conversations, hosted by Jackie Parker, we traveled with Helen and Bruce Bare to "Temples and Canals of Thailand" and "The Great Colonial Cities of Mexico" and with Liz King to Alaska. We were educated by the League of Women Voters and Paul Marsh and learned how to be good clients. We enjoyed Math with Sam Rabinowitz and Pierce House at an old fashioned ice cream social and again in December when the First Parish Bell Ringers put us in the holiday mood. Activities are publicized in a Newsletter which is now mailed to all residents monthly.

Thanks in part to a grant from the Lincoln Cultural Council, a local agency sponsored by the Massachusetts Cultural Council, a series of exhibits featuring Lincoln artists is hanging at Bemis Hall. These same artists share their art at Coffee & Conversation. Bemis Hall previewed a colorful showing of covers from the "Lincoln Journal", coordinated by Betty Smith. Thanks to the generosity of the Codman Trust Fund and the Friends of the Council on Aging, Podiatry Clinics

have been increased to sixteen annually. Eleven blood pressure clinics are held and well attended. The annual Flu Immunization Clinic, coordinated with the Board of Health, was held in October in case of an early flu outbreak. Fuel assistance was available from the COA office. A grant from the Executive Office of Elder Affairs provided taxi transportation for seniors for local medical appointments, assistance with wellness programs and publication of the Newsletter. The COA helped Fire Chief Rick Goddard introduce EMCOA, a new program designed to assist the rescue squad in saving lives.

Minuteman Home Care honored Wendy Palu at their Annual Meeting. She was named Volunteer of the Year for organizing Lincoln's popular Fit for Life program. Wendy is a member of the Lincoln COA Board as well as Vice President of the Minuteman Homecare Board of Directors.

The following members of the Board of the Friends of the Council on Aging supported the Council in many ways:

Catherine Bronson, Treasurer
Barbara Davis
Peg Elliott, President
Ann Gannett
Bill Grim
Judy Gross
Bill Monroe
Claire Pearmain
Elizabeth Snelling, Assistant to the President
Jane Tatlock, Clerk
Irving Telling
Nancy Wood

The Friends sponsored the gala holiday Top of the Town Party and Thanksgiving and Christmas Dinners. The dinners, given by Barbara Davis at her home, were very well attended. The Friends assisted in funding the Newsletter, Podiatry Clinics, trips and publications and hosted a "Thank You" luncheon for LINC and COA volunteers. The LINC, a volunteer driving program sponsored by the Friends of the Council on Aging, provided rides to Bemis Hall, the library, medical appointments, and for shopping and errands.

Volunteers played a very important role in the activities of the COA. They served as Board members and Friends of the COA, Wheel-a-Meal and LINC drivers, collaters, speakers, hostesses, and teachers. SHINE (Serving Health Information Needs for the Elderly) Counselor Al Avery continued to meet, by appointment, with seniors requesting help with medical insurance questions and forms. Al Avery and Julie Pugh provided free tax preparation service. In all, volunteers gave more than 6,500 hours of their time, talents, energy and enthusiasm. We thank them.

MINUTEMAN HOME CARE (MHC)

Wendy L. Palu, Board Member

Minuteman Home Care (MHC) is a non-profit social service agency which assists persons 60 years and older to live as independently as possible in their own homes and communities. The bulk of the Minuteman Home Care budget comes from State and Federal government funding sources.

The State Home Care Program provides services such as case management, homemaking, chores, transportation, respite care for caregivers and some administrative expenses. In addition, MHC provides protective services, eating together programs, information and referral, senior aides, alzheimer services, nursing home prescreening, companion care and money management programs.

Title III-B and Title III-C of the Older Americans Act provides federal funding for congregate care meals and home-delivered meals programs, legal services, transportation services and innovative community projects.

A portion of the MHC budget comes from sixteen member communities and private donations. These contributions are a critical part of the agency's support. Through payment of an annual "local share" Lincoln is entitled to be represented on the policy setting Board of Members of Minuteman Home Care which administers the services. The Board consists of twenty members and eight members-at-large. During the 1994 fiscal year, the local share assessed to the Town of Lincoln was \$862.00. Local shares are assessed to each community on a formula based on the number of people 60 years of age and older living in the community. In Fiscal Year 1994 Lincoln received \$59,013 in services from MHC.

Lincoln's participation through the appointed Board member to Minuteman Home Care and its "local share" is vital to the continued success of Minuteman Home Care and provision of needed services to the elders in our region.

DOG OFFICER

In March 1990, the Lincoln Board of Selectmen entered into a contract with Mr. Leslie Boardman to provide 24 hours/day, 365 days/year dog officer services to the Town. The Dog Officer, or his agent, can be reached by calling the business phone at the Police Station. The dispatchers record all calls for the Dog Officer and the Dog Officer then picks up these messages each evening. Non-emergency callers can expect a return call within the next day. If the call is an emergency, the Dog Officer will be paged for an immediate response.

After five years, Mr. Boardman is still the Dog Officer, and the program continues to run smoothly. It is clear that this would not be the case without the ongoing cooperation of the dispatchers and the Chief of Police. The Selectmen would also like to thank Mr. Boardman for his ongoing efforts.

The Town of Lincoln held Rabies Clinics this year, on May 18, and September 24, 1994 for both dogs and cats.

A reminder: Dog owners must now license their dogs by January 1st of each year. Owners not licensing their dogs by April 1st will have a \$5.00 fine added to the regular licensing fee. Licensing fees are as follows:

Male/Female	\$10.00
Spayed/Neutered	6.00
Kennel License	25.00 (up to 4 dogs)
Kennel License	50.00 (up to 10 dogs)

Please remember, licenses make all the difference when trying to return a lost dog to its owner.

LINCOLN RECYCLING COMMITTEE

John Bingham
Wesley Frost
Hugo Liepmann
Roy Harvey, Chair

Activities in 1994

The Committee coordinated publicity about the Town's recycling programs through several media, including:

- * a flyer listing these programs and nearby places to take products for re-use (this flyer is available at the Town Offices and the Transfer Station)
- * stories in the Lincoln Journal
- * a flyer announcing the Hazardous Waste Collection Day
- * E-Call, the recycling hotline (dial RECYCLE, or 732-9253 for information)

To help keep toxic materials out of NESWC waste streams, the Committee set up a button battery collection program at several locations in Town and by trash haulers serving the Town, and did initial research toward setting up a similar program for rechargeable batteries.

The Committee recommended that wood no longer be taken to Wood Recycling, Inc., for financial and environmental reasons, and the Selectmen adopted the recommendation.

The Committee worked with the Eastern Massachusetts Recycling Association and several nearby towns to share information on recycling programs. The Committee also reviewed the State's Solid Waste Master Plan 1994 Update and issued a memo on its impact on the Town, and monitored and communicated the new state waste bans.

Status of Recycling in Lincoln:

- * Newspaper, mixed paper, glass (thanks again to the glass volunteers and to Lynn Donaldson for organizing them), cans, scrap metal, appliances, and button batteries are recycled at the Transfer Station. Various goods that can be re-used are exchanged at the Swap Table.
- * The North East Solid Waste Consortium (NESWC) tipping fee increased to \$88 per ton, and the Town is generating waste at a rate close to its Guaranteed Annual Tonnage (GAT). Hence, recycling is more financially attractive than ever. The Town received gross income of several thousand dollars by selling recyclables in 1994, and avoided several tens of thousands of dollars in NESWC tipping fees by recycling.
- * The Household Hazardous Waste Collection Day in October, organized by the Town and League of Women Voters, was successful, accommodating all comers and costing less than budgeted. The Committee hopes that

hazardous waste collections will continue on a regular basis, perhaps bi-annually with paint collection days in the interim years.

The Next Year:

- * State waste bans on plastic and heavy cardboard will take effect on January 1, 1996. The Committee will research how to handle and market these additional materials and advise the Town of its findings.
- * The Transfer Station needs to be upgraded to allow the collection of plastics and cardboard. Additional roll-off containers will probably be needed, and the Town is seeking state funds to help pay for them. Traffic flow at the Transfer Station could also be improved to reduce congestion at busy times.
- * The Committee will continue its task of publicity, monitoring of state programs and mandates, coordinating with nearby towns, and researching marketing of recyclables.
- * The Committee is operating below full staff level (6), and would welcome new members.

E. Crawley Cooper
M. Palmer Faran
Thomas C. Wang
James B. White
Dilla G. Tingley, Chairman

The year 1994 brought the Planning Board a grouping of seemingly unrelated issues. It will be remembered as the time in which trees, traffic and trails became the trajectory to traverse.

Trees within the road right-of-way are protected by the Scenic Road Bylaw and the Public Shade Tree Act. The Lincoln Road trees had additional protection from townspeople expressing preference for trees over traffic, the latter viewed as fast and frequent. It was determined that the Board would recommend to the Selectmen that the trees should stay, a Tree Warden should be appointed, and a tree program put in place. Ken Bassett was selected as Tree Warden and will work with Mike Murphy, Conservation Land Manager, and Vinnie DeAmicis, Department of Public Works Director, to implement a program that reflects their many talents.

The Lincoln Road reconstruction moved forward and traffic concerns were addressed by the Board. The two undertakings coincided and resulted in a summer of hard work, both on Lincoln Road and in the Town Office Building. Early fall found Lincoln Road with granite curbing and stone walls. The Planning Board, meanwhile, found that the 1984 Traffic Study, based on the direction of townspeople in that year that traffic should be kept off residential roads and routed to numbered ways, was a premise that no longer held. Townspeople now saw this objective as sacrificing one neighborhood for another. The list of Mitigation Measures was proving to be unworkable as a whole. The Planning Board thus joined with the Selectmen in writing a charge to a Traffic Committee and appointing seven residents from various parts of town to that Committee. This group will serve as an umbrella for the various traffic related groups of the Town and the region.

Roadside paths moved from the category of "how do we fund them" to "with what do we surface them." Town Meeting appropriated funds to surface the Codman Road Path. This path was laid out by the Conservation Commission on Town owned Conservation land. The controversy over a surface of stone dust as opposed to asphalt demonstrated again that Lincoln residents are vocal and vociferous. We on the Planning Board acknowledge the grace with which the Conservation Commission accepted the decision of the Selectmen to pave the path.

The Planning Board was involved in the filing of petitions with the County Commissioners to seek the discontinuance of Old County Road. The effort to sever the roadway permanently to prevent any possibility of through traffic has been a prime commitment of this

Board. Focus on that eastern portion of Lincoln has allowed the Board to be instrumental in improving the dangerous intersection of Winter Street and Old County Road and create one that is less hazardous due to the removal of outcroppings of ledge. Completing the immediate work in this area, the Board addressed the traffic impact analysis from Polaroid. The Board countered the claim by Polaroid that Lincoln roads would not be affected by increased traffic generated by a new corporate structure in the Winter Street area.

In the area of zoning, the Planning Board sought and obtained Town Meeting approval to permit accessory apartments in R-1 Cluster Developments.

Although development in Lincoln was slow, the R-1 Cluster Development of the 6.7 acre parcel owned by George and Julie Hibben was completed during the year. The Hibbens achieved a three lot cluster, one lot encompassing their dwelling at 75 Weston Road, and provided conservation restrictions on land totaling 57% of the area. The greensward along Weston Road is preserved, as is the expanse of open area abutting Beaver Pond. It is worth noting that the Hibbens did such a superb job of communicating with their entire neighborhood that there were no negative comments expressed by abutters as the process of land division was addressed by the Board. The willingness of the Hibbens to use cluster zoning illustrates their commitment to intelligent land planning and the values that have created open space in Lincoln as a continuum.

Several land related items should be addressed less they be lost in time.

The State Department of Public Works lots in North Lincoln have been sold and the town has benefited by increasing its housing stock by two single family, newly constructed, affordable dwellings.

The Board was involved in lot reconfiguration of the open expanse of Adams family land. Approximately 15 acres was acquired by Walden Woods with permanent conservation restrictions to prevent Baker Farm from becoming a through way to Sandy Pond Road.

Expansion at both the Carroll School on Baker Bridge Road and the DeCordova Museum on Sandy Pond Road continues to raise questions about the need for the Planning Board to amend the Zoning Bylaw to provide protection for our country roads from the ever increasing traffic volume due to increased educational and museum uses.

Following a full year of work, Enhanced 911 was activated on December 7, 1994. The Planning Board was involved in review of the names of each and every public and private way in Lincoln. For clarity, several names were changed, more were affirmed, a few were removed. A public hearing was held in July and, upon a unanimous vote of the Board, the proposed changes were adopted. Residents of Lincoln showed great cooperation with the renaming of ways and the renumbering of residences, resulting in a letter of commendation from New England Telephone. Liz Corcoran, Administrative Assistant to the Planning Board, coordinated and expedited this complex process and received a commendation from the Selectmen.

BOARD OF APPEALS

Despena F. Billings

Peter Guldberg (appointed to full member Nov., 1994)

Amalie Kass

David P. Ries

Andre M. Vagliano (term expired in 1994)

Morton B. Braun, Chairman

Buckner Creel, Associate Member

Fred John Solman, III, Associate Member (term expired in 1994)

During the past year there were two changes on the Board: the terms of Member Andre Vagliano and Associate Member F. John Solman expired and neither wished to be reappointed. Associate Member Peter Guldberg was appointed by the Selectmen to become a Member, and Buckner Creel was appointed to be an Associate Member. As 1994 ended, the Board lacked its second Associate Member. We will miss Andre's vast knowledge of land use law and John's expertise in engineering. We thank them for their years of service.

In last year's Annual Town Report we referred to two cases involving appeals from decisions of the Board. We are pleased to say that both have been resolved. One of them involved the special permit granted to Mr. Joseph Lufkin regarding a home occupation in the basement of his home at 127 Trapelo Road, which was contested by an abutter, Stratford Realty (Harold and Bruce Adler). Mr. Lufkin found that he required more space than his basement could provide and consequently he moved his business to offices in Concord. The Board thereupon revoked the special permit. The other case involved the Board's denial in June, 1990 of a special permit to Mr. Ronald Christensen for the business he conducts at 345 South Great Road. Mr. Christensen reapplied in 1994 and accordingly a public hearing was held. The Board decided to grant a special permit; however, it limits the number of vehicles allowed on the premises, and it is terminated on sale or devise of the business.

A summary of the Board's decision during the past year follows:

There were 13 applications filed, 13 hearings scheduled, 18 renewals published during 1994 as follows.

February 1	-	W. BRUCE HUNTER, 10 LEWIS STREET special permit for consulting and import businesses.	CONTINUED
March 1	-	CHRISTOPHER WHITE, 2 FORRESTER ROAD special permit for apartment.	GRANTED
		BUCKNER CREEL, IV & KATHLEEN NICHOLS, 32 LINCOLN ROAD special permit for addition on non-conforming lot.	GRANTED

April	26 -	JONATHAN MENKIS, 62 BEAVER POND ROAD special permit for addition on non-conforming lot.	GRANTED
		MICHAEL BARNES, 26 OLD SUDBURY ROAD special permit for non-conforming structure.	GRANTED
June	14 -	RONALD CHRISTENSEN, 345 SOUTH GREAT ROAD special permit for business.	GRANTED
July	19	ST. JOSEPH'S CHURCH, 142 LINCOLN ROAD special permit to replace garage on non-conforming lot.	GRANTED
August	9 -	JOHN L. GUMMERE, 15 LEWIS STREET special permit for tree service business.	GRANTED
September	13	FRAN'S LINCOLN AUTOMOTIVE, 170 SOUTH GREAT ROAD appeal Building Inspector decision and clarify previous special permit.	UPHELD
		BRIAN BYRNE, 126 TRAPELO ROAD variance from side yard and width of lot through the building.	CONTINUED
October	4 -	JOSEPH LUFKIN, 127 TRAPELO ROAD repeal special permit for business.	GRANTED
November	22-	TATIANA DESSAIN, 62 CONANT ROAD special permit for apartment.	DENIED WITHOUT PREJUDICE
December	13-	GILES DILG, 9 LEWIS STREET special permit for book publishing business.	GRANTED

RENEWALS:

John A. Klobuchar, Conant Road - Radio tower
 Massachusetts Audubon Society, South Great Road - Conference use
 Jacquelyn Snelling, 4 Farrar Road - Business
 Lawrence & Sarah Cannon Holden, 60 Weston Road - Apartment
 Patricia Horwitz, 68 Conant Road - Apartment
 Anil Kumar, 99 Conant Road - Apartment
 Keith & Janet Miller, 15 Baker Bridge Road - Apartment
 Anthony & Alice Pickman, 213 Concord Road - Apartment
 Charlton & Rosaly Walter, 58 Conant Road - Apartment
 Sejfi Protopapa, Lewis Street - Travel Agency
 Board of Selectmen, Lewis Street - Parking of school buses
 Joseph Azrack & Abigail Congdon, 19 Bedford Road - Apartment
 Angelo Basile, 9 Old Sudbury Road - Apartment
 Alan Donaldson, 279 South Great Road - Apartment
 Hamilton James, 78 Winter Street - Apartment
 Eugene Meyer, 31 Trapelo Road - Apartment
 Barry & Judith Solar, 152 Trapelo Road - Apartment
 Anne Young, 41 Bedford Road - Apartment

CONSERVATION COMMISSION

Peter Conrad
Jona Donaldson
John Goodrich
Chris Klem
Barbara Ream
Chris White
Tara Tracy, Chair

In 1994, the Commission continued its stewardship and protection role of Lincoln's lands and natural resources. There were many successes during the year in terms of open space preservation, wildlife management and wetlands protection. In addition, the Commission continued its strategic planning effort whose goal is to establish a proactive approach to Lincoln's often-complicated natural resource-based and related issues.

The Commission also participated in the review and development of several multi-board projects, in support of both its strategic planning effort and the recommendations of the Task Force on Town Governance. These projects included final siting decisions for the disinfection facility on Sandy Pond Road, the reconstruction of Lincoln Road, and the Codman Road roadside path. The Commission looks forward to the continuation and betterment of these types of efforts in the coming year.

This year the Commission saw additional changes in membership. Unfortunately for the Commission, Ms. Barabara Ream resigned due to unexpected out-of-Town work commitments. Although Ms. Ream was a member for only a brief period, her enthusiasm, bright new ideas and strong commitment to the management of Lincoln's natural resources will be missed by the Commission. The Commission also lost the invaluable service of Mr. Christopher White who decided not to seek reappointment to the Board. Mr. White's strong technical skills, broad perspective, and keen insight into difficult conservation issues were great assets for the Commission. Early 1995 appointments to the Commission include Ms. Addie Kim, an environmental planner, and Tom Walker, an economist.

PLANNING AND ADMINISTRATION

Staffing: The Commission continues to benefit from the hard work and dedication of its staff which includes Mike Murphy, Conservation Land Manager; Geoff McGean, Conservation Administrator; and Dan Reppucci, Chief Ranger. Their knowledge and expertise on natural resource issues are a valuable asset to the Commission and the Town.

Open Space Activities: Despite the lack of public funds for land acquisition, the Commission completed a very successful year in meeting the goals of its current Open Space Plan. Working closely with other environmental organizations including the Lincoln Land

Conservation Trust, the Commission assisted with the purchase of two major parcels of land which will now be permanently conserved.

The purchase of the former Van Leer Property off of Old Sudbury Road by the Massachusetts Audubon Society and a Wayland resident, Roy McDowell, ensures the protection of over 25 acres of prime agricultural farmland and nearly 70 acres of forested wetlands and uplands. All of the property, except for three potential building lots on the south side of Old Sudbury Road, is now under a permanent conservation restriction. In addition, trail easements through the property will link with existing trails providing a continuous recreational and wildlife corridor from Route 20 in Weston, through all of Lincoln, north to Route 2 in Concord.

The Commission, in conjunction with the Lincoln Land Conservation Trust, continues to work with the Walden Woods Project on the preservation of the former Adams estate between Baker Farm Road and Sandy Pond Road. The mansion on the property will house the Thoreau Lyceum, an educational institute for Thoreauvian scholars. Upon securing of funding, the approximately 14-acres of open land associated with the estate will be permanently protected for the Town. This land contains a critical trail connection among the Flint's Pond conservation lands, Pine Hill, and the Walden Pond State Reservation, as well as providing watershed protection to the Town's water supply. Further ecological and historical value includes the unique Glacial Channel and spectacular Beech Spring referred to by Thoreau in his writings.

Other activities during the year, in fulfillment of Lincoln's Open Space Plan, included the donation by Ms. Irma Kistiakowsky of a permanent conservation restriction on 12 acres of pristine forest adjacent to the Mt. Misery conservation parcel, and the donation by Mr. Jeffery Allsopp of 15 acres of forested wetlands off of Winter street for conservation purposes. The Commission would like to thank Ms. Kistiakowsky and Mr. Allsopp for their generosity and their vision to help maintain Lincoln's conservation tradition.

Wetlands: The Commission and the Conservation Administrator continue to respond to the numerous requests for information by residents and developers regarding construction and other activities in and near wetlands. Lincoln's numerous wetlands provide important benefits including pollution attenuation, flood control, protection of water supplies, storm damage prevention, and wildlife habitat. The Massachusetts Wetlands Protection Act and the Town's Wetlands Protection Bylaw provide the regulatory framework by which the Commission works to protect these important functions and values of the Town's wetlands.

Through this framework, the Commission and its Administrator conduct site visits, guide residents through the permit process, review permit applications, and conduct meetings and hearings with applicants to ensure that a proposed project will not adversely affect wetlands. In many cases, the Commission requires that

specific conditions must be followed by an applicant for construction within 100 feet of wetlands. The Commission ensures that these conditions are satisfied during construction through regular site inspections. Over the past year, the Commission held 34 public meetings and hearings, and among the projects that came before the Commission over the last year were new house construction, house additions, pond maintenance activities, and several federal, state and municipal projects.

In order to facilitate a more proactive approach to wetlands protection in the Town, the Commission is undertaking an educational outreach program. The Commission is working to develop information which teaches homeowners the importance and benefits of wetlands, and how residents and developers can become "good neighbors" to their wetlands.

Farmland: As part of its stewardship role, the Commission works to ensure that sound agricultural practices are followed on all Town-owned lands which are leased to farmers. The Commission encourages rotation of crops, careful pesticide and fertilizer use, and annual soil monitoring to help maintain land productivity. This past year saw the successful implementation of a farmland/wildlife policy which attempts to eliminate some of the conflicts that have arisen over the last several years. The policy, which was developed with the assistance of farmers, wildlife experts and many interested residents, attempts to balance the agricultural needs with the habitat needs of both endangered and nuisance wildlife species. In all cases, the Commission encourages farmers to consider agricultural practices that are least invasive to wildlife.

Currently, there are six farmers leasing 180 acres of farmland from the Town. Revenues generated from the 5-year lease agreements total \$4,191 per year.

Wildlife: Over the past year, the Commission undertook a greater effort toward inventorying and protecting the numerous species of wildlife that are dependent on Lincoln's conservation lands. During the late winter and spring, over 30 eager volunteers assisted with an inventory of vernal pools in the Town. Through a lot of hard work and wet feet, over 40 pools were identified for potential certification and permanent protection at the local and state level. These temporary pools of water provide critical breeding habitat for certain species of salamanders and frogs.

Cooperation by farmers led to the successful creation of nesting habitat for several species of grassland birds. The appearance of a nesting pair of Henslow's Sparrows in Farm Meadow was the first documented sighting in over 20 years in Massachusetts. Hundreds of birders from all over the northeast descended upon Lincoln to view this endangered species. Massachusetts Audubon Society, Codman Community Farm and Commission staff all worked cooperatively to ensure that the birds were not disturbed so that they could complete a successful breeding cycle. In accordance with

the previously described farmland/wildlife policy, the delayed cut of hay in Farm Meadow also ensured the successful breeding of bobolinks, another grassland bird in decline. Summer estimates saw more than 40 bobolinks utilizing the 5-acre delayed cut portion of the hay field.

Other important wildlife sightings during the year included, the successful nesting of a pair of Meadowlarks in Flint's Field (the first pair seen in many years), and the nesting of a pair of Goshawks near Flint's Pond. Further, several ongoing wildlife studies also took place over the year. A comprehensive 2-year study undertaken by Lincoln resident, Mr. Steven Ells, examined the effects of suburban hay cropping on grassland birds, particularly bobolinks. Ranger Jane Layton and Administrator Geoff McGean assisted with a Harvard University project on butterfly species diversity, and with a Cornell Ornithology Laboratory study on the effects of forest fragmentation on neotropical bird migrants, particularly tanagers. The Commission hopes to gain more information over the coming years to better protect wildlife habitat on conservation lands and encourages residents to assist with the many ongoing inventory and research projects.

Ranger Program: The conservation ranger program provides a valuable source of education and public safety on conservation land. With over 50,000 hikers, bikers and horseback riders using over 2,000 acres of conservation land during the year, the uniformed presence of Conservation Rangers remains an essential service to the Town.

Led by Chief Ranger Dan Reppucci, the rangers continued their successful summer educational walk series. Rangers Jane Layton, Diana Ryan, Anne Harrer, Mary McIntosh and several volunteers led walks ranging from the natural history of Tanner's Brook to organic farming on conservation land.

The busy summer months also saw increased enforcement and protection efforts around the Town's drinking water supply, Flint's Pond. Cooperation and financial assistance from the Water Commissioners allowed for more ranger support around Flint's Pond. This increased support resulted in rangers issuing over 75 official warnings and citations for violations in and around the Pond. Some of these violations included trespassing, wading, swimming and fishing.

The donation boxes at Mt. Misery, the Schools and the Lincoln Woods parking lot continue to be a source of support for the ranger program. Money contributed to these boxes helps to offset the cost of the ranger program and ongoing trail maintenance activities. Additional funds are collected through direct donations to the Commission and group user fees. Together, these sources of revenue contributed over \$3,300 in 1994.

Trails: On the Warner parcel, a heavily used trail that passed through a wooded swamp was re-located to a more upland location in order to protect the wetland from trail use impacts. New water bars were constructed to reduce erosion at Pine Hill and Mt. Misery using Lincoln Guide Service volunteers in the spring, and general public volunteers in the fall. Additional water bars were installed on the Mt. Misery to Adams Woods trail and existing water bars throughout town were cleaned out and repaired as needed. Water bars intercept and divert water flowing down a trail, thus minimizing erosion.

Increased use of Lincoln's trails by mountain bikes has begun to cause trail degradation throughout town, particularly on steep slopes and in wetland areas. In order to further alleviate the effects of increased mountain bike usage, the Conservation Commission and Lincoln Land Conservation Trust sponsored a series of public meetings and discussions and adopted a policy to restrict bike access in the coming year. Land management activities in support of this effort included the placement of temporary signs and ordering/placement of permanent markers.

Fields: As previously described, on the Farm Meadow parcel a rare Henslow's Sparrow was sighted and determined to be nesting within an area designated as as a Bobolink nesting/delayed mowing area. Land management efforts included staking out the observation area for the nesting birds and the placement of signs to keep birdwatchers off the active hay production field.

Additional work during the year included repair of the Ricci parcel dam that controls the level of an agricultural pond. Continued mowing of grass and brush in open fields and along edges on approximately 50 acres took place in accordance with a brush management plan that attempts to enhance wildlife habitat in certain areas. The repair/rebuild of the 1980 brush mower was also accomplished.

Town Plantings and Tree Care: Ornamental plantings took place at the Lexington Road Cemetery, Bemis Hall, and Three-cornered Cemetery. A 12-ft. replacement red maple was planted along South Great Road. Continued care of roadside and town property trees and ornamentals involved pruning, cabling, mulching, fertilization, and watering. Assistance was provided to the Tree Warden by marking and preparing a list of roadside trees for the annual removal hearing. Additional ongoing work with the Tree Warden involves initiating an inventory and assessment program for existing roadside and town property trees and developing a long-term planting schedule.

Other Projects: Snow removal was a major function at the beginning of the year because of record snowfall (road clearing assistance and Conservation parking area plowing). At the Conservation parking lots, guardrails were repaired, surfaces were graded, and sight lines were kept clear of brush and grass. Other

projects included hazard tree removal, Brush Dump care and closing of the Stump Dump, new gate installation, sign repair, mechanical maintenance, and litter pick-up (constant). A cooperative land management program with students from Minuteman Tech was also established. Students will be learning about and undertaking forestry practices on Lincoln's conservation lands with supervision from Minuteman Tech instructors and the Conservation Land Manager.

THE LINCOLN LAND CONSERVATION TRUST

Robert C. Brannen
Paul Brooks
Margaret P. Flint
John C. Goodrich
William A. King
Gwyneth Loud
Richard K. Nichols
Robert H. Webb
William G. Constable, Chairman

Land stewardship involves cultivating the users as well as the land, and many efforts of the Lincoln Land Conservation Trust had that orientation during 1994. Through new public meeting initiatives, existing publications, and a memorable play in Bemis Hall, the LLCT promoted philosophical and pragmatic dialog about Lincoln's open space and environmental ethics. Annual trail maintenance and land acquisition also experienced sizable gains.

In the fall, the Land Trust sponsored a biographical play about Rachel Carson performed by the playwright, Kaolani Lee. The afternoon performance was spellbinding due to Ms. Lee's presentation, Ms. Carson's life, and an entertaining dialog after the performance by Ms. Lee and Paul Brooks, Rachel Carson's editor and biographer.

As recreational demands on our open space continue to increase, the LLCT and Lincoln Conservation Commission collaborated again on managing trail use. After substantial public debate, the Lincoln Land Conservation Trust and the Lincoln Conservation Commission adopted a policy restricting mountain bikes to specified trails and times of the year for calendar year 1995. These organizations have appointed an advisory committee to oversee the implementation and evaluation of this policy, and to participate in consideration of an amended policy for 1996.

Protecting important open space in Lincoln remains a central priority for the LLCT. Three conservation restrictions and one property acquisition are hallmarks for 1994, especially as each supplements existing open space and trails. The largest of these efforts has protected one of the most important, unprotected parcels in Lincoln. The former Van Leer property, consisting of almost 100 acres adjacent to Massachusetts Audubon Society's Drumlin Farm and connecting to the Weston and Wayland conservation lands, was protected by a team effort of Massachusetts Audubon Society, the Rural Land Foundation, the LLCT, and the Conservation Commission. Through substantial donations by the Rural Land Foundation and the conservation fund jointly administered by the Trust and the Commission, twelve acres adjacent to Drumlin Farm were acquired by Massachusetts Audubon Society. The remaining acreage, across Old Sudbury Road, was purchased privately, but became severely limited in its development potential. The conservation restrictions on these parcels and the trail easements granted, provided a unique ecological

and recreational corridor stretching from Wayland and Weston through Lincoln to the Walden Pond State Reservation and lands of the Concord Land Conservation Trust. This acquisition was the climax of a decade of effort to protect the historic farm of the late Hans Van Leer.

The acquisition of a substantial portion of Pine Hill by the Walden Woods Project provides an opportunity to acquire the last important unprotected, undeveloped land along Sandy Pond Road, a parcel which connects current existing conservation land and provides trails, historical, and ecological benefits to the Town.

Active conservation initiatives continue on our boundaries, with ongoing activities involving the Minuteman National Historic Park, the Walden Pond State Reservation, the Walden Woods Project, the Concord Land Conservation Trust and the State's Bay Circuit Trail System. On a national level, the Chairman led another seminar at the annual meeting of the Land Trust Alliance, which now represents almost 1,000 land trusts across the country.

Other activities including our first collaborative project with the Lincoln School Foundation, revision of the Land Trust trail map, continued sales of the renowned A Guide to Conservation Land in Lincoln and other conservation activities, have been made possible by the redoubled efforts of the Trustees of the LLCT as well as the members and volunteers who participate with the Lincoln Land Conservation Trust and the Lincoln Conservation Commission in their stewardship, acquisition, and educational activities. All deserve thanks and encouragement.

Lincoln Land Conservation Trust
1994 Financial Summary

Balance as of 12/31/93

Lincoln Conservation Fund	\$ 446,006
Fidelity Money Market Funds	34,811
Jean W. Preston Memorial	15,447
BayBanks	25,932
Securities	1,120

<u>Total Balance 12/31/93</u>	<u>\$ 523,317</u>
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1994 Receipts:

Direct Public Support (donations)	21,440
Sale of Trail Guides	2,284
Sale of Trail Maps	2,733
Recycling Funds	84
Agricultural Leases	200
Dividends & Miscellaneous	888

Interest:

Lincoln Conservation Fund	14,373
Fidelity Money Market Funds	1,725
Jean W. Preston Memorial	611
Baybanks	281

<u>Total 1994 Receipts through 12/31/94</u>	<u>44,618</u>
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1994 Expenses:

Wages & Supplies	376
Social Security Deposits	62
Insurance	437
Equipment & Maintenance	101
Mowing & Miscellaneous	210
Legal & Filing Fees	35
Printing & Postage	3,125
Performance Costs	1,637

<u>Total 1994 Expenses through 12/31/94</u>	<u>(5,984)</u>
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Acquisitions from Lincoln Conservation Fund

Van Leer property conservation restriction	200,000
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<u>Total 1994 Acquisitions through 12/31/94</u>	<u>(200,000)</u>
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Balance as of 12/31/94

Lincoln Conservation Fund	260,379
Fidelity Money Market Funds	70,796
Jean W. Preston Memorial	16,059
Baybanks	13,597
Securities	0

<u>Total Balance 12/31/94</u>	<u>360,831</u>
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<u>1994 Increase/Decrease in Funds</u>	<u>(162,486)</u>
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1989 Conservation Fund (Flint's Field Fund)

Balance as of 12/31/93	11,501
1994 Donations, interest, sale of securities	12,780

<u>Balance as of 12/31/94</u>	<u>24,281</u>
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HOUSING COMMISSION

Tom Black
Dan Ladd
Katharine Preston
B. J. Scheff
Giles Browne, Chairman

In 1994, Lee Harrison and Susanne Werner-Ross retired from the Housing Commission after two terms each of industrious service. Their efforts on behalf of Lincoln's affordable housing have been greatly appreciated, and their wise counsel has indeed been missed. Dan Ladd was named by the Selectmen to be their appointee to the Commission, and Betty Jane Scheff was named by the Selectmen to fill a vacant seat until the 1995 Town Election.

Operations

The Commission has continued to administer Town-owned and Town-leased residential properties with the intent of bringing all leases and rents into fair and consistent application, given the confidential circumstances of each tenant.

We have been extremely well assisted by Building Inspector Earl Midgley, who is our liaison with Town Offices and whose work on our behalf has been of great assistance in the day-to-day operations of administering the properties.

In 1993, the Commission recommended to the Selectmen that, at the expiration of the leases for the two Mill Street houses owned by Minuteman Vocational Technical Institute, the Town not renew these leases; the rental amount required by Minuteman Vo-Tec put these dwellings beyond the state income guidelines for affordable housing. In 1994, both 10 and 16 Mill Street reverted to Minuteman for their management.

After renovations between tenants, 33 Sunnyside Lane is once again rented to a family recommended through the Concord Housing Authority.

The Housing Commission deeply regrets the passing of our good tenant Fred Murphy and extends its sympathies to his family.

The Elderly Congregate Living unit at Codman Farmhouse was reviewed at mid-year by the Commission with input from most former members of the Housing Commission who were in attendance. The consensus was that the Elderly Congregate Living unit should continue in existence with the expectation that once outstanding legal matters are resolved, the occupancy rate will increase.

WATER COMMISSIONERS

Ellin Fuller
Margaret Marsh
Andrew F. Hall, III, Chairman

The year started off with a request by the Conservation Commission to again look at the process of alternative sites for the contact chamber. They asked that we focus specifically on the reservoir site at the top of Bedford Road. The Water Commissioners agreed to the review with the engineering firm of Weston & Sampson being hired to prepare a survey of the site to determine the feasibility of locating the contact chamber there.

The evaluation was reviewed by an independent citizen's group and a public hearing was held to present the results to the abutters and others who felt that the site might have been an alternative to using conservation land. The Water Commissioners ultimately voted to continue the contact chamber project on Site 3A after gathering and evaluating all the information. In fact, everyone seems to agree that Site 3A was the best site for the contact chamber after completion of this study.

In March, at the annual Town Meeting, the Water Commissioners requested and received an appropriation for \$105,000 which reduced the anticipated outstanding obligation for the contact chamber to \$975,000. There was an appropriation of \$25,000 to cover the cost of installing corrosion control equipment as required by the Federal Safe Drinking Water Act. The corrosion control equipment will be installed at Tower Road in 1995 and at the contact chamber as part of the construction project. The Farrar Pond Well equipment is still pending based upon further analysis of water quality from the well.

In June 1994, a 180 day contract was awarded to D & C Construction Co., Inc., for the construction of the contact chamber. The contract award was for \$1,394,000 and this coupled with the construction supervision award of \$171,000 to Weston & Sampson placed the Water Department approximately \$25,000 over the 1993 Town Meeting appropriation of \$1,550,000. At the March 1995 Town Meeting, the Water Commissioners will request the additional appropriation necessary to cover this shortfall and the balance of the contract as discussed below.

The contractor started construction in early August and immediately started to fall behind when they struck ledge during the excavation of the contact chamber. The project subsequently fell further behind when the concrete subcontractor failed to realize the scope of his work in the allotted time. At this point, in early December, the project is approximately eleven weeks behind schedule and is now due for final testing in late March.

Thus, a major portion of the project is being completed during the harsh winter season when it should have been done in the mid to late fall. The Department of Environmental Protection (DEP) has been notified of the delay and it appears that they will grant an extension to the Town based upon its good faith effort to complete the project on a timely basis.

On a more positive note, the new intake pipe has been installed in Flint's Pond and will be on line as part of the renovation of the pump house which is now scheduled to start approximately February 1, 1995. The two 12" water pipes have been installed in Sandy Pond Road. One is a distribution main which has been tested and is ready to be put on line. It also connects to the contact chamber. The other 12" pipe is a transmission main for raw water to the contact chamber. It will be connected in conjunction with the pump house renovation and completion of the contact chamber.

We did have a problem in Sandy Pond Road when the construction uncovered hazardous waste material which apparently was buried years ago as part of some land fill when Sandy Pond Road was routed around the Pond. The cost of removing the material is estimated to be approximately \$186,000. This problem is outside of the responsibility of the Water Commissioners and funding for the removed hazardous waste material is being treated as part of the general obligations of the Town.

We did, however, incur additional costs for removal of ledge and unsatisfactory fill both in the road and in the chamber excavation which will cost approximately \$160,000. This will have to be appropriated at the March 1995 Town Meeting. To date, we also have changes to the contract which will require an additional appropriation of approximately \$50,000. We do have cash reserves from the fiscal year ended June 30, 1994, which will cover these costs. In conclusion, it appears that the entire contact chamber process from the initial survey by Weston & Sampson through construction and supervision will cost the Water Department approximately \$1,950,000.

On an operating basis, the Water Department under the direction of Pat Allen, Water Superintendent, continues to provide quality water to Lincoln residents. Our goals for the future are to continue to improve water quality, retire our debt obligations from the contact chamber project, and to maintain our waiver from filtration.

Statistics as of December 31, 1994

	<u>Beginning of Year</u>	<u>Additions</u>	<u>End of Year</u>
Miles of water main	55.72	0.59	56.31
Hydrants in use	469.0	7	476
Gates in use	689.0	10	699
Blow-offs	53.0	2	55
Services in use	1,659.0	14	1,673

1991

Spring Billing	54.1 million gallons	\$210,176
Fall Billing	93.6 million gallons	\$361,201

1992

Spring Billing	70.5 million gallons	\$219,328
Fall Billing	92.1 million gallons	\$322,234

1993

Spring Billing	54.6 million gallons	\$235,909
Fall Billing	104.8 million gallons	\$454,898

1994

Spring Billing	58.2 million gallons	\$262,554
Fall Billing	96.5 million gallons	\$435,751

PUBLIC WORKS DEPARTMENT

Vincent R. DeAmicis, Superintendent, Department of Public Works

On January 3, 1994, it started to snow and the highway department was totally involved in snow removal until March 28, 1994.

Due to the extreme winter and the heavy sanding, our sweeping operations was not completed until June 16, 1994.

Construction of Lincoln Road and Library Lane and the handicap access started in July, 1994, and is to be completed by June, 1995.

Fifteen hundred feet of water pipe was installed at the Cemetery. Codman Road Bike Path was constructed by the D.P.W. from the Fire Station to Route 126, and the finished coat will be applied in the Spring of 1995.

The Town purchased a Roll-off Truck on January 1, 1994, and we started hauling our recyclables and rubbish ourselves.

Six faucets were installed in the cemetery.

All town vehicles were maintained by the D.P.W.

Eleven hundred man hours were used to provide interdepartment assistance from January 1, 1994, through December 31, 1994.

Six hundred tons of patch was applied to various roads.

Three hundred ten work orders were completed.

In closing I again wish to thank all for the support and cooperation given me in the performance of the duties of the Public Works Department.

PIERCE PROPERTY COMMITTEE

Lynn Donaldson
Judith C. F. Gross
William Shea, Chairman

Dawn Murphy, Pierce House Manager

Use of the Pierce House as a function facility and meeting place for Town groups and non-residents continues at an encouraging pace. A recent increase in rental rates was essential to keep up with maintenance expenses on the nearly one hundred year old house. The income from private functions totally supports Pierce Park grass cutting, all house painting and repairs, and caretaker expenses.

The Pierce Property Committee is looking forward to working closely with the new Town Executive Secretary and Building Inspector to resume a routine maintenance schedule and continue house improvements.

We welcome comments from Town residents regarding the care and operating procedures for the Pierce Property.

Pierce Property Committee
Box 6062
Lincoln Center, MA 01773

CEMETERY COMMISSIONERS

Natalie A. Faddoul
Ann Janes
Martha DeNormandie, Chairman

Agent: Nancy J. Zuelke

During the past year the Commission has continued to upgrade as well as maintain the rural quality of the cemeteries under its supervision. New water lines have been laid in the Lexington Road Cemetery with additional faucets for the convenience of lot owners. A new method of identifying individual lots is being instituted in the recently surveyed section with the use of numbered Andover markers. These markers are metal, deeply implanted in the ground. With our metal detector they can be more easily located than the granite markers which often get covered over with moss or earth. The plan is to eventually use Andover markers throughout the Lexington Road Cemetery. Plantings have been replaced along the edges of the Arbor Vitae Cemetery and restorative work on damaged monuments completed.

The Commission is working on a new booklet containing rules and regulations which will be available to all lot owners. This coincides with an increase in cost of lots, the first in several years.

The Department of Public Works, under Vincent DeAmicis, continues to provide excellent support in all aspects of cemetery maintenance and service to the public. Nancy Zuelke, Town Clerk, is our agent in Town Hall, ready to address any questions regarding cemetery matters. Each Commissioner is also available to help.

The Commission is again grateful to Warren Flint, Sr., for writing about the history of Lincoln's cemeteries as an addition to this report. Ann Janes was elected a Commissioner in March, replacing Jack MacLean. She will continue to contribute an historical dimension to our proceedings as both Jack and Warren have over the years.

The Commission is deeply committed to serving townspeople in every way possible and to maintaining the cemeteries as places of simple beauty and serenity.

There were 18 lots sold in 1994 and 34 interments.

Arbor Vitae Cemetery
Prepared by Warren F. Flint, Sr.

Of the Town of Lincoln's four cemeteries, the Arbor Vitae which was started in 1837 is the third oldest. The earliest, the Precinct Cemetery, dates from 1747, and the Town Hill Cemetery from 1756.

As one reviews the history of the cemeteries from the community's beginning, very few Town Meetings have not had an article in the warrant about cemeteries. Many committees were formed to study this subject, and all too frequently a given committee's report was not accepted, and a new committee was formed. The discussions centered on the need for additional space, location, upkeep of fences, walls, grounds, etc.

In 1835 it was determined that more land for cemeteries should be purchased, as near as possible to the meetinghouse. In April 1837, on advice of a committee, the Town voted to purchase from Mr. Henry Rice three quarters of an acre bounded by Lexington Road, Trapelo Road, and Old Lexington Road. Over time walls were built around the perimeter of this land on three sides, and a planting of spruces and an attractive rail fence bounded the west side. Later arbor vitae plantings were made on all but the Lexington Road side -- hence the name. Lots were layed out in orderly fashion, and bounded by numbered granite markers.

This cemetery took on a more formal layout and appearance than that of the two earlier cemeteries which had no formal layout. In general, the Arbor Vitae reflected the taste and style of its mid-nineteenth century period. The traditional eighteenth century slate was succeeded by granite or marble for gravestones.

There is a predominance in this cemetery of simple marble gravestones, some plain, and some with bas or haut relief floral carvings for ornamentation. Unfortunately, some of these marble stones have tended to erode over time, and the inscriptions are not easily read.

Some of the memorial stones give evidence of wealth. Granite obelisks appeared for the first time, standing tall - some eight or more feet in height. Family names and dates are inscribed on the four sides of these monuments, and in some instances small individual gravestones, one for each family member, lie in a row below the base of the monument.

There are also a few very tall architecturally ornamented monuments, and several "cenotaphs" that are massive, and of unusual design; in general, these, too, were "family monuments".

The earliest interment in this cemetery dates from the 1830s; there have been few interments here in recent years. Families of the Arbor Vitae Cemetery are still represented by descendants in town today. There are names familiar to us because they represent

families which have provided leadership and service to the Town, among them: Chapin, DeNormandie, Hartwell, and Tarbell. Several ministers are interred in this cemetery: the Rev. Seth Alden, the Rev. William Lawrence Stearns, and Dr. James DeNormandie of the Unitarian Congregational Society, and the Rev. Henry Jackson of the Congregational Church. The Rev. William Trask (of Taunton), and Dr. Ephraim Flint (of Hinsdale) are also buried here.

In this cemetery, one has not only a sense of century past, but an intimation of the strong and varied membership of a community that lived and worked together.

LINCOLN HISTORIC DISTRICT COMMISSION

Elizabeth C. Donaldson
Eleanor H. Fitzgerald
Kenneth E. Hurd
Mary G. Spindler
Thomas C. Wang
James B. White
Colin M. Smith, Chairman

Abigail S. Congdon, Alternate

This past year a great deal of time was spent in responding to the Selectmen's program to improve Lincoln Road. This proposal generated many meetings and a great deal of discussion in an effort by the Commission to keep the road looking as much like a country road as possible. The safety issues brought out by the residents appear to have been adequately addressed, but with rather more granite curbing and stone wall than the Commission would have wished. The treatment at the horse trough at the five corners is incomplete and will be revisited in the spring when the road will be given its final surface.

The Commission investigated the possibility of placing telephone and power lines underground at the Town Center whilst the road project was in progress. Unfortunately, this process normally takes two-to-three years. The Commission does feel it to be a desirable goal for the future, but it will require wide support from the Town since it is relatively costly.

A Certificate of Appropriateness was granted for an addition to 32 Lincoln Road. The Commission also gave approval for the Brooks Middle School to use Pierce Park for the Town soccer program. This was due to the construction at the school.

The Library Trustees came before the Commission with the proposal to improve the entrance to the Library and to provide a parking space for the handicapped. Their proposal was approved after some modification.

ROUTE 128 AREA COMMITTEE

Susan Carr
Terry Fenton
Earl Flansburgh
John Hammond
Beth S. Ries, Chairman

In keeping with its charge, the Committee monitored real estate development activities in the Route 128/Waltham area and pursued long-term solutions to traffic impacts which large scale developments in this area could impose on the Town of Lincoln.

The focus of the Committee's attention was Old County Road in Waltham. In late 1993, the Polaroid Corporation, which owns a 64 acre parcel fronting on Old County, issued an environmental notification form for a proposed office development on the site. The complex will most likely house the company's corporate headquarters, currently located in Cambridge.

The Committee submitted its comments on the notification form, offering specific recommendations with regard to a traffic study Polaroid had agreed to undertake. The Committee also submitted its comments on the resulting study, which clearly spelled out the impacts the Polaroid project would have on Lincoln Road.

The Committee Chairman and the Chairman of the Historic District Commission subsequently met with the Executive Director of the Massachusetts Historical Commission and representatives of Polaroid to discuss the effects of increased traffic through Lincoln Center. Although no agreement on mitigation was reached, Polaroid agreed to meet with Lincoln officials for further discussions.

Committee and Town representatives continued their dialogue with Polaroid officials regarding the discontinuance of a portion of Old County Road. Polaroid is not expected to actively oppose the discontinuance, as their current development plan limits access to emergency vehicles only.

In July, residents of Waltham living on or adjacent to Old County Road, submitted a petition to the Mayor of Waltham seeking his support of the discontinuance. With the understanding that the Mayor would be supportive, the residents delivered their discontinuance petitions in September to the Middlesex County Commissioners, who have jurisdiction over Old County Road. The Town of Lincoln followed suit with petitions in support of the closing, which has townwide approval as voiced during traffic issue meetings organized by the Planning Board.

Although the Chairman and a representative of the Waltham residents met with the Chairman of the County Commissioners, their official response was significantly delayed. However, hearings on the petitions are expected to take place early in 1995.

The likelihood of accelerated development in the 128 area has increased with the upturn in the commercial real estate market during 1994. As an example, Bay Colony announced that it would commence construction of the final phase of its office complex on Winter Street. The Committee will follow this and other projects closely and assess their potential traffic impacts on local roads.

BEMIS HALL ADVISORY COMMITTEE

Barbara Beal
Elaine Bloom
Debra Haiduven
Daniel Spaeth
Eleanor M. Wilfert, Chairman

At a meeting in February, the Committee approved the request of Bemis Hall resident users for a storm window in the kitchen. As there was still a little money left from our original appropriation, the Committee approved the expenditure and Joe Mannarino would install it.

In May a discussion ensued relating to the capacity of the main upstairs room and the number of chairs available. Corrections would be made on the application for Use of Bemis Hall to make information less confusing to applicants.

Also at the May meeting, the Committee felt that the present restriction on dancing should be maintained even after the installation of the new floor which took place in February and March. The Selectmen have since reviewed the "dancing clause" and lifted the restriction.

During the summer Elaine Bloom contacted three drapery/shade dealers about darkening the windows upstairs for slide showing, etc. during the day. That proved to be much too expensive for the budget.

In the fall months much discussion has ensued about the piano in Upper Bemis. Should it be rebuilt? Should it be tuned? Should it be put out for bid? We are only an Advisory Committee and would prefer not to be involved in this process. It was suggested that a Sub-Committee be appointed, preferably by the Selectmen, to continue the work of the Lincoln Cultural Council. BHAC is not opposed to suggesting Rules and Regulations in the Care and Use of the Piano once the delicate work has been completed.

It was reiterated that painting white lines for parking was not in keeping with the historical building.

The Recreation Department has had to have some gymnastic equipment in the Upper Hall for classes due to the school renovation. Hopefully, Recreation will soon have a spot at the Hartwell School for classes in the future.

Should Bemis Hall be rented for commercial use? BHAC feels this should be watched very carefully and definitely not be given preference over present resident users. If using Bemis Hall in this way becomes abusive, new fee schedules and/or new rules might be suggested.

CODMAN COMMUNITY FARMS, INC.

Jeff Brown
Jonathan Church
Suze Craig
Nancy Fleming
Jonathan Hickok
Beth Lerman, Clerk
Heidi Nichols, Vice-President
David O'Neil
Steve Perlmutter
Carla Ricci
Marcia Roehr, Treasurer
Bill Stason
Fan Watkinson
Pam Wilson
Tom DeNormandie, President

Larry Fleckstein, Farm Manager
Anne Papadopoulos, Assistant

As a community organization, Codman Community Farms continues to grow and prosper. Last year CCF took a major step in its coming of age when the Board of Directors unanimously selected Larry Fleckstein to replace Dave Hardy as the Farm Manager. Dave had been at Codman since October of 1989 and deserves much of the credit for establishing the strong farming programs that CCF enjoys today. So it was at the end of July that we warmly wished Dave the very best on his own farm in upstate New York and welcomed Larry to Codman Community Farms and the Town of Lincoln and the inevitable changes that will arrive with him.

Other signs of growth include total farm memberships at an all time high as well as participation in all farm activities. This past year all tickets for the Winter Auction sold out in advance, the Lamb BBQ/Harvest Fair was one of the most successful ever, the Pick-Your-Own Flower Garden was a great success and the Trail Race continues to grow. All this while continuing to offer farm tours, monthly events and the educational programs with the surrounding schools such that kids can experience farm life, seeing animals up close and the satisfaction of growing their own plants and vegetables.

The final element of CCF's continued development this year was the farm's successful public announcement of The Green Fund, a campaign to raise \$500,000 for the purpose of "seeding and securing" Codman Community Farms' future. The Green Fund consists of two funds through which CCF can continue to enrich the community. The first is The Endowment Fund, the interest from which will be used to help pay for agricultural programs, educational and community activities central to the mission of the farm. The second is The Capital Fund which will provide a cash reserve for major equipment needs and other capital requirements.

Why the Green Fund? Today any small farm, operating at the scale of CCF, has difficulty breaking even. Even with the best management, the uncertainties of weather, broken equipment, crop variations, and staff changes, all conspire to undo the tightest budgets.

The Green Fund will help CCF further strengthen its agricultural programs, and help ensure that Lincoln will continue to enjoy hands on education about farming...care and conservation of open land...a variety of breeds of livestock, and a focal point for community activities and involvement in agriculture.

On the farm program side, CCF continues to evolve. Currently the farm has seven Lineback dairy cows, seven Devon beef cattle, one Belted Galloway heifer (expecting in Mid-April 1995) and five crossbreed yearling calves. In addition, the farm has four Tamworth sows, one Tamworth boar, six feeders (a young pig) and 15 piglets.

Over the course of 1994 twelve Cotswold sheep were introduced to the farm with the intention of replacing much of the existing Suffolk sheep flock. In comparison to the Suffolk sheep, Cotswold sheep are a minor breed who's wool is much more valuable. Also introduced to the farm this year is a poultry program offering fresh chicken to local customers. Currently this on trial basis with 130 Rock Cornish crosses.

This year the haying program put up over 14,000 bales. This is up from the year before, but still frustratingly lower than hoped due to a lack of rain. Total number of acres managed by the farm remained the same as last year at approximately 150 townwide.

As CCF continues to grow we remain committed to our mission: to carry on the three-hundred year tradition of Lincoln's agricultural heritage, to use Lincoln's open land for productive, conscientiously managed farming, and to provide a model of working agriculture for the educational, social and scenic benefit of Lincoln and beyond.

In closing, in any given year there always is the natural ebb and flow of members on and off the Board of Directors. This year however, Codman, like the community as a whole, lost more than just a Board member with the passing of David Donaldson. David was a true believer and an advocate for why an organization such as Codman Community Farms is so important for a town like Lincoln to support and nurture. As a Board member his articulate leadership, quick wit and common sense made us all feel more sure of ourselves. He will be greatly missed.

CODMAN COMMUNITY FARMS, INC.
Statement of Revenues, Expenses and Changes in Fund Balances
Years Ended November 30, 1994 and 1993

	Unrestricted Funds	Restricted Funds	Property & Equipment Funds	Endowment Funds	Total Funds	
					1994	1993
PUBLIC SUPPORT & REVENUE:						
Public support:						
Gifts & Contributions	\$ 4,413	\$ 3,900	\$	\$ 127,975	\$ 136,288	\$ 65,998
Educational Harvest Fair	10,725				10,725	10,007
Gain on sale of invstmts				7,422	7,422	
Fundraising events, net	15,222				15,222	18,383
Community programs/events	9,718				9,718	9,686
Membership dues	16,485				16,485	12,405
Total public support	56,563	3,900		135,397	195,860	116,479
Revenue:						
Farm produce sales:						
-hay	\$ 30,047				30,047	26,443
-resale, net of related costs	3,374				3,374	1,084
-Other crops	9,096				9,096	7,640
Minor breeding prgm sales:						
-livestock	14,987				14,987	19,088
Land conservation	5,574				5,574	3,538
Dividend & interest income	1,902			6,372	8,274	3,048
Educational program fees	2,073				2,073	2,504
Community programs	2,285				2,285	1,951
Other income	1,845				1,845	1,005
Total support & revenue	127,746	3,900		141,769	273,415	182,780

	Unresrictd Funds	Restrictd Funds	Property & Equipment Funds	Endowment Funds	1994	1993
EXPENSES:						
Program services:						
Land conservation program	12,521		2,329		14,850	14,588
Minor breed program	44,482		7,208		51,690	54,313
Farm produce program	28,377		9,315		37,692	37,043
Educational programs	12,383				12,383	11,841
Community programs/events	13,590				13,590	13,244
Total program services	111,353		18,852		130,205	131,029
Supporting services:						
Management and general	8,572			34	8,606	7,175
Fund raising	1,052			1,983	3,035	7,050
Total supporting svces	9,624			2,017	11,641	14,225
Total expenses	120,977		18,852	2,017	141,846	145,254
EXCESS (DEFICIENCY) OF PUBLIC SUPPORT AND REVENUE OVER EXPENSES						
	6,769	3,900	(18,852)	139,752	131,569	37,526
Other changes in fund balances:						
Propty & eqpmt acquisitions	(5,904)	(2,278)	8,182	(6,372)		
Transfer of funds btwn funds	6,372			(2,670)	(2,670)	Realiz
Fund Balances at beginning						
of year	50,845	10,853	92,715	60,077	214,490	176,964
Fund Balances at end of year	\$ 58,082	\$ 12,475	\$ 82,045	\$ 190,787	\$343,389	\$214,490
	=====	=====	=====	=====	=====	=====

CODMAN COMMUNITY FARMS, INC.

Balance Sheet

November 30, 1994 and 1993

	Unresctd		Restrictd		Propty & Equipm		Endowment		Total Funds	
	Funds		Funds		Funds		Funds		1994	1993
<u>Assets</u>										
Cash	\$ 15,564	\$		\$		\$		\$	\$ 15,564	\$ 4,257
Investments at Cost										
(mkt value of \$231,065)	27,600		12,475				190,787		230,862	108,487
Inventory	17,434								17,434	14,742
Prepaid Expenses	5,457								5,457	4,390
Accounts receivable	2,377								2,377	2,564
Property & equip., net					82,045				82,045	92,715
Pledges receivable							120,250		120,250	117,495
Total Assets	\$ 68,432	\$	12,475	\$	82,045	\$	311,037	\$	\$473,989	\$ 344,650
	=====		=====		=====		=====		=====	=====
<u>Liabilities and Fund Balances</u>										
Accrued expenses	\$ 2,350	\$		\$		\$		\$	2,350	2,665
Note payable	8,000								8,000	10,000
Deferred support -										
pledges receivable							120,250		120,250	117,495
Total liabilities	10,350						120,250		130,600	130,160
Fund balances	58,082		12,475		82,045		190,787		343,389	214,490
Total liabilities and										
Fund balances	\$ 68,432	\$	12,475	\$	82,045	\$	311,037	\$	473,989	\$ 344,650
	=====		=====		=====		=====		=====	=====

METROPOLITAN AREA PLANNING COUNCIL

William G. Constable, Lincoln Representative
Vice President, MAPC

Metropolitan Boston has 101 municipalities, incredibly diverse in economies, ethnologies, and ecologies. This region is one web, however, networked such that prosperity in any one area depends upon the well-being of the whole. The Metropolitan Area Planning Council (MAPC) is the single forum within which Lincoln speaks with other communities, state agencies, authorities, and the federal government about matters which affect this metropolitan region, including transportation, environmental quality, housing, open space, municipal operations, and economic development.

Transportation issues continued to dominate the MAPC agenda in 1994, as the Council battled to keep the region's cities and towns at the table as federal monies are diverted to fund cost escalations at Boston's Central Artery/Third Harbor Tunnel. Regional transportation planning efforts have been supported to ensure that the metropolitan area's most important public works project does not jeopardize transportation throughout the rest of Eastern Massachusetts. In more local transportation matters, MAPC continues to provide organizational and staff support to the Hanscom Area Town Study Committee (HATS), Route 2 Corridor Advisory Committee, and ongoing transportation matters along Route 128.

MAPC also focuses on other governmental activities, which affect development, economic growth, and environmental quality. For example new septic system regulations promise to improve water quality, but could dramatically increase sprawl by permitting houses on land which previously could not support septic systems. MAPC also endeavors to inform its constituent communities about issues such as the Safe Water Drinking Act, the Clean Water Act, the "Wise Use movement", and "Growing Smart legislation", all of which have the capacity to affect the quality of life in Lincoln as well as both the metropolitan region's quality of life and its long term economic potential.

The Metropolitan Data Center of MAPC continues to develop, now providing the most accessible public repository for current demographic, economic and geographic information systems computer data. MAPC has provided Lincoln with such data about the Town, and is able to provide a broad array of mapping and data analysis for the town or private use.

In 1994, Lincoln officially joined the MAPC subregional group entitled the Minuteman Advisory Group on Interlocal Coordination (MAGIC). MAGIC, which consists of ten communities generally in the Route 2 corridor, reviews developments of regional impacts, participates in transportation decision-making, and coordinates planning activities. A subregional Housing Task Force and an ambitious year-long economic development project within the subregion

began this year, with participation from the Lincoln Planning Board and Board of Selectmen.

Your Lincoln representative continues as the Vice President of MAPC and one of the four town representatives on the MAPC Executive Committee. Town organizations and interested residents may acquire additional information about the Metropolitan Area Planning Council and its activities through the Selectmen's office.

LINCOLN PERSONNEL BOARD

Kathy Nicholson
Beth Ries
Scott Lathrop, Chairman

The primary task before the Personnel Board this year was to conduct a survey of fringe benefits provided by comparable, neighboring towns to its employees. The purpose of this survey was to make sure that the Town continues to be fair, equitable and competitive in its treatment of Town employees in regard to fringe benefits and that the Town maintains its ability to attract and keep the level of employee that it has come to expect and enjoy. The results of the survey were largely positive, revealing that in most aspects the Town was at least as generous as were its comparable, neighboring towns.

During this year the Board also made several revisions in the Employee Handbook, reflecting various personnel changes to meet the needs of the Town and its employees.

The Board also met several times during the year to deal with ad hoc personnel issues as they arose. For the most part, the non-union personnel system instituted several years ago and monitored periodically by the Board seems to be functioning fairly well.

LIBRARY, RECREATION & SCHOOLS

TRUSTEES OF THE LINCOLN PUBLIC LIBRARY

		<u>Term Expires</u>
Emily Althausen	Self-Perpetuating	
Bruce Bare	Selectmen's Appointee	1996
Douglas Harding	Self-Perpetuating	
Linda May	Elected	1995
Nancy Rote	School Committee Appointee	1997
Craig Hill, Chairman	Self-Perpetuating	

OVERVIEW

Jerry Cirillo's arrival in mid-January as Library Director was undoubtedly this year's single most significant change at the Library. However, as the Trustees had hoped, the main effect of that change has been to continue and even to broaden the Library's long tradition of community service by a dedicated and responsive staff that is very much a team. A good indication of stability can be seen in the fact that we had no staff turnover during the year.

Our budget line item for books and materials grew from \$42,000 to \$50,000 for the fiscal year ending June 30, 1995, a welcome continuation by the Finance Committee of the trend towards restoration of our book budget to former levels. Weekly hours open rose to 57 from 53 in fiscal year 1994.

But in each category, books bought and hours open, town fiscal constraints and the effects of inflation still prevented a full return to past levels. For that reason, the Library again had to look further for supplemental funds - to the Commonwealth, to generous individual citizens, and, as always and above all, to the creative and spirited efforts of our wonderful Friends of the Lincoln Library. Our need for help from all these sources is sure to continue in the future.

The safety and convenience of the Library - and, it is hoped, its aesthetic appearance - were improved by the widening of Library Lane and by the long-awaited construction of a finished entry for the building, combining a set of lighted steps from the roadway with a bluestone entry terrace and a separate, off-road handicapped parking slot. Colin Smith contributed greatly to our arriving at a buildable design in a difficult public bidding process that had to be repeated after the first bids came in far above the amount we had available. Thanks are due to Liz Corcoran who coordinated the many meetings to plan the project and to Vinnie DeAmicis of the DPW, who supervised construction.

With the completion of a properly sized handicapped parking space, the Library building at last became eligible to receive a permanent occupancy permit, which it had lacked in the years since the completion of the new addition and which it required if the Town

was to be eligible for the final \$140,000 State reimbursement for our construction expense. This was authorized for payment in December.

In the coming year, the Trustees hope to initiate two other important projects. One, for the long term, is a terrace outside the glass door in the lower hallway linking the old and new buildings. This will continue the process of finishing the building exterior and will provide a pleasant, outdoor space for warm weather reading and social functions. We have a preliminary design by the landscape architect, Tom Wirth, available for inspection.

The second, more immediate project will be to bring the staff workroom, behind the circulation desk, up to a higher standard of comfort and efficiency. Here is where incoming new books are catalogued and prepared for circulation, interlibrary loans are received or gathered for sending out, and financial and other recordkeeping is done - and it is an environment that greatly needs improving. Library patrons are invited to step behind the scenes to see for themselves what the staff has patiently and good-humoredly put up with for too long.

STAFF

Ellen Sisco ably served as Director during the difficult interim period from Kathy Gli Weil's departure in September, 1993 until Jerry Cirillo took over on January 13 of this year. With Jerry's arrival and Kathy Brobeck's return from her leave of absence in India in March, the staff came back to full strength, equivalent to 10 full-time positions.

TRUSTEES

No changes. Board sub-committees were: Building and Grounds, Emily Althausen and Craig Hill; Personnel, Doug Harding and Linda May; Collections, Bruce Bare and Nancy Rote.

MONEY, TIME, MATERIALS

Town Meeting approved an overall budget rise of 6.7% from FY 94, excluding cost-of-living increases. This action allowed our line item for materials - books, CD's, etc. - to rise by 19%, from \$42,000 to \$50,000 for the fiscal year ending June 30, 1995. It also allowed restoration of the Director's position to full-time status and 4 additional hours of Library time open per week, thus permitting the Library to remain open on Friday and Sunday afternoons during the winter months.

But despite an easier budget situation over all, the continued escalation of wages and salaries throughout the Town meant that the portion of our total budget that remained available to us for books and materials was still well short of the \$60,000 for materials provided by the Town in FY 91. Thus, to continue in 1994 to meet

state requirements for eligibility for State Library aid and for Massachusetts Library Board accreditation we had to find - and spend - for books and materials \$23,000 more than the Town provided. These additional funds were acquired from several sources - many generous individual contributors, listed below; the Friends organization; and various State payments and reimbursements.

Since the Trustees might reasonably anticipate further such needs in the long term, they intend in 1995 to begin exploration of fundraising options, including the creation of a permanent Library endowment fund.

CELEBRATIONS

As every year, assorted Library enthusiasts built a float for the 4th of July Town parade. Our theme, inscribed on the banner that floated above the flatbed truck (once again, obligingly contributed for the day by Tracey's Service Station), was the message "Put Rancor to Bed." We won the red ribbon for Most Beautiful Float, though the Trustees could see by many puzzled looks from spectators along the parade route that Most Enigmatic might have been more to the point.

Though George Foreman once again failed to show up, Boxing Day at the Library was celebrated for the third year in a row and seems likely to be on the way to becoming a tradition. The Trustees intend it to provide a warmly informal occasion for Lincolnians of all ages to drop in for conversation and holiday refreshments. Everyone mark your calendar for Tuesday evening, Decem^r 26, 1995.

BUILDING AND GROUNDS

As described above, Library Lane was widened and an entry to the building constructed with a separate handicapped parking space. The Trustees commissioned a preliminary design by Thomas Wirth Associates, Landscape Architects for a terrace in the space between the old and new sections of the building, to be constructed as funds become available.

FRIENDS

The Friends organization remains our group of guardian angels. Their monthly Book Sale at Bemis Hall, a feat of sorting, pricing and heavy lifting in confined quarters captained by Mary Irwin and Heddie Kent, attracts book-lovers and book-dealers from all over and is a major source of the invaluable supplemental funds the Friends generate each year.

In May, the Friends sponsored an appreciate luncheon for the Library staff. In October, with the aid of the Lincoln Historical Society, they treated the Town to a historical tour, "Pickles and Pastures," which introduced busloads of townspeople to aspects of Lincoln's past of which very few had probably been aware. Special

thanks are due Roger Gordy, who designed the Pickle Bus logo for the occasion, and who has given the Library and/or the Friends the benefit of his talents as a graphics designer for many different occasions and purposes.

Additionally, the Friends gave the Library a new audio-visual center for the Children's Room; they funded special programs for children both over the summer and throughout the school year, as well as others for adults and families; and they paid for group passes to 5 major cultural centers: the Museum of Fine Arts; The Museum of Science; the Boston Aquarium; the Massachusetts Audubon Society at Drumlin Farm, and the DeCordova Museum. The passes are available on request at the circulation desk.

GRANTS

With federal funds provided under the Library Services and Construction Act and administered through the Massachusetts Board of Library Commissioners, the Library in 1994 implemented two worthwhile reading and educational program. The first, "On the Road to Literature: Supporting the Reading Process," was coordinated by Children's Librarians Amy Gavalis and Jane Flanders. With the \$3,750 grant the Library added 364 new books and 66 new book/cassette packages to its collection of transitional reading materials and, along with this acquisition, the Children's Department presented four public programs that focussed on the reading process, one at Hanscom and another co-sponsored with the Lincoln Elementary Schools PTA. The second of these, a Books-on-Tape Collection development grant of \$5,000 that was coordinated by Ellen Sisco, brought the Library 136 new unabridged books-on-tape, 71 for the Children's Room and 65 for the Adult Department collection.

The Library also received a payment of \$140,000 as the second, and final, installment of a \$200,000 total grant through the Massachusetts Public Library Construction program. Initially awarded in 1989, this final installment was only appropriated and authorized for distribution in 1994 to those libraries that had satisfactorily completed their construction programs - for which it was essential that the handicapped parking space was complete. This grant was paid to the Town to reduce its outstanding construction debt for the Library addition.

As the Library met the Massachusetts Board of Library Commissioners State Certification requirements in 1994 it once again qualified for three State Aid payments, a Library Incentive grant of \$3,833; a Municipal Equalization grant of \$1,779.49; and a Non-resident Circulation offset award of \$7,517, a total of \$13,129.49.

The Massport Community Summer Jobs Program provided the Library with two student workers during the summer of 1994. Becky Cooper, a U.N.H. student, and Andrea Kamins, a Lincoln-Sudbury student, assisted with several special projects and gave very capable assistance at the circulation desk.

PROGRAMS

In our programs we again attempted to provide an eclectic mix appealing to a wide variety of tastes and intellectual interests. Among the offerings were:

Classic Jazz at the Lincoln Library, which highlighted its 12th season with its annual live performance night. This year, on June 1, Ray Smith's Paramount Jazz Band entertained an enthusiastic audience of more than 150 jazzophiles.

William on Wednesday - a revival of our Shakespearean play-reading group. Bravo!

Friday Morning Book Group, Ellen Sisco's thought-provoking discussion group that focussed this year on the families in literature: "The Family Seen (Scene)."

Two special series were presented at the Library in 1994: "BYO (Bring Your Own) Writer's Workshop," co-sponsored by the Lincoln Review and led by Suze Craig, combined several creative writing critique sessions with three public evening lectures on the writing and publishing world; and "Writers Reading," which featured area writers from the Kenmore Writers Group and the Forum for Creative Writing at Bentley College in another three evenings of readings.

The Children's Room presented a full complement of programs for kids of all ages. Story Hour, craft activities, and Book Bunch, a discussion group for children in grades 1 through 3, as well as special holiday programs, were attended by capacity crowds through the course of the year. Highlights among these were a Winter Solstice celebration with Celtic fiddlers Jerry and Nancy Bell; a very upbeat (and interactive) storytelling and musical performance by Tribal Rhythms; an Origami workshop for older kids; and Linda Myers' portrayal of Amelia Earhart.

The Ticket to Read summer reading program transformed the Children's Room into a train station, as hundreds (yes) of kids took book trips with their make-believe train tickets punched once for each new book they read.

It needs to be repeated once again that the great majority of the Library's program activities, particularly but not only those for children, are funded by the contributions of the Friends of the Lincoln Library. It is their support that allows our extraordinary staff the means to plan and carry out our ambitious and successful series of programs.

GIFTS

Although the Trustees decided again this year not to make a townwide appeal for funds, the Library was again the beneficiary of a number of generous, unsolicited gifts. It is gratifying to the Trustees and to all the staff that the Library continues to be so well thought of by our patrons.

Contributions included a gift by Alan and Laura Eschenroeder in memory of Lorraine B. Eschenroeder, earmarked for the purchase of materials on natural history and ecology and allowing the Library to add over 60 new books as well as several audio and video cassettes to its collection; many contributions for the purchase of jazz CDs, in memory of Carl W. Anderson, a longtime member of the Classic Jazz group; \$2,000 from the Friends, the proceeds from their Lit'ry Tour of England in 1993, for custom-built book-on-tape storage units in the DeNormandie Room.

WEDNESDAY MORNING AT THE LIBRARY 1994 - "Neighbors All"

January 12	John Bingham
February 9	Trish Adams
March 9	Michael Belanger
April 13	John LeGates
October 12	Elaine Bloom
November 9	Andy Falender

Exhibitors in the Gallery 1994

Gladys Johnson
Joe Sussman
LS - Regional High School
Jennie Symonds-Greenson
Hartwell and Brooks Schools
Diana Rust
Bill Bright
Robin Doland
Mary Moncrief
Lincoln Artists
Alex Maclean
Nancy Eddy

Exhibitors in the DeNormandie Room 1994

Kathie Brobeck
Stephanie Kornfeld
Ellen Mylin
Lincoln Artists
Gladys Johnson
Linda Sjolander
Larry Zuelke

STAFF 1994

Jerry Cirillo	Librarian
Ellen Sisco	Assistant Librarian
Lisa Acker Rothenberg	Technical Services Librarian
Amy Gavalis	Children's Librarian
Jane Flanders	Children's Librarian
Jeanne Bracken	Reference Librarian
Sheila Williams	Assistant Children's Librarian
Lee Donahue	Children's Librarian
Carolyn Birmingham	Senior Library Technician
Kathy Rushby	Bookkeeper
Kathie Brobeck	Circulation Assistant (On leave thru March 1)
Ann Cheney	Circulation Assistant
Dana Weigent	Children's Circulation Assistant
Marcia Bibring	Circulation Assistant (Jan. - Feb.)
Susan Sugar	Circulation Assistant
Sherry Hagenian	Circulation Assistant

John Bottino	Custodian
Robert Bottino	Custodian
Ruth Dietmeier	Page
Andrea Kamins	Summer Intern
Becky Cooper	Summer Intern

HOURS 1994

(Jan. - June)

Monday	1:00 pm to 8:30 pm
Tuesday, Thursday	9:00 am to 6:00 pm
Wednesday	9:00 am to 8:30 pm
Friday	9:00 am to 2:00 pm
Saturday	10:00 am to 5:00 pm
Sunday	1:00 pm to 5:00 pm

(closed Sundays after April 30)

(July - Aug.)

Monday	1:00 pm to 8:30 pm
Tuesday, Thursday, Friday	9:00 am to 6:00 pm
Wednesday	9:00 am to 8:30 pm

(Sept. - Oct. 15)

Same as above except open Saturdays 10:00 am - 5:00 pm

(Oct. 16 - Dec. 31)

Same as above except open Sundays 1:00 pm to 5:00 pm

LIBRARY VOLUNTEERS 1994

Patty Arena	Charles Hersch
Marsha Bibring	Jeanne Kennedy
Gene Darling	Bill Poisson
Martha DeNormandie	Barbara Sisson
Jim Faran	Elizabeth Snelling
Roger Gordy	Susan Sugar
B. Grim	Ed Williams
Roger Harris	

And Special Thanks to:

Jo Ann England, the Board, and The Friends of the Lincoln Library. Thanks to everyone who made the Pickles to Pastures Tour such a landmark event!

The Library is grateful to the many people who gave books, CDs, tapes, and other items to support the collection during the year.

They include:

Tracey Barron	Jane Herlacher
L. Beenhouwer	Charles Hopkins
Melvin Bernstein	Ann Hubbard
Jim Birmingham	Eliot & Margaret Hubbard

Judy Branfman
 Nancy Braasch
 Howard & Andrea Brower
 Pauline Buchanan
 T. Brenton Bullock
 Joseph Byrnes
 Ciarmaglia Family
 Thomas Cone
 Cottage Press
 Kits Culver
 Sam Donnell
 J. Russell Elkinton
 Nancy Ellis
 Lori Foley
 Edward Foster
 Elin Fuller
 David Garrison
 Molly Gayley
 Gerechter Family
 William Gifnapp
 David Godine
 B Grim
 Allan Groves
 Charles & MaryAnn Hales
 Ruth & Norman Hapgood
 Jeanne Healy
 Sharl Heller

Hamilton James
 Ed Koppelman
 Nancy LeGates
 Barbara Low
 Ludwig Luft
 Peg Marsh
 Lennie & Frannie Moss
 Janet Mundt
 Jean Palmer
 Roy Raja
 Nancy Redpath
 Lisa Rothenberg
 Henry Rugo
 Benson Scheff
 Esther Shapiro
 William Schechter
 Bill Swift
 Tom Szeckfly
 Tim Taylor
 Kara & Rufus Urion
 Meredith Warshaw
 Bella Wheeler
 Molly White
 Sheila Williams
 Elizabeth Winship
 Lee Young

Magazine Gift Subscriptions were received from the following people:

John Boyer
 Kits Culver
 Molly Gayley
 Ruth Hapgood
 Robert Hicks
 Ludwig Luft
 Merv Moore
 People of Matadepera
 Roy Raja

Nancy Redpath
 Henry Rugo
 Kathy Rushby
 William Ryan
 Marina and Wilfried Schmid
 Ellen Sisco
 Irving Telling
 Sheila Williams

STATISTICS 1994

General:

Number of days open	319
Fines Collected	\$7,027.47

Acquisitions:

Books

Inventory 1993	73,215
Purchases/Gifts	<u>4,343</u>
Total Inventory	77,558
Discarded or Lost	<u>-1,951</u>
Inventory 1994	75,607

Books on Tape

Inventory 1993	321
Purchases/Gifts	<u>257</u>
Total Inventory	578
Discarded or Lost	<u>-40</u>
Inventory 1994	538

Records, Tapes, CD's, and A-V

Inventory 1993	3,564
Purchases/Gifts	<u>503</u>
Total Inventory	4,067
Discarded or Lost	<u>-163</u>
Inventory 1994	3,904

Circulation:

Total Circulation 1993	127,490
1994	
Adult Circulation	65,851
Juvenile Circulation	<u>66,056</u>
Total Circulation 1994	131,907

Programs:

Adult Programs	75
Children's Programs	171
Non-Library Groups	<u>49</u>
Total Programs	295

Attendance:

Adult	2,130
Children	3,610
Non-Library Groups	<u>779</u>
Total Attendance	6,519

CONTRIBUTORS 1994

Robert and Sylvia Anderson
Sidney and Arthur Barnes
Donald William Barron
Philip and Elizabeth Blanchard
Phullis and Lawrence Buell
Charles and Martha Calkins
Bruce Campbell
Casale Family
Alice Conlon
Digital Equipment Corporation
Alan and Laura Eschenroeder
Richard and Contance Haggard
Craig and Heather Hill
William Huff

IBM Corporation
John Langdell
Helen Lord
Barbara Marks
Glover and Gale Mayfield
Jane Mundt
Beatrice Page
Mary Payne
William T. and Mary H. Payne
Peg and Al Schmertzler
Sara and Henry Silveira
Mark Szepak and Robin Mount
Orrin Wood, Jr.
Dept. of Sociology
University of Missouri, Columbia

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Gus Kayafas
Joyce Linde
Melissa Meyer
Marcia Morris
Geoffrey Nunes
David D. Ogden
Phyllis Rappaport
Barbara B. Sisson
Margaret L. Wengren

DE CORDOVA MUSEUM AND SCULPTURE PARK

Museum Staff

Paul Master-Karnik, Ph.D., Director
Joan Kennedy, Assistant to the Director
David Duddy, Store Manager

Curatorial

Rachel Rosenfield Lafo, Senior Curator
Nicholas Capasso, Associate Curator
Lynn Herrmann Traub, Registrar
Bradford Gonyer, Preparator

Education

Eleanor Lazarus, Associate Director, Education
Linda Foster, School Manager
Jill Brown, Docent Instructor
Gail Stevens, Administrative Assistant
Lori Salo, Receptionist

Development and Administration

Denise Trapani, Associate Director, Development
Kathleen Callahan Phelps, Assistant Director for Development
Susan Omarzu, Development Coordinator
Susan Atwater, Administrative Assistant
Susan Diachisin, Membership Director
Louise Taylor, Membership Assistant
Toni Cantlin, Membership Clerk
Michael Sockol, Public Relations Director
Barbara Barry, Events Coordinator
Cathy Burns, Function Manager
Sylvia Passley-Harris, Function Manager
Barbara Stecher, Research Assistant
Marc Teatum, Photographer
Anna Holland, Design Assistant
Gayle Rich, Concert Manager
Franco Riello, Accountant
Linda Anderson-Snow, Reception
Lise Dalton, Reception
Jeannette Greenstene, Reception
Ed Chisholm, Security

Corporate Program

Sandra Mongeon, Corporate Program Director
Ri Anderson, Administrative Assistant

Buildings and Grounds

Douglas Holston, Manager
Bradley Caldbeck, Assistant Manager

DE CORDOVA MUSEUM AND SCULPTURE PARK

Statement of Support, Revenue, and Expenses for the year ended June 30, 1994

	1994		
	Unrestricted	Temporarily Restricted	Permanently Restricted
			Total
Revenues, gains, and other support:			
Support:			
Gifts to annual appeal (Note J)	\$ 98,925		\$ 98,925
Pledges, grants and gifts (Note J)	124,473	\$1,473,445	1,597,918
Total support	223,398	1,473,445	1,596,843
Revenues:			
Memberships	135,000		135,000
Corporate program	141,060		141,060
Admissions	52,318		52,318
Education	521,399		521,399
Concerts	66,420		66,420
Benefits	82,288		82,288
Functions and other programs	130,573		130,573
Income from trust funds (Note F)	262,480		262,480
Miscellaneous	27,841		27,841
Total revenues	1,419,379		1,419,379
Gain (loss) on investments, unrealized		(11,940)	(11,940)
Net assets released from restrictions:			
Satisfaction of program restrictions	267,592	(267,592)	
Satisfaction of equipment acquisition restrictions	1,999	(1,999)	
Satisfaction of New Century Fund restrictions	821,236	(821,236)	
Total released from restrictions	1,090,827	(1,090,827)	
Total revenues, gains, and other support	\$2,733,604	\$ 370,678	\$3,104,282

DE CORDOVA MUSEUM AND SCULPTURE PARK

Statement of Support, Revenue and Expenses for the year ended June 30, 1994

	1994		
	Unrestricted	Temporarily Restricted	Permanently Restricted
Expenses:			
Program services:			
Exhibitions	\$ 328,192		\$ 328,192
Education	492,883		492,883
Concerts	79,245		79,245
Membership	97,290		97,290
Corporate program	57,792		57,792
Program support	83,845		83,845
Total program services	<u>1,139,247</u>		<u>1,139,247</u>
Supporting services:			
Administration and general (including interest of \$4,867 and \$8,516 in 1994 and 1993, respectively)	398,344		398,344
Building and grounds	153,428		153,428
Development	72,901		72,901
New Century Fund (Note C)	206,945		206,945
Working capital reserve	<u>1,258</u>		<u>1,258</u>
Total supporting services	<u>832,876</u>		<u>832,876</u>
Total expenses	<u>1,972,123</u>		<u>1,972,123</u>
Change in net assets before depreciation and amortization	761,481	\$ 370,678	1,132,159
Depreciation and amortization of fixed assets	<u>66,890</u>		<u>66,890</u>
Change in net assets	694,591	370,678	1,065,269
Net assets, beginning of year	<u>905,108</u>	<u>326,599</u>	<u>1,231,707</u>
Net assets, end of year	<u>\$1,599,699</u>	<u>\$ 697,277</u>	<u>\$2,296,976</u>

LINCOLN CULTURAL COUNCIL

Nancy Bower
Paul Cook
Mary Crowe
Lynn Gargill
Nancy Garth
Judy Hall
Rob Loud
Stephanie Rolfe
Lucy Sprayregen
Barbara Brannen, Co-Chairman
Margie Topf, Co-Chairman

The Lincoln Cultural Council receives state funds from the Massachusetts Cultural Council (MCC) to benefit the arts, humanities and interpretive sciences in the community. The main objectives of the MCC are to promote and maintain the vitality of existing cultural resources, to insure the continued contribution and value of these resources to the Commonwealth, the local communities and their residents, and to involve as many citizens as possible in some aspect of cultural activity. Allocations of state funds by the MCC are made according to the population and the financial need of the community. For 1994 Lincoln received \$2,000.00 to which was added \$631.85 from the previous year.

The following grants were made:

<u>Yankee Notions.</u> Folk Music Concert	\$ 350.00
(Council considered this might be of interest to Codman Farm Fall Event - but not necessarily so in order to receive our funding)	
<u>Tom Szekely.</u> Video Farming in Lincoln, an oral history	450.00
<u>Margaret Richardson.</u> Vocal Recital	200.00
<u>Nancy Garth.</u> Lincoln After School Music Program	
Two School Assembly Concerts	300.00
<u>DeCordova Museum.</u> Art in the Park	150.00
<u>Suzannah Farny.</u> Viola Concert in Lincoln	200.00
<u>Jane Benes, Brook's School.</u> Perf. The Tempest	300.00
<u>Cathleen Neale, Brook's School.</u> Wheelock Theater Performance "Ole Sis Goose"	600.00
Total	\$2,550.00

Following the grant cycle, the LCC determined a need to replace the piano in Brooks Auditorium and in January 1994 began research that led to the decision to do the necessary fund-raising to ultimately purchase a new piano for the town. The citizens of Lincoln gave generously to the piano fund as did several local foundations. There were also performances to benefit the piano fund; in May, an afternoon of music was presented by the Moss family, and in June a music and dance review provided additional funding.

In September, 1994, a seven foot Steinway grand was purchased, and installed in the Brooks Auditorium in October. The first public performance is scheduled for January 1995, with Wanda Paik performing. The LCC thanks everyone who helped us make the dream of a new piano for the Town of Lincoln a reality.

RECREATION COMMITTEE

Kathleen Coleman
Anne Crosby
Donna Johnson
Janet Maloney
Rick Wiggin
John Adams, Chairman

Debra Haiduven, Director

The summer day camp started more quickly than last year with 133 campers attending the first session. As usual, things picked up in the second sessions with 170 campers attending, while 131 campers attended the third session. The total number of campers, 442 including 8 CITs, was slightly above the number we had the previous year, which was 440. The operation of the camp was considerably complicated by the school construction, which also created a serious problem for the soccer program in the fall, forcing us to relocate the soccer field to Pierce Park.

We sold 238 resident memberships to the Codman Pool and 28 non-resident memberships, slightly more than last year. The pool has a number of maintenance problems, and we plan to retile the baby pool, and possibly replace the filter, before next year. The pool is now over 20 years old, and it seems likely that it will require increased maintenance in the future.

The number of tennis stickers sold increased, with 231 being sold this year, 36 less than in FY93. The number of single memberships went down to 76 from 84 the previous year, while the number of family memberships decreased to 141 from 162, and the number of children's memberships decreased from 21 to 14. The courts continue to hold up well, although the older courts tend to crumble in dry weather.

The department offered a number of programs over the year ranging from the always popular Sunday River ski trip during the February vacation to weekly aerobics, classes in drawing and dance, and local walking tours. In total, over 30 different programs were offered, targeted at a wide range of age groups and activities. The success of these programs is primarily due to the effort of Debra Haiduven, our extremely capable Recreation Director, we feel extremely fortunate to have her.

CELEBRATIONS COMMITTEE

Kathy Madison Feinberg
Bruce Hoar
Hema Jairam
Neil Feinberg, Chairman

The Committee's primary role is to coordinate all activities for Lincoln's world renowned July 4th Celebration, as well as other special events, including Patriot's Day and Memorial Day.

This year's Memorial Day festivities were a special event for the many who attended. After a march and firearm salute by Lincoln's American Legion Veterans, led by "Red" Bradley, the keynote address was given by Lincoln's own Peter Adams. His eloquent and moving comments told of his experiences as a Vietnam War veteran. The Committee would like to offer our gratitude for Peter's participation.

This year's July 4th was nothing less than spectacular: sunny, warm (but not too hot) and dry. Events commenced with the 4th Annual Old-Fashioned Firefighters' Pancake Breakfast, which continues to set new records each and every year for number of patrons. The road race went off without a hitch with a record number of participants and there are many people who got up early to help set up the road race and deserve our thanks. Amongst them were Registrars Nancy Ritchie, Elaine Carroll and Deb who processed the runners efficiently, Richard McMorrow, whose signs kept the runners on course, timers Irene Rice, Ingrid Neri, Mike Tryder and Evelyn Keiley, road race results runners Susan and Joseph Keiley, Walter Page and his computer; John Snelling's cones and Larry Zuelke and his musket for starting the race. During the race and the parade, the refreshment stand was well-managed by Sarah Ash and Jesse Feinberg. Both Sarah Ash and Walter Martin, new town residents, earned purple hearts for their efforts from early in the morning to later in the evening at the BBQ dinner.

Children's Parade Marshalls Steven and Terry Perlmutter ably kept our youthful bicycle riders from running into each other. Surely, the highlight of the main parade was bidding a fond (slightly premature) farewell to Police Chief James Arena. Lincoln's town committees showed great creativity, as always, in designing their floats, which were appreciated by all parade watchers, including our fair, impartial and diligent judges Bill and Phyllis Swift, John and Judy Ciraso. Connie Smith was the person responsible for assembling the large contingent of beautiful antique cars and, as always, he did an excellent job.

Jim Wolff and the Lincoln Soccer Committee organized a family oriented soccer game that drew a large group of participants and, once again, Betty Smith organized a most successful Tennis Tournament.

The Codman pool staff worked tirelessly to keep a large number of Lincolmites cool in the pool while Bob MacDonald, Brooks School Custodian, worked throughout the day (and into the night) to keep the grounds clean. Special thanks for the efforts above and beyond the call of duty are deserved by Paul Rice and his crew of Boy Scouts who worked diligently to collect enough money from a record crowd to pay for the very awesome fireworks display. They include Mike Cappucci, Jesse Gray, Craig Chapman, David Hicks, Jared Rice, Gus Holcomb, Seamus Lennon, Brendon Lennon, Daniel Wolf, Curtis Risley and parents Jim Lennon and Bob Wolf. Without their efforts we would never have been able to park as many cars as we did, or keep Lincoln Road open and traffic moving.

We look forward to even bigger things for next year and invite all Lincolmites who would like to take part to join us.

MATADEPERA EXCHANGE COMMITTEE

Mickey Rice

Betty Smith, Acting Chairman

The Matadepera Exchange Committee in summer 1994 arranged a month-long exchange program for middle school students with our sister city in Spain outside Barcelona. Lincoln families hosted ten students and a teacher from Matadepera for two weeks starting the end of June. Then students from Lincoln visited Matadepera. The aim of this exchange is to develop friendships between the two towns and give our young people an opportunity to be a part of a cultural exchange. We feel that the program now has a firm foundation. Dianne Romano teaches Spanish at Brooks School and she accompanied the teenagers to Matadepera.

This Committee explored various ideas for an "exchange" with Matadepera. We discussed the concept with the Council on Aging, the Lincoln Soccer Program, the music department, and the Foreign Student Exchange Program at the high school. Matadepera is genuinely interested in having Lincolmites visit Matadepera and anyone interested should get in touch with this Committee. There is some interest in starting an adult program.

We thank Suze Craig, whose fluency in Spanish and organizational skills made all this happen. We regret that Sue Seeley will be leaving the Committee. Her ideas for making an exchange program click were most helpful. We are also indebted to her for evaluating the program and suggesting improvements.

BEMIS LECTURE TRUSTEES

Dan Dimancescu
Sara Mattes
Irene Weigel

In calendar year 1994, the Bemis Free Lecture Series presented five programs selected for their diversity of interest and appeal to a wide audience range. A major goal of the Trustees in 1994 was to encourage participation by various age groups, since it had been noted that in prior years, attendance had not represented a wide range of town citizens. Believing that the Bemis Free Lecture Series is a benefit to all townsfolk, the Trustees sought to widen appeal. This decision met with some discussion, as a group of residents questioned the inclusion of "family entertainment", given the language in the charter that suggests lectures must be "educational". Historically, annual Lecture Series have tended to include entertainment events in addition to the more "educational" events. The Trustees have been very gratified by the turn-out at the Lecture Series (for two events there was standing room only) and by the presence of all ages in the audience.

For the Winter Lecture, a Sunday afternoon family event was designed to be part of the Winter Carnival. IMAGO, an internationally acclaimed mask and mime dance theatre ensemble performed to the universal delight of the youngest to oldest of Lincoln's residents. This was the most technically ambitious program that Bemis Lectures have ever produced.

In the Spring the Trustees presented a mini-series of two programs entitled "Legend and Myth in Contemporary Life". To address this theme, Alan Wilson, archeologist/historian from Cardiff, Wales spoke in April on "The King Arthur Legend". In May, "Living in Exile: A Retelling of the Illiad" was presented--a dramatic presentation featuring two actors evoking Homer's passionate storytelling with contemporary overtones. An important feature of the mini-series was a return of the Bemis Lectures to their original home in Bemis Hall. The format was cabaret seating and residents were treated to complimentary refreshments. The events were presented on Sunday evenings instead of the traditional Friday night schedule. The Trustees received abundant positive feedback on these changes.

Bemis Lecture Series brought wolves to the door on Election Night! "Mission: Wolf, Education or Exinction" offered a slide show and live wolves to enhance an educational presentation about the importance of a viable wolf population in a balanced ecosystem. The patience and respectful attention of a standing room only crowd of all ages was testimony to our continued fascination with these mysterious and beautiful creatures.

In December, to complement the light-hearted Holiday Season, the Trustees presented a program for all ages on a Sunday afternoon entitled "Harvard and the Square in Lincoln". This program consisted

of the Harvard-Radcliffe CALLBACKS, a coed capella singing group, and Mike Farneth of the Can Do Show with a juggling, balancing, and stand-up comedy pot pourri.

All Town residents are welcomed and encouraged to submit ideas and feedback to any of the Trustees. Much of the programming and/or program direction comes from such suggestions. The Trustees will be planning the '95-'96 programs in late spring/early summer and look forward to hearing the ideas of fellow residents.

LINCOLN SCHOOL COMMITTEE

Stephen Johnson

Kharis McLaughlin, METCO Representative

Barbara Messamore, Hanscom Representative

Henry Morgan

Terry Perlmutter

Patrick Phillips, Vice-Chair

Robert Roby, Hanscom Representative

Patti Salem, Chair

Mark McQuillan, Superintendent

Nineteen hundred and ninety-four was an exciting and productive year for the Lincoln Elementary Schools. It was a year marked by important changes - in leadership, campus design, and direction. On March 29 Becky van der Bogert tendered her resignation and accepted a job as Superintendent of Schools in Winnetka, Illinois. In the spring the Committee conducted an exhaustive search for a permanent replacement. Fortunately for the schools and the Town, Dr. Mark McQuillan, the Committee's unanimous first choice, accepted the position. Dr. McQuillan had previously served as the Superintendent of Schools in Andover, MA since 1991. He brings a wealth of educational and scholarly accomplishments, and proven leadership strengths in curriculum development, management and budget building. His personal educational philosophy makes him a very good match for the type of community we are, and the vision we have crafted for our schools.

Raising the schools' academic standards continues to be the School Committee's highest priority. Although this objective is sometimes more easily articulated than achieved, we have made significant progress. Our mission is to impart to children a strong knowledge and skill base, an ability to relate well to others, a respect for and appreciation of diversity, and empowerment as learners. These are interconnected goals that must be addressed collectively, not monolithically or in a linear fashion. The accomplishment of this ambitious plan will require creative ways of thinking, new approaches to instruction, a strong curriculum and ongoing assessment. To that end and to support the work of the School Committee, the Central Office, principals, and faculties completed several initiatives over the course of the year. These ranged from laying the groundwork for a new administrative team to addressing curriculum and curriculum development needs. Many of the efforts of the School Committee this past year have been targeted at two large tasks: the implementation of school construction plans, and the selection of a new leadership team for the central office.

Dr. McQuillan began his tenure in Lincoln by meeting with members of the community, School Committee members, faculty, administrators and parents. Based in part on these interviews Dr. McQuillan developed an "Entry Plan" that describes the strengths and areas to improve the system. For the forthcoming year Dr. McQuillan

devised an action plan that includes assessment and change of middle school scheduling, review of the math curriculum for grades 5-8, revision of the curriculum development process, integration of grades K-8 into shared facilities, and the development of an after school enrichment program. Dr. McQuillan can be commended for his insight, fortitude and ability to engage us in an analytical, goal setting process.

In the area of student assessment, alternative approaches have been employed in Lincoln for the last several years. Student performance is measured by a variety of criteria including portfolios and test scores that guide teachers in setting goals for children. Recognizing the importance that assessment coupled with strong curriculum plays in our long range plan, several public forums and breakfast meetings were held this fall to discuss this critical issue. The continuing evaluation of a new report card at Hartwell School has received wide attention in prominent educational circles.

It was only a few short years ago that Lincoln trailed most other systems in the Commonwealth in the availability and use of technology. By the opening of the 1995 school year, Lincoln will be on the forefront of technological advances in learning. Both the Lincoln and Hanscom campuses are networked. The generosity of the Town has made computers available both in the classroom and for the administration and staff. Many volunteers (particularly on the Hanscom Campus) assisted in this giant leap forward.

Under the able leadership of Dot Olson and Diane Pelletier the Pupil Service Department serves as a model for other school systems. As evidenced by happy, secure and flourishing children, the inclusion of special needs students in the classroom has proven to be sound educational practice. It is also fiscally effective. A film documentary "Creating an Inclusive School System" that proudly describes Lincoln's special education program was released this year. A second integrated preschool classroom was opened this fall on the Hanscom Campus.

The Diversity Roundtable, composed of faculty and administrators has continued its important work this year, culminating in the publication of a Diversity Plan. Public forums were held to discuss the educational and policy implications of the plan. Several classroom teachers were recruited to participate in the Eastern Massachusetts Initiative's workshops for the prevention of racism and discrimination.

It is clear that our faculty should better mirror our student population. Toward that end, the schools are vigorously seeking more minority staff. As we review and revise the curriculum it is imperative that we keep our diversity goals in mind. An assessment of gender bias was initiated this year and several faculty and School Committee members will be attending a day long workshop at Wellesley College to increase our institutional understanding and awareness of this often insidious form of discrimination.

Long embraced by Lincoln, the METCO program is strong and well. Eighty-one children (14% of our student population) have come from Boston to join our school community. Under the superb direction of Carroll Blake the program flourishes in spite of six years of level funding from the State. Our policy mandates that each classroom include two children from Boston, with a goal of four as space allows. Recognizing the importance of diversity in the educational experience and the invaluable contributions made by our Boston children, we hope to be able to increase our METCO population in the coming school year.

With the success of our METCO program foremost in our minds and wary of an adverse impact on our less affluent neighbors the School Committee rejected the School Choice option created in the Education Reform Act.

The sweeping changes introduced by the Reform Act were felt in every classroom in 1994. Changes in school financing, curriculum and instruction, school governance, and in the guidelines for student discipline, were all part of a Reform Act related dialogue about educating students in the 21st century. Nineteen hundred and ninety-four was as much a year to absorb and implement the new legislation, as it was a time to prepare the community for changes in school leadership and the physical environment. School Councils played an active role in discussing these issues and guiding their schools. They discussed issues ranging from pupil teacher ratios, staff development, to budgeting. Moneys received by the Town in 1993 under Education Reform were allocated by the School Committee during the 1994-95 school year for math enrichment, a guidance counselor, and technology enhancement.

With the Town's endorsement at last year's Town Meeting, ground was broken for the School Building Project in June. The first two phases of the construction project have gone swiftly. It is anticipated that the project will be completed by October 1995, two months ahead of schedule. The project has, on the whole, moved speedily, but not without difficult moments, and tragic ones too. On October 21, Mr. Alan Courage, of Deerfield, New Hampshire, was killed in a construction accident on the site. The loss of Mr. Courage was a devastating event for the construction crew, management team, and faculty and children who knew him. A memorial service was held for the Courage family in the School Committee Room on October 24, and flags were flown at half-mast for two weeks.

Other issues that have arisen in the course of the project include: site problems, road safety, technology designs, and the grading and shape of the schools' soccer fields. All have been satisfactorily resolved through the leadership of the School Building Committee, HMFH, and Slotnik & Co. It is anticipated that by April of this year certain classrooms and the library will be ready for occupancy.

As noted above, 1994 also saw considerable Committee time devoted to the job of securing a new leadership team for the Central Office. At the same time that Dr. Rebecca van der Bogert tendered her resignation as Superintendent, Ms. Juliana Phillips, Business Manager made known her intention to retire, after 13 years of service to the schools. Two distinguished search committees consisting of faculty, administrators, School Committee members, parents, and community members conducted extensive searches to fill these two key positions. As a result, Ms. Karen Erickson, Business Manager for the schools in Somersworth, New Hampshire, accepted the Business Manager position and Dr. Mark McQuillan accepted the offer to be Superintendent. While awaiting Dr. McQuillan's arrival in September, Mr. Robert Watson was hired to serve as Interim Superintendent from July through October. We thank the search committees for their fruitful labors.

There have been several other changes in the administrative team. In June, after thirty-five years of service, Ron Hadge, principal at Hanscom Middle School retired. We miss Ron's good humor and expertise but wish him well in his retirement. We extend a warm welcome to Mr. Barry Hopping who was selected by a search committee and then appointed by the Superintendent to become the new principal at the Hanscom Middle School. Mr. Hopping hails from Ipswich, MA where he taught English and coached baseball. After working through the summer to help with the transition, Dot Olson, Director of Pupil Services, began a six month sabbatical. She has been replaced by Diane Pelletier who is the Team Chairperson on the Hanscom Campus.

In an unsettled statewide labor environment, the Lincoln School Committee successfully concluded contract negotiations with the custodians, teachers and secretaries. It was accomplished through goodwill, hard work, and a shared commitment on all sides to achieving positive outcomes. We thank the bargaining teams for their many hours of discussions.

There were changes on the School Committee as well. Agnes Wiggan decided not to seek reelection at the end of her first term. Thus, in March, the School Committee welcomed Terry Perlmutter to the Board. Terry is the mother of two daughters who attend the Hartwell School. She and her husband Steve have lived in Lincoln for nine years. Terry comes to the position with a background in the Peace Corps and many years in human resources management.

In June, the School Committee regretfully accepted the resignation of Leslie Vagliano, after four and a half years of service. The School Committee and the Board of Selectmen jointly appointed Steve Johnson to fill Leslie's stead until the March elections. Steve is a lawyer, writer, and strategic planner. He and his wife Paula are the parents of three young children, the oldest of whom attends the Hartwell School.

The Lincoln Schools and Hanscom Air Force Base continue their mutually supportive relationship. Although further reductions in

military spending will necessitate the closing of more military bases across the country, we are hopeful that the Department of Defense will recognize the unique and important character of Hanscom. As of this writing, we remain in a holding pattern until the federal government announces base closings in early March. While bidding farewell to Col. Neal Mills and Capt. James Coyne as the Hanscom Representatives to the School Committee, we welcomed two new members this summer, Capt. Robert Roby and Ms. Barbara Messamore.

Throughout all of this activity, our schools have held together admirably under often trying times. This spring in particular, the Hartwell School was struck by the tragic suicide of Ms. Janet Dolan and later by the passing of Mrs. Paddy Matloff. Nonetheless, due to the efforts of an exceptional administrative team, wonderful things are happening for children in the Lincoln Public Schools. We are indebted to Dr. Mark McQuillan, Superintendent of Schools, Joanne McManus, Principal at the Hartwell School, Brenda Brathwaite Principal at the Brooks School, Sally Webber Hodge, Principal at the Hanscom Primary School, Barry Hopping, Principal at Hanscom Middle School, Carroll Blake, METCO Director, Dot Olson, Director of Pupil Services, and Karen Erickson, Business Manager.

A special thank you is extended to the many volunteers who unselfishly add to the rich texture and depth of fabric of our schools. This includes but is not limited to the PTA and PTO, the Boston Parents Group, the METCO Coordinating Committee, the Lincoln School Foundation, and the Parent Advisory Council.

As we start the new year we hope that the important changes and self examination that we and our schools have begun in 1994 will serve as the springboard that will help us successfully meet the challenges of preparing our children for the 21st century.

CLASS OF 1994

Emily Corner Adkins
Shatell Tahsin Alam
Edwina Ashe
Caitlin Anne Benson-Allott
Jonathan K. Bull
Devon Aaron Burroughs
Evon Jason Burroughs
Daniel James Cappucci
William Peter Carlo
Vincent Gerardo Champion
Derrick Cho Wing Chan
Richard K. Chau
Raishan Cheek
Shane C. Clark
Sally Anne Coleman
Eric A. G. Davis
Keith E. Davis
Wilbur Purrington Deck
Danielle Renee DeJesus
Victoria DiDomenico
Jesse Benjamin Feinberg
Ryan Helm Foster
Matthew Emery Gilman
Alexis Gordon
Jesse Vail Gray
Emily Jasen Halpern

Eric James Heller
Gus R. Holcomb
Christopher Coulson Hubbard
Tiffany Javai Jordan
Alexandra Martha Kern
Moneet Kaur Kohli
James Patrick Lennon
Rebecca Ann Low
Carolyn Vose Marsden
David Allen McInnes
Ian Madison Mendelson
Melissa Meyl
Tarek K. Mroue
Brian Michael Murphy
Mary Kymberly Nicholson
Darlene Nieves
Christine Louise Petricca
Daryl Brett Pinto
Jared Earle Rice
Melissa Lee Short
Jaimee Leanne Spainhour
Lauren Speert
Suzannah Margaret Stason
Liv Kathryn Taunton-Rigby
Adrien Maxx Uretsky

LINCOLN PUBLIC SCHOOLS

ADMINISTRATIVE STAFF

Mark K. McQuillan	Superintendent of Schools
Karen Erickson	Business Manager
Dorothy Olson	Director of Pupil Services
Robert Budds	Director of Plant Operations
Carroll Blake	METCO Director
Joanne McManus	Principal, Hartwell School
Brenda Brathwaite	Principal, Brooks School
Sally Hadge	Principal, Hanscom Primary School
Barry Hopping	Principal, Hanscom Middle School

Hours: The Office of the Superintendent is open Monday through
Friday from 8:00 a.m. to 4:00 p.m.

OCTOBER 1, 1994 ENROLLMENT

<u>SCHOOL</u>	<u>GRADE</u>	<u>SECTIONS</u>	<u>STUDENTS</u> <u>() = BOSTON</u>	<u>TOTALS</u>
Hartwell	K	3	60 (6)	
	1	3	65 (8)	
	2	4	79 (10)	
	3	4	72 (8)	
	4	<u>4</u>	71 (9)	
		18		347 (41)
Brooks	5	3	53 (11)	
	6	3	56 (10)	
	7	3	49 (10)	
	8	<u>3</u>	53 (9)	
		12		211 (40)
LINCOLN CAMPUS TOTAL:				558 (81)
Hanscom Primary	K	5	78	
	1	6	88	
	2	4	76	
	3	<u>4</u>	66	
		19		308
Hanscom Middle	4	4	60	
	5	4	59	
	6	4	69	
	7	3	54	
	8	<u>3</u>	45	
		18		287
HANSCOM CAMPUS TOTAL:				595
LINCOLN PUBLIC SCHOOLS TOTAL:				1153
CASE and outside placements - Lincoln:			5	
(for October 1, 1994) - Hanscom:			3	

LINCOLN-SUDBURY REGIONAL DISTRICT SCHOOL COMMITTEE REPORT

William Hewins
Sarah Cannon Holden
Janet Miller, Vice-Chairman
Geraldine Nogelo
Frederick Pryor
David Wilson, Chairman

The School Committee worked very hard to continue to keep the High School at the top of the Commonwealth's public high schools. Setting goals at the beginning of the year, and then meeting these goals to better the educational experience of the high school student, was top on our agenda. Working with our Superintendent/Principal, Matt King, all committee members feel we accomplished those goals.

Again, LS21, our planning effort to explore what subjects and experiences each graduating senior will need in the next century, has taken much of our time. LS21 has spent countless, freely given hours of staff and teacher time in developing proposals that will enable L-S to maintain itself as an excellent educational opportunity for Lincoln and Sudbury students. The Committee firmly believes that the only way to maintain excellence is to strive to improve. After several years of exploration and planning LS21 is beginning to bring forth proposals. The Physical Education department is increasing its emphasis on health and fitness. The Foreign Language department is in its second year of total immersion and will be strengthened with an interactive language lab. An arts requirement was added to graduation requirements. This year we will develop action items pertaining to scheduling, outcomes and assessments, civic understanding, and advisors.

The building continues to be well maintained. New roofs were installed in those areas not previously redone. The School Council developed and codified a disciplinary code. The cafeteria was sub-contracted to a private vendor. L-S honored twelve of its past leaders with a reception and the unveiling of a Wall of Recognition. Jamaica Jammin', the senior safe graduation party, debuted most successfully.

The School Committee continues to feel that community outreach has and will be very important. We made an effort to send people from the High School to community events on a regular basis. Teachers and students alike have spoken at or played music for various community groups. Of course, the School Committee welcomes the use of the High School facility when available by all members of the community.

ANNUAL REGIONAL DISTRICT ELECTION

The Regional District Election was held in conjunction with the elections in Lincoln and Sudbury on Monday, March 28, 1994, and certifications of the results were received from Nancy J. Zuelke, Town Clerk of Lincoln, and Jean M. MacKenzie, Town Clerk of Sudbury, as follows:

For two 3-year terms:	Lincoln	Sudbury	Total
William C. Hewins	254	1,601	1,855
Sarah Cannon Holden	327	1,543	1,870
Blanks	<u>159</u>	<u>1,414</u>	<u>1,573</u>
Total	740	4,558	5,298

Respectfully submitted,

Maryellen Gallagher
District Clerk

SUPERINTENDENT - PRINCIPAL'S REPORT

Dr. Matthew King, Superintendent - Principal

This past year has seen a number of very important changes at the high school. We continue to move ahead with our consideration of the various LS 21 proposals. This past year the School Committee approved making foreign language a graduation requirement and it endorsed another proposal which will shift the focus of the physical education requirement to health and fitness courses. As part of our commitment to strengthen the teaching of arts within the school we introduced several new drama courses. We also introduced a journalism course to support our school publications. We continue to study and refine other LS 21 proposals, including those on scheduling, the arts, civic understanding, advising, and assessment. At a time when there is much public discussion about readying our students for the next century, we are well on our way towards refining our program so we can better prepare our students for the future.

Among our improvement efforts, we are especially pleased with the progress we continue to make integrating computers into the school. Following the addition of a state-of-the-art computer lab for the Mathematics Department two years ago and a lab for the Science Department last year, this year we again secured funding from the Sudbury Foundation which will enable us to add a technology center for the Foreign Language Department. This center will combine distance learning, CD ROM, interactive video, video disc tutorials and computers to increase the range of resources available to students by exposing them to language modeling by native speakers. This will give our students unlimited opportunity to speak as well as hear the target language.

This year we have begun implementing the requirements of the Education Reform Act. We convened a School Council (made up of four parents, three teachers, a community representative, a student and myself) which focused most of its energy the first year on reviewing and revising the student behavior code. In addition, we have spent a great deal of time trying to figure out the many financial implications of the Act and its influence on the development of curriculum frameworks and assessments.

Another important change that took place at the high school was the hiring of a food service company to manage our cafeteria. By "privatizing" this operation we have been able to eliminate the expense of running the program and increase the variety and quality of what we offer. This is but one example of our on-going effort to reduce and control our expenses as we try to maximize the use of our funds to support our educational program.

Life at Lincoln-Sudbury continues to be very full and exciting. Throughout the year our students are involved in music, drama, athletics, community service and numerous clubs which provide important learning experiences for them and make positive contributions to the community. In our classrooms students study under the tutelage of outstanding faculty who are constantly looking for ways to better reach and involve students. We are pleased with what we have accomplished this past year and look forward to 1995.

LINCOLN-SUDBURY REGIONAL HIGH SCHOOL
GRADUATES--CLASS OF 1994

Marc Andrew Abelson
Michael J. Adams
Sonia Mahwesh Ali
Elisabeth Vera Andrews
Katherine Andrews
Stephanie Jill Atlas*
Liliana Avila

Michael Kenneth Bacus
Mark Vincent Barreras
Keisha Renee Bates
Tracey M. Baudanza
Jodi A. Beagan
Kim M. Beagan
Kimberly Anne Bellizzi
Deborah Lynn Bennett
Colin J. Bensman*
Melissa Amy Bergeron
Kate Berry*
Sarah A. Binder
Markell K. Blount
Tamara Bohsack
Lindsey I. Bramberg
Meredith Ryan Brassard
Judith Lynn Brenner
Kimberly Buckley
Megan L. Budds
Allen Burnett
Vaughn F. Butler
Timothy M. Byrd

Marcia Renee Calandra*
Nancy L. Campbell
Andrew Duncan Cannon*
Elizabeth Jean Carlton*#
Renee Marie Casella
Craig W. Champion, III*
Linus Yi-shouh Chen*
Bethany Claff
Kimberley S. Clapp
David T. Clarke
Onika Keita Clarke
Rachel Anne Cohen*#
Jason Edward Cole
Landis M. Collins
Stacey Ellen Connoy
Peter Edward Consales
John Crane
Stephen J. Cryan

Jeffrey Robert D'Antonio
Shannon M. Daly
Michael John Dansereau
Stefanie Faith Davidson*#
Catherine Alice Dawson
Joshua Keith Decker
Joseph A. DelGuidice
Dylan S. DePeter
Tara Lynn DiPace
Heather Doppelt
Emily Elizabeth Dorsey

Christopher Eriksen

Jo Anna Marie Fabrizio
Meghan Fallon
Dana E. Feder
Lorraine R. Feinberg
Robert Fell
Myles D. Felsing
Vincent Ferrera
Patrizia Fiscale
Mark A. Florence
Ervin Donald Flowers
Kevin Foley
Cassandra L. Foster
Orly S. Frank
Eric J. Fraser

Karen Gadarian
Christine Noel Garrity
Amy Gaumnitz
Courtney Ann Gavin
Melissa Ann George
Marnie R. Given#
Andrea Beth Glassman
Ilana Gordon *#
Jonathan H. Grant
Peggy Greenstein*
Shawn Gross

John Stephen Hales
Tyson Kenneth Hall
Marshall A. Hall
Jennifer Alexa Hamar
Isaac Atu Coleman Hampton
Michael Robert Harney
Katherine Marie Hartigan
Guy Estabrooke Heald IV

Jason W. Hebb
Jessica Lyn Helgeson#
Kristen April Hoar
Amy Lynn Hoffman*
Theresa Huang*#
Alisa Renee Hunter

Scott D. Ireland

Christopher M. Jewett
Sarah Christine Johnson*
Ryan Christopher Jones
Tiffany Jennifer Jost*
Ashlee J. Juneau

Heather Emily Kamins
Robert C. Kaplan
Adam Lewis Karol
Mary Elizabeth Kenda
David Marc Kline
Timothy Knauer
Matthew Algere Knox
Kris Koenig
Yamini Elizabeth Koshy*
Lauren Elizabeth Kreisel
Lev Yakov Kushner

Eric P. Lally
Marc A. Laurendeau
Elizabeth Anne Lee*
Julia H. Lindenberg*#
Paul E. Lirette, Jr.

Brian K. Maher
Brian Robert Patrick Mahoney
Maegan Ann Maloney
Michael John Manning
Kimberly Anne Manuel
Danielle Elena Marcus
Leslie S. Marotz
Elizabeth Carroll Mawn*
Meghan O'Gara McCarthy*
Maryellen McEleney
Ayanna Zakia McFarlane
Laura C. Meier
Tammy A. Mikula
Neil G. Miller
Martin Moody
Arash R. Moradi
Ann W. Moss
Aidan Murphy
Kerry L. Murphy

Joshua D. Natanson
Benjamin F. Neivert
Duncan Tyler Newell
Christian A. Newton
Michael J. Nogelo
Nathalie Nopakun

Keri A. O'Brien
Kevin Robert O'Brien
James Edmund O'Malley
David E. Offner#
Paula Jean Ogar
Julie K. Onigman
Jami M. Orris
Cynthia J. Osterling*#

Rachel A. Panetta
Jeffrey S. Parrish
Parul Patel
Andrew Scott Perlman
Douglas A. Petersen
Christopher Phelps
Amanda J. Piece
Joshua Thomas Plati
Amy Jean Porter
Amy M. Prendergast
Jill S. Pulver
Cory Elizabeth Pustaver

Carrie Ann Rawson
Marcia A. Reichbach*#
Meredith Hillary Rhodes
Dana Neil Rock
Christopher F. Roller
Samantha Anne Rose
Katherine Ann Rossini
Suzanne Elizabeth Rotz*

Amy Lynn Schoeny
Marc J. Schubmehl
Eric T. Schwamb
Ashley D. Scofield
Jeffrey Senecal
Danielle M. Shallah
Ki Ariann Shaw
Jennifer H. Shedd
Benjamin Robert Sherman
James Michael Simpkins, Jr.
Joshua Adam Slone
Stephen Smith
Garrett E. Sokoloff
Janet E. Spittler

William George Stanton, III
Gregory Carr Stolle
Michael A. Sweeney
Davida Michelle Sweeney
Katharine Anne Sykes

Canio Giovanni Tartaglia
Joshua A. Tatelman
Jason E. Taunton-Rigby
Christopher M. Terrio
Stephen Alexander Thoman
Melissa Lauren Tischler*#
Stephen G. Tsou
Danielle Jeanine Tucker
Nathan K. Turner

Mark E. Verville
Jonathan Paul Vizzini

Erik W. Waardenburg
Aason M. Walsh
Carrie Ann Weigner
Brodie Welch*#
Kevin Connelly Wells
Terence H. Welsh
David H. Wharton
Courtney Whipple
Alison Jill Wiadro
Stephanie Allegra Wiley
Matthew Ryan Williams
Jay M. Williamson
Rachel Laurie Winer*#
Willie Thomas Winston, Jr.
Adrian Russell Winter
Corrie Wood
David Patrick Wren
Karen Elizabeth Wright*

*Cum Laude
#Honors in History

STUDENT EXCHANGE Ana Maria Larrea
 Juan Pablo Perez
 Ayako Nishine

DISTRIBUTION OF PUPILS ATTENDING REGIONAL HIGH SCHOOL
AS OF OCTOBER 1, 1994

	<u>1990</u>	<u>1991</u>	<u>1992</u>	<u>1993</u>	<u>1994</u>
Lincoln	98	93	99	102	109
Sudbury	749	710	710	704	691
METCO	75	68	73	71	68
Other (Tuition)	9	17	19	18	19
TOTAL	<u>931</u>	<u>888</u>	<u>901</u>	<u>895</u>	<u>887</u>
Boys	458	437	430	427	434
Girls	473	451	471	468	453
TOTAL	<u>931</u>	<u>888</u>	<u>901</u>	<u>895</u>	<u>887</u>
9th Grade	224	212	230	227	226
10th Grade	218	231	217	228	234
11th Grade	237	220	235	226	226
12th Grade	252	225	219	214	201
TOTAL	<u>931</u>	<u>888</u>	<u>901</u>	<u>895</u>	<u>887</u>
Tuition Pupils Attending Other Schools	30	28	23	18	24

LINCOLN-SUDBURY REGIONAL HIGH SCHOOL

PLACEMENT OF THE LAST FIVE GRADUATING CLASSES

	Class of 90		Class of 91		Class of 92		Class of 93		Class of 94	
	No.	Percent	No.	Percent	No.	Percent	No.	Percent	No.	Percent
Four-Year College	202	86.00	218	90.00	194	89.00	191	91.00	188	85.00
Junior & Community Colleges	17	6.00	14	6.00	7	3.00	10	5.00	13	6.00
Preparatory Post-Graduate Schools	2	1.00	2	1.00	6	3.00	1	1.00	4	2.00
Specialized Technical Schools	3	1.00	0	0.00	0	0.00	0	0.00	2	1.00
All Post Secondary Education Total	224	94.00	234	96.00+	207	95.00	202	96.00	207	94.00
OTHER										
Employed	10	4.00	6	2.00	7	3.00	5	2.00	12	5.00
Apprentice	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00
Military	0	0.00	1	1.00	0	0.00	0	0.00	1	1.00
Miscellaneous	7	2.00	2	1.00	5	2.00	4	2.00	0	0.00
Total	17	6.00	9	3.00+	12	5.00+	9	4.00	13	6.00
TOTAL PLACEMENTS	241	100.00	243	100.00	219	100.00	211	100.00	220	100.00
===	=====	===	=====	===	=====	===	=====	===	=====	=====

LINCOLN-SUDBURY REGIONAL SCHOOL DISTRICT

Treasurer's Report

July 1, 1993 thru June 30, 1994

Pauline M. Paste, Business Manager/Treasurer

<u>Total Cash Balance, July 1, 1993</u>	\$ 2,397,707.98
	=====

District Fund

<u>Cash Balance, July 1, 1993</u>	<u>\$ 2,028,641.72</u>
-----------------------------------	------------------------

Receipts:

Operating Accounts

Sudbury Assessment	\$	6,942,561.92
Lincoln Assessment		<u>991,208.17</u>

Total Assessments

7,933,770.09

Chapter 70		1,279,627.00
Transportation Aid		<u>175,000.00</u>

1,454,627.00

Total State Aid

<u>Anticipated Receipts</u>	190,261.46	190,261.46
-----------------------------	------------	------------

Miscellaneous Income	72,134.32	
Petty Cash Refund	1,000.00	
Tailings	<u>0.00</u>	

Total Sundry Income

\$ 73,134.32

Total Operating Receipts

\$ 9,651,792.87

Bond Issue	2,080,000.00	
------------	--------------	--

Total Bond Issue

2,080,000.00

Deduction Accounts:

Federal Withholding Tax	\$	852,016.23
Massachusetts Withholding Tax		350,706.32
Federal Withholding Tax FICA		36,696.01
Health Insurance		156,430.06
Mass. Teachers' Retirement		320,101.61
Middlesex County Retirement		114,301.47
Disability Insurance		30,987.75
Tax Sheltered Annuities		293,044.28
Credit Union		405,522.45
L-S Teachers' Association		31,018.01
PEBSO		9,400.41
United Way		<u>702.00</u>

<u>Total Deduction Receipts</u>	<u>\$ 2,600,926.00</u>
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<u>Total District Fund Receipts</u>	<u>\$ 14,332,719.47</u>
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<u>TOTAL DISTRICT FUND INCOME</u>	<u>\$ 16,361,361.19</u>
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=====

DISBURSEMENTS:

Operating Accounts

Operating Budget	\$ 9,221,278.62
Equipment Budget	95,102.07
Capital Projects	0.00
Debt Service - principal	150,000.00
- interest	38,632.59
School Choice Assessment	<u>6,621.00</u>

Total Budget Disbursements

\$ 9,511,634.28

FY '94 Encumbrances	55,812.00	55,812.00
Petty Cash Advance	1,000.00	1,000.00
Excess & Deficiency Fund	0.00	0.00
Capital Project (Boilers, et al)	2,564,036.21	2,564,036.21

Deduction Accounts:

Federal Withholding Tax	852,016.23
Massachusetts Withholding Tax	350,706.32
Federal Withholding Tax FICA	36,696.01
Health Insurance	155,916.80
Mass. Teachers' Retirement	320,101.61
Middlesex County Retirement	114,301.47
Disability Insurance	30,135.28
Tax Sheltered Annuities	293,044.28
Credit Union	405,522.45
L-S Teachers' Association	31,025.21
PEBSO	9,400.41
United Way	<u>702.00</u>

Total Deduction Disbursements 2,599,568.07

Total District Fund Disbursements 14,732,050.56
=====

Cash Balance District Fund June 30, 1994 1,629,310.63

Cash Balance Revolving Accounts on June 30, 1994 353,370.41

Total Cash Balance June 30, 1994 \$1,982,681.04
=====

LINCOLN-SUDBURY REGIONAL SCHOOL DISTRICT

Balance Sheet

June 30, 1994

ASSETS

Bank of Boston 1	\$ 254,582.85
Bank of Boston 2	(29,524.98)
Baybank 1	8,974.48
Baybank 2	378,263.02
MMDT	1,202,358.08
Boston Safe	23,038.50
Boston Safe	<u>144,989.09</u>

<u>TOTAL ASSETS</u>	<u>\$1,982,681.04</u>
	=====

LIABILITIES AND RESERVES

Surplus Revenue (Reserved for Assessments)	634,484.07
Excess & Deficiency	380,687.52
FY94 Encumbrances	69,816.00
FY94 Ed Reform Carry-Over	130,064.00
Tailings	700.78
Health Insurance	26,366.52
Disability Insurance	8,335.92
Teachers' Dues	(7.20)
Adult Education	7,301.24
Athletics	13,362.12
Booster Club	8,038.50
Building Use	37,884.24
Cafeteria	(2,099.84)
Capital Project	378,863.02
Capital Outlay	916.98
Computer Contract	15,133.25
Damage to School Property	(340.21)
Donations	22,579.96
GAAD Grant FY94	858.37
Library Copy Machine	2,709.85
Lost Books	13,203.31
Medical Claims Trust Fund	145,352.89
Nursery School	2,887.49
Tuition	<u>85,582.26</u>

<u>TOTAL LIABILITIES</u>	<u>\$1,982,681.04</u>
	=====

OUTSTANDING DEBT

School Bonds	
(Final Payment 08/15/03, 3.77% interest)	2,080,000.00
TOTAL DEBT	\$2,080,000.00
	=====

EXCESS & DEFICIENCY FUND

Cash Balance July 1, 1993	\$ 279,289.42
Approved Transfer	101,398.10
Disbursements	<u>0.00</u>
Cash Balance, June 30, 1994	\$ 380,687.52
	=====

STABILIZATION FUND

Voted establishment - Spring Town Meeting 1992	\$ 0.00
FY93 Funding	<u>0.00</u>
Cash Balance, June 30, 1994	\$ 0.00
	=====

MISCELLANEOUS INCOME

Interest Income	\$59,696.17
Telephone	195.73
Miscellaneous Refunds	10,673.42
FY93 Sundry	<u>1,569.00</u>
	\$ 72,134.32
	=====

ANTICIPATED RECEIPTS

Athletic User Fees	\$ 95,205.00
Athletic Gate Receipts	9,200.00
Building Rental	70,856.46
Athletic Booster Account	<u>15,000.00</u>
	\$190,261.46
	=====

LINCOLN SCHOLARSHIP COMMITTEE

Jim Birmingham
Mikki Lipsey
Linda Pejchar

The Lincoln Scholarship Committee exists to assist all Lincoln residents, regardless of secondary school attending, with their higher education costs. Applications from high school seniors are accepted through the beginning of April. The trustees meet with the new graduates in June to see how and if the Committee can help the students fill in the gaps in their financial aid packages for the coming year.

This year thanks to the generosity of the community, a matching grant from the Ogden Codman Trust, and the income from the town administered scholarship trust fund, we were able to award a total of \$14,000 in aid to four very deserving students.

Based on applications and essays sent to the Committee, special awards were made in June to three Lincoln students. Neil Miller received the Sumner Smith Community Service Award. Craig Champion and Marcia Calandra were both given the Fannie S. Campbell Academic Award.

The Committee misses Mary Spindler, who has given many years to the Scholarship Committee, and thanks her greatly for all her work. We also wish to thank Terry Perlmutter, who served us all too briefly before taking on the greater challenge of the Lincoln School Committee. The Committee welcomes our two new appointees, Jim Birmingham (Moderator appointee) and Linda Pejchar (School Committee appointee).

We hope the Town will continue to support the Lincoln Scholarship Fund. The students we are fortunate to speak with have all been outstanding. They should make this town proud. We, and they, thank you all.

LINCOLN-SUDBURY REGIONAL HIGH SCHOOL SCHOLARSHIP FUND COMMITTEE

OFFICERS

Patrick J. Mullen, Jr., President
Emil J. Ragonese, Treasurer
Annalisa Notaro, Secretary

DIRECTORS

Sherry Dakss
Janet Miller
Marc Onigman
Giselle Sampson
Rita Zarella

MEMBERS

Eileen Berkel
Thomas Danco
Maureen Dolan
Ann Kramer
Alice Levine
Eileen McEleny

STUDENT REPRESENTATIVES

Meridith Mattison
Dave Wright

The Lincoln-Sudbury Scholarship Fund, through the generous contributions of the citizens and businesses of Lincoln and Sudbury, and the faculty and staff of Lincoln-Sudbury Regional High School, in 1994, increased the endowment to \$807,193. This increase is a direct result of the phonathon and mail campaign held in November which raised \$45,010 which is moving the capital campaign towards its goal of a \$1,000,000 endowment.

In FY94 the Sudbury Foundation matched the first \$1,000 of each personal gift. Additional direct scholarship money, \$7,500 was raised by Springthing which is held the second Saturday in May. The success of Springthing is directly attributed to the large group of friends who so generously donate their time and talents.

Scholarships are funded by the net earnings of the endowment and the direct proceeds of Springthing. Additional scholarships are solicited from businesses.

A faculty committee selects the recipients based on criteria of need, academic achievement and community involvement. The fund is available to Lincoln-Sudbury senior class members with definite college plans and financial need.

The recipients of the 1994 scholarship awards were:

Lincoln-Sudbury Scholarships

Craig Champion
Yamini Koshy
Aidan Murphy
Meredith Rhodes
Aaron Walsh

Patricia Fiscale
Brian Mahoney
Amanda Piece
James Simpkins

Named Scholarship Awards:

Bramwell B. Arnold Physics Award	Linus Chen
Circuit City Scholarship	Allen Burnett
Malcolm L. & Eleanor L. Donaldson Scholarship	Meghan McCarthy
High Tech Council Classic Road Race Scholarship	Dana Rock
Frank Hayes Memorial Scholarship	Tiffany Jost
John R. Kirshner Memorial History Scholarship	Brodie Welch
Virginia K. Kirshner Memorial Scholarship	Michael Dansereau
Massport Scholarship	Kristen Hoar
Edward J. McCarthy Memorial Scholarship	Karen Gadarian
Ninety-Nine Restaurant Scholarship	Kris Koenig
Frank Pirrello Sr. Memorial Scholarship	Megan Budds
Ambika Ramachandra Foundation Scholarship	Ashley Scofield
Raytheon Company Scholarship	Parul Patel
Lily T. Spooner Memorial Scholarship	Marcia Calandra
Sterling Bank Scholarship	Alison Wiadro
Sudbury Foundation Scholarship	Rachel Winer
Robert Wentworth Music Award Scholarship	Marnie Given
John K. Wirzburger Memorial Scholarship	Dylan DePeter

LINCOLN-SUDBURY SCHOLARSHIP FUND COMMITTEE
STATEMENT OF REVENUE, EXPENDITURES AND FUND BALANCE

Revenue	Years Ended 6/30	<u>1994</u>	<u>1993</u>	<u>1992</u>
<u>Revenue:</u>				
Matching Funds Rec'd		\$ 51,022	\$ 53,208	\$ 54,038
Contributions		53,800	52,994	45,980
Investment Income		32,509	31,175	39,915
Springthing		<u>7,500</u>	<u>7,500</u>	<u>7,000</u>
Total Revenue		\$144,831	\$144,877	\$146,933
<u>Expenditures:</u>				
Total Scholarships Awarded	\$ 35,400		\$ 33,500	\$ 32,000
Operating Expense	19,141		15,462	8,508
Provision for Uncollectable				
Pledges		<u>1,885</u>	<u>26,000</u>	
Total Expenditures		\$ <u>54,426</u>	\$ <u>74,962</u>	\$ <u>40,508</u>
Excess of revenue and support over expenses before net gain (losses) on securities		\$ 88,405	\$ 69,915	\$106,425
Net gains (losses) on securities		(<u>\$ 8,012</u>)	(<u>\$ 8,566</u>)	(<u>\$ 1,524</u>)
Excess for year		\$ <u>80,393</u>	\$ <u>61,349</u>	\$ <u>104,901</u>
Fund Balance Ending		\$807,193	\$726,800	\$665,451

For information concerning the Lincoln-Sudbury Scholarship Fund, Inc., call the Regional High School at 443-9961 or Pat Mullen at 443-3168.

MINUTEMAN REGIONAL VOCATIONAL TECHNICAL SCHOOL DISTRICT

		Term <u>Expires</u>
Acton	Robert Wiltse	1997
Arlington	John P. Donahue	1997
Belmont	Herbert M. Yood	1995
Bolton	Anita M. Ware	1996
Boxborough	Kenneth Whitcomb	1997
Carlisle	William Churchill, Vice-Chairperson	1997
Concord	Lawrence D. Lorah	1995
Dover	Nancy Dowd	1996
Lancaster	Fred A. Reed	1997
Lexington	Nyles N. Barnert, Chairperson	1996
Lincoln	Harold A. Levey, Jr.	1995
Needham	Kenneth D. Mullen, Jr.	1995
Stow	Frances Hyden	1996
Sudbury	Glenn L. Noland	1995
Wayland	Elaine Sweeney	1996
Weston	Joseph J. Gazzola	1996

During the 1994-95 school year, Minuteman celebrates its 20th anniversary. New programs have been opened in Environmental Technology, Dental Assisting and Importing/Exporting, and the school has a new name. By a vote of the School Committee, we are now Minuteman Science-Technology High School and Adult Career Center. This name reflects the emphasis which Minuteman places on technical literacy for all of its students to equip them for success in today's workplace.

For several years, Minuteman staff members and college/business partners have been implementing new school programs on the basis of three facts:

1. Technical literacy is a basic skill now needed in nearly every career field.
2. Many outstanding new career opportunities are emerging in fields related to science and technology (biotechnology, environmental technology, electromechanics, energy-saving construction, computer-controlled vehicles, etc).
3. Successful careers must now be based on continuous learning and improvement.

These facts have led Minuteman to begin technical literacy programs on the middle school level, to require all students to take a minimum of three years of science and learn total quality management procedures (TQM), and to integrate technical and academic learning in a way that helps many students to achieve much higher levels of academic proficiency. The school has also established school-business-college partnerships that are now recognized as among the best in the nation.

Dr. Rollin Johnson of Harvard University and Project Director for the Education Task Force of the Carnegie Commission on Science, Technology and Government has headed a Study Commission that has produced a strategic blueprint for the future that Minuteman Science-Technology High School is now pursuing. With the help of business and industry partners, Minuteman is seeking state and federal as well as private corporation assistance for its role as a science center for age-unlimited learning.

Through its daytime, afternoon, evening and summer classes and its satellite technical literacy programs for middle school students, our school is dedicated to providing young people and adults with the skills for success in the college classrooms and careers of tomorrow.

One of the most promising careers of tomorrow is biotechnology, and Minuteman will be opening a Biotechnology Career Academy for students in grades 10 through 12 under a grant award just announced by the National Science Foundation. The project is a collaborative effort designed to serve as a national model, giving students a coordinated learning spectrum from Minuteman to Middlesex Community College to Worcester Polytechnic Institute.

The Biotechnology Career Academy will operate as a school-within-a-school at Minuteman with academic and technical teachers working together in teams. Instructors in the traditional academic areas of English, chemistry, biology, mathematics and other disciplines will be linked with technical teachers and will no longer teach in an autonomous fashion, but will be participating members of professional teams, with all instructors teaching the same group of students.

Students will work on common projects that explore both academic and technical learning during common time. This broad-based approach to education will allow students to become familiar with multiple career paths within the biotechnology industry and to receive solid preparation for continuing their education at the post-secondary level.

Scheduled to open in September, 1995, the Biotechnology Career Academy's program and curriculum will be developed jointly by Minuteman, Middlesex Community College and Worcester Polytechnic Institute and disseminated by the National Science Foundation as a national model. Admission to the new academy will be highly selective, based on testing, interviews and recommendations.

Another National Science Foundation grant--a 4-year grant of \$355,000--will establish a "Math/Science Enhanced Manufacturing Technology Training Program" for females and minorities. The project is designed to address the declining achievement level of female and minority students in math and science as they progress through the educational system.

The project will train up to 30 female and minority middle and high school teachers to become leaders in their schools, showing

them how to provide high interest manufacturing technology based hands-on activities to support and enhance challenging math and science instruction which can easily be incorporated into the participants' school curricula. These teachers are also expected to serve as role models, helping female and minority students identify and combat barriers which would prevent them from taking math and science courses and preparing for careers in math and science.

The new program is an outgrowth of another National Science Foundation funded project at Minuteman--the "Math/Science Enhanced Manufacturing Project". During the past 3 1/2 years this project has linked traditional academic education in math and science with hands-on experiences in high technology manufacturing at Minuteman, combined with outreach to area middle schools.

Through the NSF project, Minuteman established a partnership with Massachusetts Institute of Technology's Lincoln Laboratory, Harvard University, Digital Equipment Corporation, Raytheon Corporation, Polaroid Corporation, Vermont Circuits, Inc., Middlesex Community College and the University of Massachusetts at Lowell, which made possible the construction of a pilot manufacturing laboratory for Minuteman students. During the past 3 years this lab has also been used for NSF funded summer institutes which gave 120 middle and high school students and 24 teachers from Minuteman district towns an opportunity to work together designing, building, testing and troubleshooting small programmable robots. Another outcome of this project has been the establishment of Math/Science Integrated Technology Laboratories in Lexington, Concord, Acton and Lancaster middle schools, staffed by Minuteman science teachers and serving students from these towns as well as Belmont, Bolton, Stow, Sudbury, Lincoln and Carlisle.

During 1994, Minuteman students and staff continued to earn honors for the excellence of their skills. At the national Student Robotics Automation Contest sponsored by the Society of Manufacturing Engineers at Purdue University, freshman Courtney Eckhardt of Arlington and sophomore Hilary Prezblynski of Sudbury won the Robot Maze contest, junior Michael Ehman of Belmont won the Pick and Place competition with his Scorbot robot, and junior Steve Taliadouros of Dracut was third in the Robot Maze Open competition.

At the national Vocational Industrial Clubs of America Skill Olympics, Eric Anderson of Arlington became the third Minuteman student to win the national championship in Collision Repair Technology. Other national winners from Minuteman were Wayne Hederstedt of Fitchburg, second place in the post-graduate Air Conditioning & Refrigeration competition and Julie D'Agostino of Wellesley, certificate of merit in the Nursing Assistant competition. For the ninth year in a row, Minuteman horticulture students won top honors for their exhibit at the New England Flower Show.

In athletics, a total of 25 Minuteman students were named to Commonwealth and Colonial Conference all star teams in football, soccer, swimming, wrestling, hockey, baseball, basketball and softball.

Minuteman's Director of Special Needs Gerald Less received a special leadership and service award from the state association of vocational special needs personnel (M.A.V.E.S.N.P.). Minuteman Science instructor Dr. David Form received a national Access Excellence Award, given to outstanding Biology teachers by Gentech Corporation. Dr. Form is the current President of the Massachusetts Association of Biology Teachers.

Minuteman Academics and Technology coordinator James Amara has been appointed to a state Math/Science Advisory Council which will review the state's mathematic and science curriculum frameworks. Minuteman Electromechanical Technology instructor Theresa Jay was invited to spend a week in Erlagen, Germany as a guest research scientist in the area of refractive micro lenses. Minuteman technology students benefit from her expertise in the laser technology program which she teaches.

Minuteman Graphics Department Head Michael Ciccarelli is a member of the Board of Directors of the Boston Litho Club. Computer Technology instructor Patrick Meredith is currently Administrative Vice-President of the Merrimack Chapter of Toastmasters International. English/Communications Department Head David Reid is a cited reviewer in the current D.C. Heath grammar and composition textbook series.

In this, our twentieth year, we are proud of the accomplishments of our staff and students and of the positive impact Minuteman Science-Technology High School and Adult Career Center is having on the lives of our students and on the economy of our state.

ENROLLMENT OCTOBER 1, 1994

TOWN	98	97	96	95	PG	TOTAL
Acton	2	2	9	11	13	37
Arlington	35	35	28	30	24	152
Belmont	7	6	11	6	8	38
Bolton	2	0	1	0	2	5
Boxborough	3	1	4	2	2	12
Carlisle	1	1	0	3	2	7
Concord	7	11	3	2	7	30
Dover	0	0	1	0	1	2
Lancaster	2	6	1	8	1	18
Lexington	4	6	8	9	17	44
Lincoln	2	2	0	0	0	4
Needham	13	6	8	3	5	35
Stow	8	10	3	1	5	27
Sudbury	4	6	4	4	7	25
Wayland	1	1	3	3	0	8
Weston	0	0	1	0	2	3
Tuition	<u>122</u>	<u>97</u>	<u>77</u>	<u>46</u>	<u>43</u>	<u>385</u>
TOTAL	213	190	162	128	139	832

CLASS OF 1994 MINUTEMAN TECH

There were no Lincoln graduates in FY 1994

MINUTEMAN REGIONAL VOCATIONAL TECHNICAL SCHOOL DISTRICT
OPERATING FUND
COMPARISON OF BUDGET TO ACTUAL (UNAUDITED)
JUNE 30, 1994

Revenues	FY 93 ACTUAL	FY 94 BUDGET	ACTUAL/ ENCUMBERED	TRANSFER/ RECEIPTS	AVAILABLE
Assessments	6,193,550	6,269,979	6,269,979	0	0
Chapter 70	1,573,199	2,092,203	2,092,203	0	0
Other State Aide	0	0	0	0	0
Transport.(Ch. 71-16C)	479,675	418,874	418,874	0	0
Regional Aid (Ch. 71-16D)	414,535	0	0	0	0
Other	104,491	430,750	430,750	0	0
Approp. from surplus	481,580	377,325	377,325	0	0
Tuition	766,427	800,000	800,000	0	0
TOTAL REVENUES	10,013,457	10,389,131	10,389,131	0	0
Expenses					
01 Building Trades	77,064	82,965	81,734	623	1,854
02 Commercial Services	20,966	16,910	19,808	1,944	-954
03 Electronics	24,104	23,471	27,664	2,811	-1,382
04 Graphics	87,377	89,177	98,244	-44	-9,111
05 Health Instructions	22,596	25,525	25,541	6	-10
06 Metal Fabrications	42,669	38,987	42,502	1,127	-2,388
07 Power Mechanics	25,091	18,275	15,200	225	3,300
08 Technology	20,690	45,505	47,302	580	-1,217
09 Afternoon Program	13,015	13,870	18,414	5,459	915
10 Regional Occupation	79,748	9,930	105,564	96,605	971
15 Special Trades	8,094	9,210	8,847	0	363
20 ROTC	3,873	3,000	2,982	0	18
21 Communications	13,039	12,550	15,650	1,600	-1,500

	FY 93 ACTUAL	FY 94 BUDGET	ACTUAL/ ENCUMBERED	TRANSFER/ RECEIPTS	AVAILABLE
22 Human Relations	4,866	6,490	3,669	150	2,971
23 Mathematics	10,694	16,760	14,854	-2,232	-326
24 Science	23,593	41,120	50,660	1,612	-7,928
25 Physical Education	6,701	9,265	6,571	5	2,699
26 Athletics	69,402	82,950	70,154	1,987	14,783
27 Business Instruction	4,193	4,550	2,977	0	1,573
28 Foreign Language	1,024	1,300	7,440	89	-6,051
29 Art	8,821	9,150	8,833	0	317
30 Music	483	0	0	0	0
31 Driver Education	1,375	0	2,412	2,210	-202
51 Instruc. Resources	53,210	56,275	67,589	3,100	-8,214
52 Pupil Support	28,062	35,493	32,636	295	3,152
71 Principal	81,024	77,500	87,912	8,534	-1,878
72 Voc. Coordinator	7,543	7,650	7,489	609	770
73 Computer Services	31,223	37,806	32,019	1,145	6,932
74 Dean	2,383	3,015	5,676	590	-2,071
75 District Programs	4,716	4,900	4,159	0	741
75 Legal Fees	18,105	20,000	40,063	0	-20,063
75 Audit Fees	25,000	25,000	27,500	0	-2,500
76 Superintendent	3,954	4,650	9,666	81	-4,935
77 Planning/Academics	64,703	51,260	51,859	1,092	493
78 Business Office	14,358	16,550	16,934	28	-356
78 Risk Insurance	115,605	120,900	112,105	0	8,795
78 Ret./Employee Bft.	1,140,606	1,169,477	1,190,346	83,256	62,387
79 Transportation	564,679	635,040	600,025	0	35,015
80 Cafeteria	606	1,100	1,474	0	-374
81 Operations/Maint.	710,804	796,400	771,410	7,219	32,209
82 Equipment Purchases	168,004	281,240	295,025	13,785	0
82 Debt Management	0	0	0	0	0
Salaries	6,197,803	6,483,915	6,416,930	23,216	90,201
TOTAL	9,801,866	10,389,131	10,447,839	257,707	198,999
EXCESS REVENUES	211,591	0	-58,708	257,707	198,999
	=====	=====	=====	=====	=====

STATISTICAL INFORMATION

VITAL STATISTICS

48 Births, 41 marriages and 25 deaths have been recorded during the year 1994 as follows:

BIRTHS

Date of Birth	Name of Child	Names of Parents
<u>1993</u>		
Oct. 6	Jackson Paul Charrette	Edmond III. & Ann Charrette
Oct. 21	Daniel Oliver Kraft	Alfred Kraft & Madalon Meany
Oct. 21	Alexia G. Stamatopoulos	George & Alexandra Stamatopoulos
<u>1994</u>		
Jan. 1	Jamison Charles Billings	Thomas & Despena Billings
Jan. 21	Lance Matthew Grieman	Eric & Brenda Grieman
Jan. 30	Megan Louise MacLean	Brian & Mary MacLean
Feb. 1	Megan Elizabeth Lord	Michael & Mary Lord
Feb. 6	Daniel Anthony Von Staats	Aaron & Teresa Von Staats
Feb. 7	Anna Pierce Williams	Benjamin & Elizabeth Williams
Feb. 8	Parker Severinson Mundt	Kevin & Jayne Mundt
Feb. 22	Jason Nathaniel Yanowitz	Joel Yanowitz & Amy Metzenbaum
Mar. 3	Owen Thomas Nugent	James & Sheila Nugent
Mar. 8	Caroline Anne Hopland	Jan & Barbara Hopland
Mar. 9	Faith White Lobelson	Jeffrey & Anne Lobelson
Apr. 3	Nichole Angelina Leger	David & Gina Leger
Apr. 7	Scott MacRae Broadbent	Ericson Broadbent & Susan MacRae
Apr. 8	Alexa Rose Vercollone	Carl & Joanne Vercollone
Apr. 23	Eleanor Catherine Jahrling	Robert & Catherine Jahrling
May 19	Brian Arthur Eckhardt	William Eckhardt & Carolyn Kinney
May 26	Lucy Catherine Kania	John & Holly Kania
May 28	Samuel Gus Beck	Kenneth Beck & Wendy Gus
June 8	Brian James Sullivan	James & Annamarie Sullivan
June 20	Corey Doyle Stock	James Stock & Anne Doyle
June 22	Ryan Douglas Fleming	James & Nancy Fleming
June 24	Glenn Anthony Matot	Glenn & Gail Matot
June 27	Mitchell Alan McGinty	Robert & Kerry McGinty
June 30	Alyssa Cristine Kalams	Spyros Kalams & Lisa Mendes
Aug. 16	Edward Lionel Nardi	Edward & Jean Nardi
Aug. 17	Aaron Leonard Sliski	Alan Sliski & Susan Katz-Sliski
Aug. 23	Noah Jeffrey H. Whinston	Michael Whinston & Bonnie Honig
Sept. 13	Kristina Natalia Ohl	John & Katrina Ohl
Sept. 17	Sarah Locke Stoll	Andrew Stoll & Carol Locke
Sept. 25	Evan Stollow Sobkowicz	Mark Sobkowicz & Michelle Stollow
Sept. 6	Jeremy Buttolph Robson	Edwin & Ann Robson
Oct. 4	Robert Martin Danziger	Michael & Elizabeth Danziger
Oct. 6	Steven Robert Ingard	Sven & Susan Ingard

<u>Date of Birth</u>	<u>Name of Child</u>	<u>Names of Parents</u>
Oct. 6	Henry Corbett Cousins	Daniel & Sarah Cousins
Oct. 13	Philip Tae Kyoon Lee	Wook Lee & Helen Kwon-Lee
Oct. 23	Samuel Haywood Dubin	Steven Dubin & Merrie Leighton
Oct. 27	Nathaniel Charles Hitchcock	Michael & Nancy Hitchcock
Nov. 2	Melissa Jacqueline Goodman	Bruce Goodman & Linda Shaw
Nov. 3	Kimberley Jayne Heller	Thomas & Ann Heller
Nov. 12	Willis Lawrence Ashley	Christopher & Christina Ashley
Nov. 14	Annie Jackson Hawkes	Gregory & Elaine Hawkes
Nov. 14	Edward Daniel O'Brien	Michael & Jane O'Brien
Nov. 14	Michael David O'Brien	Michael & Jane O'Brien
Nov. 15	Ezekiel Solomon Desantis	Joseph Desantis & Sheryl Solomon
Dec. 2	Lucas Allsopp Hickok	Jonathan & Debra Hickok

MARRIAGES

<u>Date of</u> <u>Marriage</u>	<u>Names</u>	<u>Residence</u>
<u>1994</u>		
Feb. 14	Mark Ellis Jozwicki Gloria S. Sanchez-Hernandez	Lincoln, MA Santa Fe deBogata, DC
Mar. 5	Malcolm Lawrence Gefter Katherine Rossi Kirk	Lincoln, MA Lincoln, MA
Apr. 30	James Calvert Watson Deborah Lee Speer	Federal Way, WA Federal Way, WA
May 21	Christopher Foster Hilary French	Wayland, MA Wayland, MA
May 21	Alexander Zenopoulos Odile Marie Cazenave	Lincoln, MA Knoxville, TN
May 22	Raymond Kevin Haarstick Marie Esther Andreottola	Lincoln, MA Lincoln, MA
May 27	John Thomas O'Connor Patrice Ann Peterson	Lincoln, MA Lincoln, MA
May 28	Stephen E. Braude Leigh H. Bonilla	Lincoln, MA Lincoln, MA
May 29	Richard Mark Lagiewski Clare Ann Ellison	Rochester, NY Burlington, VT
May 29	Emre Tokor Mary Ann Greaves	Tucson, AZ Waltham, MA
June 5	Bruce Duff Campbell Tina Ann Grotzer	Lincoln, MA Lincoln, MA
June 11	Paul Bryan D'Oliveira Marie Ann Boynton	Lincoln, MA Lincoln, MA
June 11	Beau Barry Ryan Susan Elizabeth O'Rourke	New York, NY New York, NY
June 11	Jessie W. Tucker Heidi Pearl	Lincoln, MA Orleans, MA
June 12	Frederick William Sheldon Lisa A. Budd	Nashua, NH Nashua, NH
June 18	John Seymour Kerr, II Jennifer Goodwin Wolcott	Lincoln, MA Lincoln, MA
June 18	Abbie Bourgan Susan Elizabeth Kindlund	Lincoln, MA Lincoln, MA
June 25	Paulo Cabral Loura Norma Mercedes Chacon	Providence RI Concord, MA
June 26	Bruce Gerald Goodman Linda Susan Shaw	Lincoln, MA Lincoln, MA
July 2	Victor Simon Brodney Stephanie Denise Holland	Maynard, MA Maynard, MA
July 5	David Bentley Rice Lavinia Jeryl Seide	Lincoln, MA Lincoln, MA
July 15	Francisco Jules Thebaud Beth Fortier Harrison	Lincoln, MA Lincoln, MA
July 16	Jonathan Miles Dwyer Carolyn Bradley Caswell	Charlestown, MA Charlestown, MA

<u>Date of Marriage</u>	<u>Names</u>	<u>Residence</u>
July 25	Jeffrey Stephen Allen Cheryl Anne McCabe	S. Ryegate, VT Somerville, MA
Aug. 13	Joseph Michael Campagna Susan Eileen Hart	Marlboro, MA Lincoln, MA
Aug. 15	Maksim Vladimirovich Tkachenko Carrie Christine Frankenberg	Somerville, MA Lincoln, MA
Aug. 20	Peter David Lawrence Michelle Jean Seville	Fraser, CO Fraser, CO
Aug. 21	Peter Adrian Thomas Nancy J. Coons	Lincoln, MA Lincoln, MA
Aug. 27	Bernard Charles Welch, JR. Celia Girard Pastoriza	New York, NY New York, NY
Sept. 3	Chris A. Hales Michele Lynn Racicot	Lincoln, MA Sudbury, MA
Sept. 4	John Leslie Perdue Dawn Theresa Ferrara	Corona Del Mar, CA Lincoln, MA
Sept. 17	Mark Steven Wilkins Tracie Lynn Burt	Epping, NH Epping, NH
Sept. 24	Matthew Stone Kitner Tracy Lee Morton	Lincoln, MA Lincoln, MA
Oct. 2	Steven James Tyrrell Elisa Marie Sartori	Essex Junction, VT Essex Junction, VT
Oct. 9	Willard Lee Umphrey Anne Marie Latcham	Lincoln, MA Lincoln, MA
Oct. 12	Roger A.K. Burton Peggy W. Burton	Lincoln, MA Lincoln, MA
Oct. 22	Jon Michael Shisler Lisa Anne Boyce	Malden, MA Lincoln, MA
Nov. 12	Kaizad Rummy Mistry Leslie Elliott Armijo	Lincoln, MA Lincoln, MA
Nov. 26	Jonathan Eric Snider Jennifer Rachel Revis	New York, NY New York, NY
Dec. 15	Peter Alan Barnes Jeanne Estelle Morrill	Lincoln, MA Lincoln, MA
Dec. 30	Thomas Patrick Dougherty Janice B. Foust	Philadelphia, PA Philadelphia, PA

DEATHS

<u>Date of</u> <u>Death</u>	<u>Name</u>	<u>Years</u>
<u>1993</u>		
Dec. 13	Charles A. Newcombe, III	34
Dec. 20	Nicholas L. D'Urso	72
Dec. 20	Katherine R. O'Brien	86
<u>1994</u>		
Jan. 12	Sarah M. Corey	65
Jan. 12	Elizabeth Ann Sheehan	54
Jan. 24	Marion E. VanZilen	30
Jan. 30	Hazel Griffin Barber	91
Feb. 22	Charles Andrew Maloney	43
Apr. 2	Roger Williams Harris	73
Apr. 6	Lawrence Bernhart Anderson	87
Apr. 26	Philip J. Farrell	78
May 1	Muriel H. Bradford	84
June 15	Madge Kenyon Fisher	69
June 23	James J. Panetta	73
July 1	Francis Davie Edes	74
July 3	Ina G. Peterson	80
July 21	Marie Alice Lester	70
Aug. 7	Albert L. Nickerson	83
Aug. 26	Zenobia Sidberry	69
Sept. 10	Ronald Charles Davis	70
Sept. 18	David Marbury Donaldson	56
Oct. 5	Phyllis C. Swift	75
Oct. 18	Charles H. Flanigan	71
Oct. 21	Alan Bruce Courage	46
Nov. 9	Carl Leonard Anderson	81
Nov. 19	Edwin Muncks Cole	90
Nov. 24	Frederick Thomas Murphy, Jr.	74
Nov. 30	Gertrude W. Todd	88

COMMISSIONERS OF TRUST FUNDS

Stephen V. Gray
Conrad H. Todd
Virginia M. Niles, Chairman

During fiscal year 1994, which ended June 30, 1994, the principal, income and bequests available for future investment were invested in U. S. Treasury securities. The policy of selecting various maturity dates to provide flexibility with respect to the investment needs of each trust fund has been continued this past year. By adhering to this policy an average yield of 7.47% was maintained for the fiscal year.

In December, 1994, as in previous years, the Commissioners forwarded to the administrators of each trust fund the financial statements for the previous fiscal year ended June 30, 1994, together with a cover letter highlighting the Fund's purposes, the operating activity for the year and the accumulated income available.

Again we recognize the valuable assistance of Cynthia Bouchard, Assistant Treasurer, whose efforts and commitment account for the timely and accurate financial reporting.

Individual statements of each trust fund for the year ending June 30, 1994 are submitted with this report.

On June 27th Richard H. Churchill, Jr. submitted his resignation to the Selectmen since he and his family were moving to Concord. At a later date in fiscal 1995 the Selectmen appointed Stephen Gray to serve for the remainder of Mr. Churchill's term.

BEMIS LECTURE FUND

Administered by three elected Trustees

Cash Balance at June 30, 1993 \$13,088.61

Receipts:

Interest Income	3,656.36
Transfer from John Todd - FY94	2,038.15
Securities Matured	5,947.50
Interest Applied to Amortize	432.18
Capital Gain	<u>93.90</u>
	\$25,256.70

Payments:

Honoraria per order of Trustees	
Jean Kilbourne, Imago,	
Allen Wilson and	
Theatreworks/USA	6,587.50
Lecture Expenses	2,027.77
Printing and Postage	1,493.49
Purchase of Securities	6,118.13
Acc. Interest	130.56
	<u>16,357.45</u>

Cash Balance at June 30, 1994 \$8,899.25

Cash and Securities at cost - June 30, 1994

MMDT Composite Trust Fund	8,899.25
\$3,000 U.S. Treasury 5.50% 02/15/95	3,000.00
\$14,000 U.S. Treasury 7.75% 02/15/95	14,000.00
\$3,000 Atchison, Topeka & Santa Fe 4.00% 10/1/95	3,000.00
\$2,000 U.S. Treasury 8.875% 2/15/96	2,000.00
\$1,000 U.S. Treasury 8.00% 10/15/96	977.82
\$3,000 U.S. Treasury 8.50% 5/15/97	2,965.31
\$3,000 U.S. Treasury 8.75% 10/15/97	3,000.00
\$3,000 U.S. Treasury 6.00% 12/31/97	3,000.00
\$6,000 U.S. Treasury 7.125% 10/15/98	6,000.00
\$6,000 U.S. Treasury 6.00% 10/15/99	<u>6,000.00</u>
	\$52,842.38
Accumulated Income	20,715.31
Principal	<u>32,127.07</u>
	\$52,842.38

CEMETERY PERPETUAL CARE FUND
Administered by the Cemetery Commissioners

Cash Balance at June 30, 1993	\$33,436.75
Receipts:	
Interest Income	3,217.37
Sale of Lots	6,490.00
Capital Gain	4.68
Securities Matured	2,995.32
Interest Applied to Amortize	<u>59.06</u>
	\$46,203.18
Payments:	
Transfer to Town per Town Meeting Vote	650.00
New Cemetery Maps	2,000.00
Purchase Securities	3,059.06
Accrued Interest	<u>65.27</u>
	\$5,774.33
Cash Balance at June 30, 1994	\$40,428.85
Cash and Securities at cost - June 30, 1994	
MMDT Composite Trust Fund	\$40,428.85
\$10,000 U.S. Treasury 8.625% 8/15/94	10,000.00
\$5,000 U.S. Treasury 8.875% 7/15/95	4,978.13
\$10,000 U.S. Treasury 8.00% 10/15/96	9,778.10
\$3,000 U.S. Treasury 6.00% 10/15/99	<u>3,000.00</u>
	\$68,185.08
Accumulated Income	25,197.13
Principal	<u>42,987.95</u>
	\$68,185.08

ABBIE J. STEARNS FUND FOR THE SILENT POOR
Administered by the Board of Selectmen

Cash Balance at June 30, 1993	\$ 480.51
Receipts:	
Interest Income	<u>99.56</u>
	\$ 580.07
Payments:	0.00
Cash Balance at June 30, 1994	\$580.07
Cash and Securities at cost - June 30, 1994	
MMDT Composite Trust Fund	580.07
\$1,000 U.S. Treasury 8.625% 10/15/95	<u>1,000.00</u>
	\$1,580.07
Accumulated Income	355.02
Principal	<u>1,225.05</u>
	\$1,580.07

JOHN TODD TRUST FUND

Administered by the Board of Selectmen and
the Bemis Lecture Trustees

Cash Balance at June 30, 1993 \$1,175.00

Receipts:

Interest Income	2,103.42
Securities Matured	3,000.00
Interest Applied to Amortize	<u>59.06</u>
	6,337.48

Payments:

Purchase Securities	3,059.06
Accumulated Interest	65.27
Transfer to Bemis FY94	<u>2,038.15</u>
	\$5,162.48

Cash Balance at June 30, 1994 \$1,175.00

Cash and Securities at cost - June 30, 1994

MMDT Composite Trust Fund	1,175.00
\$14,000 U.S. Treasury 5.50% 02/15/95	14,000.00
\$2,000 U.S. Treasury 6.875% 03/31/97	2,000.00
\$5,000 U.S. Treasury 8.50% 05/15/97	5,000.00
\$3,000 U.S. Treasury 6.00% 10/15/99	3,000.00
\$5,000 U.S. Treasury 8.75% 11/15/08	<u>5,000.00</u>
	\$30,175.00

Accumulated Income 0.00

Principal 30,175.00
\$30,175.00

TRICENTENNIAL TRUST FUND

Administered by the Board of Selectmen

Cash Balance at June 30, 1993	\$ 716.16
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Receipts:

Interest Income	<u>280.05</u>
	\$ 996.21

Payments:

None	<u>0.00</u>
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Cash Balance at June 30, 1994	\$ 996.21
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Cash and Securities at cost - June 30, 1994

MMDT Composite Trust Fund	\$ 996.21
\$3,000 U.S. Treasury 8.625% 10/15/95	<u>3,000.00</u>
	\$3,996.21

Accumulated Income	2,996.21
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Principal	<u>1,000.00</u>
	\$3,996.21

DONALD GORDON RECREATION FUND

Administered by the Board of Selectmen

Cash Balance at June 30, 1993	\$5,370.97
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Receipts:

Interest Income	<u>638.14</u>
	\$6,009.11

Payments:

None	<u>0.00</u>
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Cash Balance at June 30, 1994	\$6,009.11
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Cash and Securities at Cost - June 30, 1994

MMDT Composite Trust Fund	6,009.11
\$1,000 U.S. Treasury 8.625% 10/15/95	1,000.00
\$1,000 U.S. Treasury 8.875% 02/15/96	1,000.00
\$2,000 U.S. Treasury 8.00% 10/15/96	1,955.64
\$1,000 U.S. Treasury 6.875% 03/31/97	<u>1,000.00</u>
	\$10,964.75

Accumulated Income	5,708.68
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Principal	<u>5,256.07</u>
	\$10,964.75

LINCOLN CONSERVATION FUND
Administered by the Board of Selectmen

Cash Balance at June 30, 1993	\$1,252.44
Receipts:	
Interest Income	<u>32.08</u>
	\$1,284.52
Payments:	
None	<u>0.00</u>
Cash Balance at June 30, 1994	\$1,284.52
Cash and Securities at cost - June 30, 1994	
MMDT Composite Trust Fund	\$1,284.52
Accumulated Income	\$1,284.52

JANE HAMILTON POOR SCHOLARSHIP
Administered by the Board of Selectmen

Cash Balance at June 30, 1993	\$109.17
Receipts:	
Interest Income	307.22
Securities Matured	3,000.00
Interest Applied to Amortize	<u>59.06</u>
	\$3,475.45
Payments:	
Transfer to Scholarship FY94	241.95
Purchase Securities	3,059.06
Accumulated Interest	<u>65.27</u>
	\$3,366.28
Cash Balance at June 30, 1994	\$109.17
Cash and Securities at cost - June 30, 1994	
MMDT-Composite Trust Fund	109.17
\$3,000 U.S. Treasury 6.00% 10/15/99	<u>3,000.00</u>
	\$3,109.17
Accumulated Income	1,874.17
Principal	<u>1,235.00</u>
	\$3,109.17

JOSEPH BROOKS GRAMMAR SCHOOL FUND
Administered by the Board of Selectmen

Cash Balance at June 30, 1993	\$235.71
Receipts:	
Interest Income	93.36
	\$329.07
Payments:	
Transfer to Town FY94	93.36
	\$235.71
Cash Balance at June 30, 1994	
Cash and Securities at cost - June 30, 1994	
MMDT Composite Trust Fund	235.71
\$1,000 U.S. Treasury 8.625% 10/15/95	981.56
Principal	\$1,217.27

LAWRENCE H. GREEN FUND

Administered by the President of the Lincoln PTA, the Chairman of the Lincoln Elementary School Committee and the Superintendent of the Lincoln Elementary Schools.

Cash Balance at June 30, 1993	\$1,236.02
Receipts:	
Interest Income	118.92
	\$1,354.94
Payments:	
None	0.00
Cash Balance at June 30, 1994	\$1,354.94
Cash and Securities at cost - June 30, 1994	
MMDT Composite Trust Fund	1,354.94
\$1,000 U.S. Treasury 8.625% 10/15/95	981.56
	\$2,336.50
Accumulated Income	1,028.85
Principal	1,307.65
	\$2,336.50

CHRISTINE PATTERSON FUND

Administered by the Principal of the Brooks or Hartwell School, a staff member of the Brooks or Hartwell School, and a parent selected by the Board of Directors of the Lincoln PTA

Cash Balance at June 30, 1993	\$2,669.24
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Receipts:

Interest Income	<u>1,030.95</u>
	\$3,700.19

Payments:

None	<u>0.00</u>
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Cash Balance at June 30, 1994	\$3,700.19
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Cash and Securities at cost - June 30, 1994

MMDT Composite Trust Fund	3,700.19
\$10,000 U.S. Treasury 8.625% 10/15/95	9,815.65
\$1,000 U.S. Treasury 8.875% 2/15/96	<u>1,000.00</u>
	\$14,515.84

Accumulated Income	3,090.79
Principal	<u>11,425.05</u>
	\$14,515.84

LINCOLN STABILIZATION FUND

Administered by the Board of Selectmen

Cash Balance at June 30, 1993	\$4,314.52
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Receipts:

Interest Income	<u>1,290.95</u>
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Cash Balance at June 30, 1994	\$5,605.47
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Cash and Securities at cost - June 30, 1994

MMDT Composite Trust Fund	\$5,605.47
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Accumulated Income	\$5,605.47
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DE CORDOVA SCHOOL EQUIPMENT FUND
Administered by the Board of Selectmen

Cash Balance at June 30, 1993	\$377.82
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Receipts:

Interest Applied to Amortize	59.06
Interest Income	2,033.82
Securities Matured	5,946.56
Capital Gain	<u>74.14</u>
	\$8,491.40

Payments:

Transfer to Town - FY94	1,968.55
Purchase of Securities	3,059.06
Accrued Interest	65.27
	<u>5,092.88</u>

Cash Balance at June 30, 1994	\$3,398.52
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Cash and Securities at cost - June 30, 1994

MMDT Composite Trust Fund	3,398.52
\$2,000 U.S. Treasury 8.625% 8/15/94	2,000.00
\$2,000 U.S. Treasury 12.625% 5/15/95	1,962.50
\$3,000 U.S. Treasury 8.625% 10/15/95	3,000.00
\$2,000 U.S. Treasury 8.875% 2/15/96	2,000.00
\$2,000 U.S. Treasury 6.125% 12/31/96	2,000.00
\$4,000 U.S. Treasury 6.875% 3/31/97	4,000.00
\$1,000 U.S. Treasury 8.50% 5/15/97	988.44
\$3,000 U.S. Treasury 6.00% 10/15/99	3,000.00
\$3,000 U.S. Treasury 8.75% 11/15/08	<u>2,925.00</u>

Principal	\$25,274.46
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LINCOLN SCHOLARSHIP FUND

Administered by three Trustees, one each appointed by the Selectmen, the Lincoln School Committee and the Town Moderator

Cash Balance at June 30, 1993 \$31,884.60

Receipts:

Interest Income	9,976.90
Interest Applied to Amortize	676.89
General Appeal	8,795.00
Securities Matured	26,652.51
Transfer from Jane Poor Fund	241.95
Capital Gain	450.99
Ogden Codman Grant	<u>5,000.00</u>
	\$83,678.84

Payments:

Grants per order of Trustees	17,000.00
Awards	1,500.00
Printing and Postage	646.81
Purchase of Securities	15,295.31
Accrued Interest	326.37
	<u>34,768.49</u>

Cash Balance at June 30, 1994 \$48,910.35

Cash and Securities at cost - June 30, 1994

MMDT Composite Trust Fund	48,910.35
\$1,000 U.S. Treasury 8.625% 8/15/94	1,000.00
\$10,000 U.S. Treasury 10.125% 11/15/94	10,000.00
\$15,000 U.S. Treasury 5.50% 02/15/95	15,000.00
\$10,000 U.S. Treasury 8.875% 7/15/95	9,956.24
\$4,000 U.S. Treasury 8.625% 10/15/95	3,926.24
\$5,000 Ohio Power Co. 5.00% 1/1/96	4,987.50
\$9,000 U.S. Treasury 8.875% 2/15/96	9,000.00
\$1,000 U.S. Treasury 6.875% 03/31/97	1,000.00
\$10,000 U.S. Treasury 8.50% 5/15/97	9,943.75
\$11,000 U.S. Treasury 6.00% 12/31/97	11,000.00
\$6,000 U.S. Treasury 7.875% 1/15/98	5,934.38
\$15,000 U.S. Treasury 6.00% 10/15/99	15,000.00
320 Shares Exxon Corporation	3,016.85
100 Shares NIPSCO Industries, Inc.	<u>2,973.63</u>
	\$151,648.94

Principal

Robert L. DeNormandie Fund	1,000.00
Lincoln 4-H Horse Club Fund	1,770.00
Ernest P. Neumann Memorial Fund	6,005.00
Eleanor Tead Fund	1,120.00
Ogden Codman Endowment Fund	<u>9,645.00</u>
	19,540.00
Accumulated Income	<u>132,108.94</u>
	\$151,648.94

JOHN H. PIERCE LEGACY

Administered by the Board of Selectmen and managed by the
Pierce Property Committee

Cash Balance at June 30, 1993 \$30,931.19

Receipts:

Interest Income	6,847.93
Use of Pierce House - Fees and Deposits	54,912.00
Elsie Pierce Trust	3,304.44
Securities Matured	26,000.00
Interest applied to amortize	2,994.69
Capital Gain	<u>215.00</u>
	\$125,205.25

Payments:

Grants per order of the Selectmen	
COA - Podiatry Clinic	1,875.00
60+ Health Clinic	1,776.00
Pierce House Expenses	
Supplies and Furnishings	5,135.57
Repairs and Maintenance	2,602.46
Manager Compensation	9,190.00
Gas for Heating	4,997.30
Other Utilities	4,915.84
Mowing Pierce Park	4,092.20
Rubbish Removal	1,969.00
Return of Deposits	15,900.00
Purchase of Securities	24,200.95
Acc. Int.	<u>608.11</u>

77,262.43

Cash Balance at June 30, 1994 \$ 47,942.82

Cash and Securities at cost - June 30, 1994

Unrestricted as to Principal and Income

MMDT Composite Trust Fund	<u>44,213.78</u>	44,213.78
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JOHN H. PIERCE LEGACY

Restricted as to Principal

MMDT - Cash	3,729.04	
\$1,000 U.S. Treas. 8.625% 8/15/94	1,000.00	
\$10,000 U.S. Treas. 5.50% 2/15/95	10,000.00	
\$20,000 U.S. Treas. 9.50% 11/15/95	20,000.00	
\$10,000 Ohio Power Co. 5.00% 1/1/96	9,975.00	
\$10,000 Pac. Gs & Ele. Co. 4.625% 6/1/97	10,000.00	
\$20,000 U.S. Treas. 8.75% 10/15/97	20,000.00	
\$10,000 Am. T & T Co. 4.75% 6/1/98	10,000.00	
\$1,000 U.S. Treas. 6.00% 10/15/99	1,000.00	
\$20,000 U.S. Treas. 7.875% 11/15/99	21,606.26	
\$10,000 S.W. Bell Tel. Co. 8.25% 3/1/14	<u>9,503.50</u>	<u>\$116,813.80</u>
		\$161,027.58
Accumulated Income	44,213.78	
Principal	<u>116,813.80</u>	<u>\$161,027.58</u>

LIBRARY TRUST FUNDS

Administered by the Library Trustees

Cash Balance at June 30, 1993

\$22,748.62

Receipts:

Interest Income by Fund		
Codman Library Trust Fund	27.64	
Mary Jane Murray Farnsworth, & Murray P. Farnsworth Fund	66.47	
Alice Downing Hart & Olive Beatrice Floyd Fund	37.53	
John H. Pierce Library Fund	44.33	
George Russell Library Fund	28.45	
Abbie J. Stearns Library Fund	121.93	
Int. Applied to Amortize	19.69	
George G. Tarbell Fund	262.09	
C. Edgar Wheeler & Elizabeth S. Wheeler Fund	107.98	
Int. Applied to Amortize	19.69	
George C. Tarbell & Eleanor F. Tarbell Fund	394.04	
Int. Applied to Amortize	787.50	
Lincoln Library Fund	45.03	
Katherine S. Bolt Fund	6.79	
John W. Carman & Eleanor Tarbell Carman Fund	2,447.41	
Lucretia J. Hoover Fund	130.92	
Int. Applied to Amortize	39.38	
Herschbach Library Fund	266.50	
Virginia S. Dillman Fund	455.12	
West Abrashkin Fund	<u>18.46</u>	5,326.95
Capital Gain		534.38
Securities Matured		<u>28,595.62</u>
		\$57,205.57

Payments:

To Librarian from J.H. Pierce - Library Fund	58.52	
Purchase of Books, Tapes & Videos	482.02	
Purchase Furniture	869.01	
Writer's Workshop	400.00	
Purchase Computer Equipment and Software	3,050.00	
Acoustical Tile	2,000.00	
Entry Design	488.51	
Purchase Securities	15,669.38	
Accumulated Interest	380.21	
		<u>23,397.65</u>

Cash Balance at June 30, 1994

\$33,807.92

LIBRARY TRUST FUNDS

Cash and Securities at cost - June 30, 1994

	Accumulated		
	Income	Principal	Total
<u>MMDT Composite Trust Fund</u>			
Codman Library Trust Fund	39.04	1,000.00	1,039.04
Mary Jane Murray Farnsworth & Murray F. Farnsworth Fund	1,777.63	1,000.00	2,777.63
Alice Downing Hart & Olive Beatrice Floyd Fund	570.51	1,000.00	1,570.51
John H. Pierce Library Fund	44.33	1,000.00	1,044.33
George Russell Library Fund	189.91	1,000.00	1,189.91
Abbie J. Stearns Library Fund	437.57	500.00	937.57
George G. Tarbell Library Fund	1,569.58	2,000.00	3,569.58
C. Edgar Wheeler & Elizabeth S. Wheeler Fund	354.49	0.00	354.49
George G. Tarbell & Eleanor F. Tarbell Fund	(908.65)	72.50	(836.15)
*Lincoln Library Fund	44.73	1,000.00	1,044.73
*Katherine S. Bolt Fund	1.49	0.00	1.49
John W. Carman & Eleanor Tarbell Carman Fund	2,841.21	12,707.82	15,549.03
Lucretia Jones Hoover Fund	277.24	206.26	483.50
*Herschbach Library Fund	694.90	3,000.00	3,694.90
Virginia S. Dillman Fund	593.64	21.87	615.51
West Abrashkin Fund	<u>36.85</u>	<u>735.00</u>	<u>771.85</u>
	\$8,564.47	\$25,243.45	\$33,807.92

LIBRARY TRUST FUNDS

<u>Securities</u>	<u>Principal</u>
Abbie J. Stearns Library Fund	
\$1,000 U.S. Treasury 6.00% 10/15/99	1,000.00
George G. Tarbell Library Fund	
\$1,000 U.S. Treasury 8.625% 10/15/95	1,000.00
\$1,000 U.S. Treasury 7.125% 10/15/98	1,000.00
George G. & Eleanor F. Tarbell Fund	
\$10,000 U.S. Treasury 7.875% 11/15/99	10,803.12
C. Edgar & Elizabeth S. Wheeler Fund	
\$1,000 U.S. Treasury 6.00% 10/15/99	1,000.00
John W. & Eleanor Tarbell Carman Fund	
\$6,000 U.S. Treasury 10.125% 11/15/94	6,000.00
\$3,000 U.S. Treasury 8.625% 10/15/95	2,944.68
\$9,000 U.S. Treasury 6.875% 3/31/97	9,000.00
*Herschbach Library Fund	
\$2,000 U.S. Treasury 8.625% 8/15/94	2,000.00
Lucretia J. Hoover Fund	
\$2,000 U.S. Treasury 6.00% 10/15/99	2,000.00
Virginia S. Dillman Fund	
\$5,000 U.S. Treasury 8.875% 7/15/95	4,978.13
	<u>41,725.93</u>
	\$75,533.85
Accumulated Income	8,564.47
Principal	<u>66,969.38</u>
	\$75,533.85
* Unrestricted	

NORMAN HAPGOOD FUND

Administered by Roy Raja

Cash Balance at June 30, 1993	90.80
Receipts:	
Interest Income	<u>2.32</u>
	\$93.12
Payments:	
None	<u>0.00</u>
Cash Balance at June 30, 1994	\$93.12
Cash and Securities at cost - June 30, 1994	
MMDT Composite Trust Fund	\$93.12
Accumulated Income	\$93.12

ALFRED CALLAHAN FUND

Administered by the principal of Brooks School and the Brooks School Eighth Grade Teaching Team

Cash Balance at June 30, 1993	99.58
Receipts:	
Interest Income	<u>170.18</u>
	\$269.76
Payments:	
None	<u>0.00</u>
	\$ 269.76
Cash Balance at June 30, 1994	\$269.76
Cash and Securities at cost - June 30, 1994	
MMDT Composite Trust Fund	\$269.76
\$3,000 U.S. Treasury 5.50% 02/15/95	<u>3,000.00</u>
	\$3,269.76
Accumulated Income	\$253.83
Principal	<u>3,015.93</u>
	\$3,269.76

VALUATION LIST 1994

As of the deadline for this Town Report, the official valuations for properties in Lincoln are just what they were in last year's report. Properties may have new owners, but the values cannot be legally changed and made public without certification by the Commonwealth's Department of Revenue. The DOR has yet to certify us because we have not completed putting all the necessary real property data for the Town onto our new computer system.

When this process is finished and the state DOR has made our valuations official, then the results will be published in the local press -- making possible one of Lincoln's favorite indoor winter sports -- before the season is over.





**FINANCIAL SECTION AND WARRANT FOR THE
1995 ANNUAL TOWN MEETING
LINCOLN, MASSACHUSETTS**

COVER: Shy kid, chicken farmer, gardener, family man, lay preacher, leading lawyer, mentor, and Town Moderator, David Donaldson reminded us by example that Lincoln is above all else our hometown, and that as such, we each owe it our best.

(Photo courtesy of the Lincoln Journal)

REPORT
of the
FINANCE COMMITTEE
of the
TOWN OF LINCOLN
FOR THE YEAR
1995 - 1996



LINCOLN, MASSACHUSETTS

LINCOLN FINANCE COMMITTEE

Rosamond P. Delori

Rainer L.C. Frost

Georgene B. Herschbach

Marcia A. Roehr

Gary A. Taylor

Peter J. Watkinson

Alvin L. Schmertzler, Chairman

R E P O R T

of the

F I N A N C E C O M M I T T E E

of the

T O W N O F L I N C O L N

F O R T H E Y E A R

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L I N C O L N , M A S S A C H U S E T T S

REPORT OF THE FINANCE COMMITTEE

1995 - 1996

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REPORT OF THE FINANCE COMMITTEE
1995-1996

I. INTRODUCTION

This year's budget process has had two components. The first was to develop an operating budget. The second was to integrate payment for the four (4) major capital projects into the Annual Budget. The projects are: The Public School Buildings Renovation; The Public Safety Building Renovation; the procurement of technological systems in the schools and in the various Town departments; and the replacement of deteriorating rolling stock in the public safety department (excluding police cruisers which have been systematically replaced).

Our plan is to fund these projects in as predictable and orderly a manner as possible. From comments made by the few citizens who attended our meetings and in conversations with others, we were urged to consider controlling large swings in the tax rate, to keep tax rate increases as close to the rate of inflation as possible and to maintain the level of excluded debt by carefully timing the new financing. Our goal has been to keep the cost of staying in Lincoln within the reach of our citizens while bringing our well-used facilities into a condition that will allow them to continue to serve us.

The scheduling of the construction and financing of these projects requires that we balance the effects of delays that result in rising costs against the ability of the Town's citizens to pay now for what we need. We believe that the schedule of construction and financing we are supporting does balance these factors.

As the Town undertakes new commitments under the direction of volunteer committees, we believe it is important to acknowledge the leadership and expertise of the School Building Committee volunteers and all those who worked with them. Their predictions have impressed us with their accuracy.

As they planned and predicted, the School Facilities and Management Services Bureau (SFSB) funds did come in and sooner than anticipated. Construction costs have gone up significantly since we bid and started the project so the timing was correct in that regard. Short term interest rates have also risen sharply so we were fortunate on the timing of that transaction as well.

Tax rate increases in the last two years have been kept below 5%, helped by the stabilization funds set aside last year. We believe, based on the projections provided to you, that tax rates will remain below 5% including the override that is being proposed. With the reasoned and prudent leadership of the Public Safety Building Committee and the Selectmen we expect that project to be similarly successful. The other two projects, technology and public safety rolling stock, are being given the same scrutiny as their proven

predecessor, the School Building project. We look forward to their completion.

As part of a long-term plan to minimize the impact of financing too many major programs in a short space of time, the Committee is looking to practices employed in the private sector for methods of coping with obsolescence and allowances for depreciation. We are planning to pursue preventative maintenance and set-aside programs more vigorously than in the past. We have discussed with the Selectmen the necessity of reinstituting a Long Range Capital Planning Committee. These steps are all part of the process of simultaneously operating the Town, protecting its assets and preparing for the future.

During the past year, the Finance Committee has had the benefit of the frequent counsel of several citizens who, until this year, had chosen not to participate in Town government. By their making the effort to participate in the budget process, both we and they have gained. We have urged each other to be forthright and we have attempted to be so. With that thought in mind, we want to bring to everyone's attention that last year, in this section of The Report, we recommended - for the second year in a row - "a modest tax increase and no override. It has also helped us prepare for the future overrides that we believe will be necessary to provide the level of services that we have come to expect and depend on".

That time has come and we hope you will support the budget we have prepared and the override that is part of the plan.

II. OVERVIEW

The Finance Committee recommends a Town budget of \$14,069,530.92 for FY96, an increase of \$975,636.21 or 7.46% over FY95. This budget does NOT include the warrant articles. A significant portion of the overall increase is due to rising debt service which will climb from \$1,075,362.51 in FY95 to \$1,596,717.50, an increase of 48.48%. Increases include \$219,022.00 (5%) for the Lincoln Elementary Schools; \$154,155.21 (14.37%) for the Lincoln-Sudbury Regional High School which is based on increased attending populations; \$32,754.00 (7.44%) for the Library; \$37,276.00 (3.81%) for General Government. Decreases include \$33,609.00 (33.98%) for Minuteman Vo-Tech High School largely due to decreased enrollment.

III. REVENUE ESTIMATES

The net estimated revenues for FY96 are \$15,174,000.00, up over FY95 (\$13,691,000.00). The reasons are: a) State aid is estimated to be increased to \$1,013,000 from \$974,000 in FY95; b) An increase in estimated local receipts of \$148,000.00; c) A recommendation to use \$1,055,330 from Free Cash (see a detailed review of Free Cash later in the report); d) SFSB reimbursement of \$681,000 to offset school construction debt.

Here follows a detailed explanation of the budget together with appropriate tables and charts:

TABLE I

Revenue Comparisons Fiscal Years 1994, 1995, and 1996 - (000's)

	FY94 (Actual)	FY95 (Recap)(1)	FY96 (Projected)
Levy Limit	\$ 8,830	\$ 9,213	\$ 9,545
New Construction	158	100	204
Excluded Debt	960	1,112	1,121
Override			<u>160</u>
Tax Levy	<u>\$ 9,943</u>	<u>\$10,425</u>	<u>\$11,030</u>
Local Receipts	1,100	1,435	1,583
State Aid	945	974	1,013
Free Cash	1,000	910	1,055
SFSB Funds			681
Other Available Funds	<u>685</u>	<u>348</u>	<u>210</u>
	<u>\$13,673</u>	<u>\$14,092</u>	<u>\$15,572</u>
Total Assessments	<u>\$ (388)</u>	<u>\$ (401)</u>	<u>\$ (398)</u>
Net Available Revenues	\$13,285	\$13,691	\$15,174

(1) Taken from the Recapitulation Sheet which all towns have to file with the State Department of Revenues at the end of the prior fiscal year: it is the data used by the Assessors to calculate the tax rate, which has to be certified by the DOR.

A. Tax Levy

The tax levy is set by the Assessors after the Appropriations (to cover anticipated expenditures) are voted at the Town Meeting. The Appropriations represent monies to fund the various Town services, while the tax levy contributes to the revenues required to pay for these services. While there are some non-tax revenues the Town can count on, in years when there is a gap between all revenue sources and the appropriations voted at Town Meeting, this gap has to be bridged by the approval of an override, the amount of which is set by the Selectmen. We believe an override, this year, is a prudent decision. The Town needs to replace aged pieces of fire apparatus. In recommending an override for this specific purpose the Finance Committee thinks that the purchase at this time will moderate "spikes" in taxes. The "spikes" would occur were we forced to make the acquisition in the next several years when there will be extreme pressure on the tax rate as we start making payments on the debt for the School Building and Public Safety projects. The use of an override to effect this purchase will also help to moderate tax increases in future years, as part of our tax management program.

B. Non-Tax Revenues

This year, some non-tax revenues are estimated at a higher level than they were in FY95. With the Selectmen, we examined the historical record of these sources of funds. It was agreed that modest increases in selected categories of non-tax revenues was reasonable. For this year only, the amount of revenue from new construction will be 50% higher than historic averages due to the allowed use of an additional six months of new construction growth. All current indications are that State Aid, including funds for the Education Reform Act, will remain at approximately the same level as last year.

C. Taxation

The general level of taxation has been close to the rate of inflation on a long term basis. If our recommendation for a \$160,000 override is accepted, we will have a tax rate increase of 3.84%. Employing a managed tax rate strategy that will keep the tax rate just slightly above inflation for the next several years will require several overrides. However, by keeping tax rate increases below 5%, we will be doing better than we stated last year in The Report when we said "There are going to be years ahead when we can expect our taxes to increase 5-6% annually."

Planning is the key. The Finance Committee continues to examine budgets looking ahead up to five years at a time and taking into consideration such capital plans as the various town boards and committees may prepare in response to our requests. We intend to continue to hold periodic open discussions with the citizens to hear their views and receive their input for the establishment and modification of the Town's long term policies.

D. Free Cash

Free Cash comprises turn-backs which result from budgetary surpluses in various budget line items together with additional and unforeseen revenues. These monies are certified by the State in the fall of each year and are then returned to the General Funds for use in a future budget. The Finance Committee agreed with the Selectmen in establishing a coherent approach for the use of Free Cash based on discussions with bond rating agencies and some financial institutions. As a result we now have a consistent policy in place to sustain a reasonable level of Free Cash. The intent of the policy is to maintain a reserve in the Free Cash account equal to a minimum of 5% of the operating budget. In addition, we believe that it is prudent to spend no more than approximately 50% of the available Free Cash. These policies should maintain our current rating of Aal. It is that quality rating that helps keep down the cost of borrowing.

Last fall, Free Cash was certified at \$2,013,168. This year we have recommended the use of \$1,055,330 from Free Cash for the

operating budget and warrant articles. (See Table II for amounts of Free Cash certified, used and retained on a year to year basis).

TABLE II

Amount of Free Cash Used

<u>FY</u>	<u>CERTIFIED</u>	<u>EXPENDITURES</u>	<u>BALANCE</u>
07/01/87	\$ 535,751	\$ 435,751	\$100,000
07/01/88	600,284	452,000	148,284
07/01/89	866,079	600,000	266,079
07/01/90	1,093,858	510,000	583,858
07/01/91	1,531,461	890,797	640,664
07/01/92	1,837,741	1,000,000	837,741
07/01/93	2,061,108	1,150,000	911,108
07/01/94	2,013,168	1,055,330	957,838

E. Stabilization Fund

The mechanism exists, by law, for Towns to put aside certain monies in a "Stabilization Fund" to be used in later years for a variety of purposes and at times when funds may be tighter. This year we are NOT recommending that funds raised from taxes be added to those set aside last year*. However, as part of the plan to "manage" the tax rate, we will be asking for such funds in future years to keep rate increases below 5% in what would otherwise be "peak" years (see Graph 1). The intent, as stated last year, "is to keep the Fund in existence for 3-4 years and feed the money back into the revenue stream to help keep the tax rate from increasing inordinately."

IV. OPERATING BUDGETS

The operating budget for FY96 is \$14,069,530.92. As predicted last year, we are recommending an override this year but NOT to finance the operating budget.

Enrollment increases at the Elementary School were modest this year. At this time the School Committee is not requesting extra sections. Increases in "steps" and contractual agreements plus greater fuel costs account for the bulk of the increase in their budget. There are to be more students at the High School and a larger proportion of the student body will come from Lincoln. As a result, our assessment will grow accordingly. A reduction in our population at Minuteman will result in a drop in that assessment.

*Note: Most of this year's SFSB payment will be used to pay interest charges on the short term borrowing for the School Building project. The remainder will be added to the existing Stabilization Fund and used when we begin to retire the bonded debt.

The Town was again able to bring in a budget that was just about at the level of inflation while maintaining level service, a tribute to the hard work of the entire staff.

There are three items that do NOT appear in municipal operating budgets but have a marked impact on them. They are: reserve for depreciation, non-daily maintenance and capital improvements. In municipal finance, there is no standard, private sector style method to deal with the first issue. The Finance Committee has placed this issue on its agenda of problems to be solved in consultation with the Selectmen, the Executive Secretary and the Finance Director. Non-daily maintenance and capital improvements are dealt with as warrant articles and are major expenditures on this year's warrant.

We believe through well conceived financial planning and the judicious introduction of labor saving technology, as proposed in this year's budget, we will keep operating budgets manageable in the future.

A. Salaries

Salaries are a major item for both the Town and School budgets. Cost of living raises for employees are part of the year-to-year salary increases. Step increases, as well as longevity increases, are also given annually to those employees who qualify under terms contained in the Personnel Board's guidelines. The salary figures below include steps, longevity, and cost of living increases for all Town employees. This marks a change from prior years when cost of living increases for non-union Town employees were included separately in a warrant article to be voted each year by the annual Town Meeting.

Table III details all salary line items other than those for School personnel. While there are no additions or reductions of positions in the Town's FY96 budget (exclusive of School personnel), it should be noted that several long time department heads, including the Town's Executive Secretary, Town Accountant and Chief of Fire and Police, departed during 1994.

TABLE III

Distribution of Town Salaries
(000's omitted/rounded)

	FY 94	FY 95	FY 96	%
	<u>Actual</u>	<u>Budget</u>	<u>Proposed*(1)</u>	<u>Inc/(Dec)</u>
Salaries				
Town Offices	\$ 578	\$ 585	\$ 591	1.0
Conservation	88	94	99	5.3
Assessors	40	45*(2)	51*(2)	13.3
Police	575	605	622	2.8
Fire	536	563	587	4.3
Ambulance	17	18	19	5.6
Communications	121	120	124	3.3
Building Dept.	61	68	72	5.9
Board of Health	67	72	75	4.2
Council on Aging	44	54*(3)	60*(3)	11.1
Public Works	367	406	413	1.7
Library	307	330	355	7.6
Recreation	<u>137</u>	<u>152</u>	<u>154</u>	<u>1.3</u>
 TOTAL	 \$2,938	 \$3,112	 \$3,222	 3.5%

Notes:

(1) The FY96 salary figures above include a 4% cost of living increase for the final year of contracts as negotiated with the Town's unions. The departure of several long time Town employees in 1994 is reflected in an overall increase of only 3.5% in FY96 salaries for Town employees.

(2) The FY94 budget provided for a position of Assistant Assessor for the first time. Following a two year experience with the new position, it became apparent the qualifications in a two grade upgrade for the position would better provide for the services required by the Town. The FY96 salary reflects that increase.

(3) FY96 salaries for the Council on Aging is the result of an increase from a 37 1/2 hour week to a 40 hour week in the administrator position plus the other Personnel Board guideline increases including COL increases.

B. Expenses

Fixed costs, excluding debt service, declined again in FY96. This year, pensions, property insurance and health insurance all declined for a total reduction of \$180,000 or 9.4%.

Debt service increased this year as payment begins on the School Building project. Also included, in the event that it may be needed, is an amount of \$150,000 for interest on temporary borrowing for the Public Safety Building.

C. Non School Expenses

TABLE IV

Non-School Expenses (000's)

	FY94 <u>Budget</u>	FY95 <u>Budget</u>	FY96 <u>Proposed</u>	% <u>Inc/(Dec)</u>
General Government	\$ 255	\$ 255	\$ 272	6.70
Public Safety	160	162	175	8.02
Health and Sanitation	28	28	25	(10.71)
Public Works	554	500	529	5.80
Library	99	110	118	7.27
Recreation	47	52	50	(3.85)
Cemetery	15	16	16	0.00
Unclassified	<u>60</u>	<u>50</u>	<u>44</u>	<u>(12.00)</u>
Subtotals	\$1,218	\$1,173	\$1,229	4.77
Reserve Fund	<u>250</u>	<u>150</u>	<u>250</u>	<u>66.67</u>
TOTALS	\$1,468	\$1,323	\$1,479	11.79

The main element in the greater amount of Non-School Expenses is the recommendation of the Finance Committee to increase the Reserve Fund to \$250,000. The reason is as follows.

The Committee believes that not every negative possibility that is anticipated, and provided for in a budget, will occur. Therefore, instead of requesting enough funds for every contingency in every line item, we believe it is more reasonable to provide line item budgets with funds only for issues that are at least 50% likely to occur. To deal with all the other possibilities, an increase is requested for the Reserve Fund to be allocated for the few unlikely contingencies that do occur. In so doing, we anticipate reducing the total amount requested for unpredictable expenses. It is hoped that even some fraction of this fund will not be needed and will return to Free Cash just as unexpended line item balances have in the past. We will revisit this plan at the end of the year to evaluate its effectiveness.

D. Summary

Table V is a summary of appropriations and indicates an overall increase of 7.6%; for the Elementary Schools 5%; for the three school systems combined 6.1%.

Removing the three school systems from the calculations results in a net increase in the budget of \$634,000 or 8.8%. Of that amount (\$634,000), \$522,000 is for debt service and \$100,000 is for the increase in the Reserve Fund. Absent those two items, the change in the Town's budget is \$12,000 or .16%. Keeping costs down and still delivering an acceptable level of service, is the result of the hard work and dedication of the Selectmen and the Town staff.

TABLE V

Distribution of Budget - Comparisons
FY94, '95, and '96 (000's)

	FY94 (Actual)	FY95 (Recap)	FY96 (Proposed)	% Inc/(Dec)
General Government (1)	\$ 978	\$ 979	\$1,013	3.5
Public Safety (2)	1,484	1,535	1,597	4.0
Health & Sanitation (3)	129	146	156	6.8
Public Works	915	906	942	4.0
Library	406	440	473	7.5
Recreation	180	205	204	(0.5)
Housing Commission	37	26	11	(57.7)
Other	43	39	52	33.3
Debt Service	1,290	1,075	1,597	48.6
Pensions	464	487	409	(16.0)
Employee Health Ins.	837	1,008	986	(2.2)
Prop. & Indem. Ins.	162	201	141	(29.9)
Elementary School	4,209	4,380	4,599	5.0
LSRHS & Vo-Tech	1,072	1,172	1,293	10.3
Reserve Fund	<u>250</u>	<u>150</u>	<u>250</u>	<u>66.7</u>
Total Budget Expenses	\$12,456	\$12,479	\$13,723	10.0
Budget Total Without Elementary Schools	\$ 8,247	\$ 8,369	\$ 9,124	9.0

Notes:

- (1) Includes Town Offices, Conservation, Assessors.
- (2) Includes Police, Fire, Ambulance, Communications, Building Department.
- (3) Includes Board of Health, Council on Aging.

E. Education

TABLE VI

Education Budgets (000's)

	FY94 <u>Actual</u>	FY95 <u>Budget</u>	FY96 <u>Proposed</u>	<u>Change</u> <u>Amount</u>	<u>%</u>
Elementary	\$4,209	\$4,380	\$4,599	\$219	5.00
Lincoln-Sudbury Regional	991	1,072	1,227	155	14.46
Vo-Tech	81	99	65	(34)	(34.34)

1. Elementary Schools

The School Committee has presented a budget of \$4,599,456 for FY96, representing a 5.0% increase over its FY95 budget of \$4,380,434.

Forty-six percent (46%) of the difference is attributable to contractual and "step" increases in faculty salaries while another twenty-three percent (23%) comes from the greater cost of utilities. Special Education (SPED) increases, while much less than last year, accounted for seventeen percent (17%) and reinstitution of funds for general equipment - which were deleted last year to reduce the budget increase - accounted for another nineteen percent (19%). These were partially offset by a decrease of fifteen percent (15%) in transportation costs. These few accounts represent the line items having the largest dollar impact.

In addition to these increases, the School Committee has included new technology equipment in the FY96 operating budget in order to enhance its proposed implementation of the technology portion of the School Building project. The Finance Committee supports this commitment to technology and technology education in our schools and will work with the schools to accurately project the long-term costs associated with this decision.

2. Lincoln-Sudbury Regional High School

The Lincoln-Sudbury Regional High School has presented a budget of \$10,948,618 for FY96, representing a 5.88% (\$608,270) increase over its FY95 budget of \$10,340,348.

The level-service budget for the high school would be \$10,633,974 or 2.84% (\$293,626) more than last year's total. A further increase of \$138,996 has been proposed for staff salaries to address 1) the expected increase in student enrollments (1.0 FTE, \$42,768); 2) the change in school schedule (1.5 FTE, \$64,152), and the maintenance and expansion of the LS computer network (.75 FTE, \$32,076). Proposed increases in the program budget include \$54,000 for computer and networking equipment, \$17,155 for instructional supplies due to the expected enrollment increase, \$20,000 for fitness equipment, and \$25,000 for a new tractor to replace the current 20-year-old vehicle.

Lincoln's share of the FY96 Regional High School budget will be larger compared with FY95 because our proportion of the student body (based on average enrollments during the last three years) has grown from 12.72% to 13.34%. After application of State Aid and savings from the previous year, Lincoln's apportionment of the FY96 budget is estimated to be \$1,226,579.42, an increase of \$154,155.21 (+14.37%) over last year.

3. Minuteman Vo-Tech High School

The Minuteman Tech School Committee has presented a budget of \$11,485,208 for FY96, representing a 2.56% increase (\$286,694) over its FY95 budget of \$11,198,514.

Salaries account for the largest line item increase in the schools's budget (\$459,252). Among others, there also are increases proposed for academic supplies (\$50,878) and technology (\$11,633). The major offsetting line item is a reduction in the cost of employee benefits (-\$162,698).

The regular day pupil enrollment at Minuteman Tech has increased over the last year by 6.4%. Enrollment by students from Lincoln, however, has decreased from 8.25 to 4.50 FTE. This translates to a decline in Lincoln's assessment from \$98,898.00 to \$65,289.00 (-\$33,609.00 or -33.98%).

F. Department of Public Works

	FY94 <u>Actual</u>	FY95 <u>Budget</u>	FY96 <u>Proposed</u>	<u>Change</u> <u>Amount</u>	<u>%</u>
Public Works	\$915,000	\$906,000	\$942,000	\$36,000	4.0%

Contractual agreements and "steps" account for the majority of the increase in the Department's budget; small increases in several areas account for the remainder. Most of those changes cover the increased cost of the parts and supplies used. The only personnel change is an intern to work on a road survey at a cost of \$2,000.

G. Public Safety

	FY94 <u>Actual</u>	FY95 <u>Budget</u>	FY96 <u>Proposed</u>	<u>Change</u> <u>Amount</u>	<u>%</u>
Public Safety	\$1,484,000	\$1,535,000	\$1,597,000	\$62,000	4.0%

The Public Safety Department's 4% increase is due largely to contractual agreements and "steps". A small amount (\$5,000) has been included in the Police expense budget to allow the new Chief some flexibility in scheduling training and the possibility of acquiring a small amount of equipment. A similar situation applies to the Fire Department.

For the past several years the Selectmen have discussed and set aside consideration of the purchase of a new pumper. This year, there have been several requests for Reserve Fund transfers to cover emergency repairs. In addition, there have been repairs done by the Town's mechanics. This has become increasingly costly. To put an end to this type of unending and indeterminate expense, the Selectmen have decided to request a new engine and it appears as a warrant article. The new equipment will reduce the time and cost of "patch up" repairs and provide better coverage in fire emergencies.

H. Water Department

	FY94 <u>Actual</u>	FY95 <u>Budget</u>	FY96 <u>Proposed</u>	<u>Change</u> <u>Amount</u>	<u>%</u>
Water	\$345,530	\$344,202	\$347,528	\$3,326	0.97%

The Water Department has presented an operating budget of \$347,528 for FY96, representing a 0.97% increase over its FY95 budget of \$344,202. The Water Department funds all capital projects and operating budgets through water fees. The FY96 change in the Water Department operating budget is due to adjustments in Water Department debt and increased expenses associated with the operation of the new contact chamber facility.

The capital expenditures for FY96 are projected to be \$464,000 and will be funded from the Water Department surplus from past years. Of this \$60,000 will be used to pay down the \$975,000 debt of the contact chamber/filtration system. Additional principal payments in future years will retire this debt. \$300,000 will be used to cover cost overruns during the construction of the contact chamber due to ledge at the site, soil contamination testing, required change orders and increased engineering costs. The remaining capital expenses include \$31,000 for a new water vehicle and \$20,000 to pay the Town's share of upgrading the Route 2 water main between Bethany Drive and Crosby's Corner. There will be an additional Water Department expense of \$75,000 to reimburse the Town for the use of conservation land for the proposed contact chamber. If such an expense is approved, it will be paid from water surplus.

The construction of the contact chamber resulted in an unforeseen cost of \$172,000 for contaminated soil removal along Sandy Pond Road. The Finance Committee, the Selectmen and the Water Commissioners have agreed that this cost is a Town expense rather than a Water Department expense. Therefore, this sum will be asked for in a warrant article, to be raised by taxation or free cash, rather than water fees.

I. Conservation Commission

The FY96 Conservation Commission budget has been increased by \$11,009 or 10.5%.

	<u>FY94</u> <u>Actual</u>	<u>FY95</u> <u>Budget</u>	<u>FY96</u> <u>Proposed</u>	<u>Change</u> <u>Amount</u>	<u>%</u>
Conservation Commission	\$ 97,120	\$105,150	\$116,159	11,009	10.5%

Several years ago the legal fee line item was removed from the Conservation Commission's budget. The Commission thus had to rely on funds being available in the Reserve Fund Transfer account to cover their legal expenses. \$5,000 of the increase in the Conservation Commission's FY96 budget restores this line item. Also, an additional increase of \$1,800 has been included to provide Lincoln's share (along with Walden Pond, Lexington, and others) in covering the cost of a portion of aerial survey photographs being taken of the Town. This will allow the Conservation Commission and other departments in Town (for example the Assessors) to have access to the photographs for use in their work.

The Finance Committee again commends the staffs of the Conservation Commission, Public Works and Water Department for their on-going cooperation and efficiencies in sharing resources. This continues to work well for the Conservation Commission's year-to-year maintenance projects in caring for the Town's conservation lands. The heavy use of conservation land in Lincoln by the public continues to grow and preservation of these sizeable and valuable assets of the Town needs to be maintained.

J. Library

	<u>FY94</u> <u>Actual</u>	<u>FY95</u> <u>Budget</u>	<u>FY96</u> <u>Proposed</u>	<u>Change</u> <u>Amount</u>	<u>%</u>
Library	\$405,920	\$440,147	\$472,901	32,754	7.4%

The Library has presented a budget of \$472,901 for FY96, representing a 7.4% increase over its FY95 budget of \$440,147. This increase will allow the Library to offer a modest improvement in the level of service provided to the Town. It also covers the standard Lincoln non-unionized personnel salary increases for Library employees. This budget adds more Library staff coverage during the increased hours open to the public (15.4% more hours since FY93). The Library will add four hours per week each for the reference librarian and a circulation assistant. The budget continues the restoration of the book budget to within \$1,000 of its FY90 level and provides two additional Minuteman Library Network access terminals.

In addition to the proposed operating budget, the Library has requested \$7,500 for the purchase of three personal computers and

printers. This amount has been included in the Town's technology warrant article.

The Finance Committee supports this level of expenditure on Library services as a means of maintaining the restored hours open to the public and providing residents with up-to-date access to Library resources.

TABLE VII

Library Statistics (000's)

<u>Fiscal Yr</u>	<u>1990</u>	<u>1991</u>	<u>1992</u>	<u>1993</u>	<u>1994</u>	<u>1995</u>	<u>1996</u>
Book Budget	\$ 56	\$ 60	\$ 45	\$ 30	\$ 42	\$ 50	\$ 55
FTE Staff	12.1	10.3	10.23	10.6	10	10.1	10.3
Hr/Wk Open	59.5	59.5	48	49	53	57	57
Circ.	81,904	93,034	113,226	114,096	122,641	131,764	

K. Debt Service

The FY96 Debt Service budget has increased from FY95 by a total of \$521,355 or 48.5%.

	<u>FY94</u>	<u>FY95</u>	<u>FY96</u>	<u>Change</u>	
	<u>Actual</u>	<u>Budget</u>	<u>Proposed</u>	<u>Amount</u>	<u>%</u>
Debt Service	\$1,290,252	\$1,075,363	\$1,596,718	521,355	48.5%

Interest on short term borrowing for the School Building project is the primary reason for the FY96 Debt Service budget increase. In addition, an interest payment of \$150,000 on temporary borrowing for the Public Safety Building project may be needed and therefore has been included in the budget should the 1995 March Town Meeting approve the proposed project.

The decision about when permanent bonding of the School Building Construction project (approved by the 1993 March Town Meeting) and Public Safety Building project (if approved at the 1995 March Town Meeting) would be implemented is still open at the time of this report. In an effort to avoid dramatic increases in tax rates resulting from these projects in any given year, the Selectmen and the Finance Committee have spent considerable time studying a number of financial tax impact plans to determine their long-term effect on future budgets and tax rates. It is now known that the Town will begin to receive annual State Aid reimbursements of \$681,000 in FY96 for the School Building project. At the time of this report, it appears that principal payments on the permanent bonding for the School project and/or Public Safety Building project would most likely begin in FY97 or FY98.

L. Pensions and Insurance

FY96 Pension and Insurance budgets have decreased from FY95 by a total of \$159,666 or 9.42%.

TABLE VIII

	<u>Pension and Insurance</u>			
	<u>FY94</u> <u>Actual</u>	<u>FY95</u> <u>Budget</u>	<u>FY96</u> <u>Proposed</u>	<u>%</u> <u>Inc/Dec.</u>
Midd. County Pension	\$ 463,963	\$ 487,244	\$ 409,200	(16.02)
Health & Other Ins.	836,646	1,008,000	986,000	(2.18)
Prop. & Indem. Ins.	<u>162,076</u>	<u>200,575</u>	<u>140,953</u>	(29.73)
	\$1,462,685	\$1,695,819	\$1,536,153	(9.42)

The decrease reflected in these budget items are due primarily to the introduction of an actuarial funded pension system by Middlesex County Retirement System, the stabilization of health insurance and worker's compensation rates, and a drop in rates for property and indemnity insurance.

V. PROPOSITION 2 1/2 BUDGET AND FY97 PROJECTIONS

Budget figures for revenues limited by Proposition 2 1/2 are set out for FY96 in Table IX along with projections for FY97. The Finance Committee is recommending a modest override in FY96 in order to provide additional revenues to cover deferred capital needs and to smooth the tax rate increases that would otherwise occur as a result of debt service from the School Building project and, if it is approved, the Public Safety Building project. The recommended budget with an override is identical to the Proposition 2 1/2 budget except for an additional expenditure of \$160,000 for the purchase of a fire truck sought in Article 9. A Proposition 2 1/2 budget (without an override) would result in a tax rate increase of 2.3% for FY96 over FY95. Including the proposed override, the tax rate increase for Lincoln residents would be approximately 4%.

The revenues and operating expenses for the FY96 budget have been set out in detail in the previous sections. Revenues are based upon the Proposition 2 1/2 formula using the most current information available on growth in the tax base, excluded debt and non-tax revenues from state and local sources. Operating expenses have been developed from budgets submitted by Town departments and agencies and the schools according to Finance Committee guidelines. Projections for FY97 are based upon the Proposition 2 1/2 formula and expected changes in the various revenue and expense line items.

While revenues exceed operating requirements by a considerable margin in FY96, they are insufficient to cover the expenditures required to fund the level of spending under warrant articles supported

by the Fincom. This rather extraordinary level of warrant article spending is due in large part to capital items deferred in previous years because of tight budget conditions (such as the fire engine and the computerization of Town Hall) and expenses related to environmental problems uncovered during construction of the contact chamber for Lincoln's water system. Furthermore, \$300,000 of the warrant article expenditures recommended, those for road repairs and the salt shed, are reimbursable and would be recovered from the State next year.

The Finance Committee believes that deferral of some of the warrant article expenditures into future years will only make matters worse for Lincoln's citizens. Delaying the purchase of the fire engine for a year, for example, would yield a small tax rate increase for FY96 of about 2.3%, but it would cause an increase of about 6.3% in FY97, based upon expected warrant article spending. By purchasing the fire engine this year the FY96 increase can be kept below 5%. "Managing" tax rate increases in this manner seems the prudent course.

The Town's cooperation in managing the rate of tax increases is particularly important at this time because of the debt that Lincoln residents have undertaken to finance much needed construction projects. Even on a net basis (that is, reduced by the amount of state reimbursement for the SBP) Excluded Debt is expected to increase from \$1,121,000 in FY96 to nearly \$1,700,000 in FY98 and FY99. Fincom projections indicate that without any attempt to smooth the growth in taxes, this would result in year-to-year tax rate increases of as much as 11%. The magnitude of such increases and their high degree of fluctuation from year-to-year make tax planning and personal budgeting difficult for Lincoln citizens, particularly those on fixed incomes. For this reason the Fincom is recommending that tax rate increases be smoothed through an override in FY96 and the use of Free Cash in FY97 and FY98 to reduce Excluded Debt and, hence, the tax rate. Through these actions tax rate increases can be held between 3.5% and 5% through FY2000 and at even lower levels thereafter.

Lincoln voters should also understand that an override in FY96 makes unnecessary an even larger override next year. The Fincom would like to emphasize that an override this year will not increase overall amount of taxes Lincoln citizens will pay over the next several years. It will, however, alter the timing of tax payments so that tax rate increases are level and at about the expected rate of inflation. The timing of the override is part of a conscious strategy of moving expenditures out of FY97 and FY98 when construction-related debt service will be reaching its peak so that tax rate increases in those years will not be unreasonably large.

TABLE IX

BUDGET PROJECTIONS
(000's)

<u>REVENUES</u>	<u>FY96</u>	<u>FY97</u>
Levy Limit	\$ 9,545	\$ 9,993
New Construction(1)	204	130
Excluded Debt (2)	1,121	1,381
Override		
Tax Levy	<u>\$10,870</u>	<u>\$11,503</u>
Local Receipts	1,583	1,623
State Aid (3)	1,694	1,705
Free Cash	1,055	998
Other Funds	210	215
Assessments	<u>(398)</u>	<u>(408)</u>
Net Revenue	\$15,014	\$15,636
 <u>APPROPRIATIONS</u>		
Town Expenditures	\$ 4,696	\$ 4,832
Debt Service (4)	1,597	2,311
Pensions	409	429
Insurance	1,127	1,183
Elementary School	4,599	4,829
L/S-VoTech	1,293	1,358
Warrants		
Total Expenses	<u>\$13,722</u>	<u>\$14,942</u>
Available Funds	\$ 1,292	\$ 694
Tax Levy Increase	4.27%	5.82%
Tax Rate Increase	2.31%	4.63%
Expected Warrants (5)	1,452	878
Excess/Deficit	(160)	(184)

Notes to Table IX:

1. The FY96 figure represents 18 months of growth.
2. Net of \$681,000 in reimbursement from the State.
3. This includes the \$681,000 in reimbursement funds for the School Building Project.
4. This includes debt service for the Public Safety Building.
5. The FY96 figure represents recommended warrant article funding including the fire engine. For FY97 the amount reflects expected warrant article spending net of planned application of reserve funds to limit the tax rate increase.

VI. FIVE-YEAR CAPITAL PLAN

All departments continue to update their five-year capital plan while reviewing their current budgets. Again this year, the Finance Committee has urged everyone to make sure they are considering their capital needs, particularly in regard to new technology that is becoming available. Our goal is to have a town-wide capital plan in place by the next Annual Town Meeting.

VII. SCHOOL BUILDING PROJECT

Work on the \$11,850,000 K-8 School Building project (approved by Town Meeting in 1993) began in summer of 1994. At the time of this report, construction work is on schedule and should be substantially complete by the opening of school in September 1995. The State has approved a 54% reimbursement for this project to be paid to the Town in annual installments of \$681,000 beginning in FY96.

Planned as part of the Building project's furniture and equipment budget is \$400,000 for technology equipment. This includes \$200,000 for student/teacher workstations; \$140,000 for computer labs/library workstations including an automated card catalogue system; \$25,000 for Head End (a file server and related equipment); \$12,000 for printers; \$7,000 for software; and \$16,000 for equipment for the administration offices.

The Selectmen and Finance Committee have spent considerable time studying a number of financial tax impact plans to determine their long-term effect on future budgets and tax rate increases resulting from both the permanent bonding of this project as well as other needs in the Town. In an effort to avoid dramatic tax rate increases when principal payments on the permanent bonding of the School Building project begin (most likely in FY97 or FY98), certain steps need to be taken that we believe will keep year-to-year tax rate increases under 5%.

A portion of the State Aid reimbursement funds received in FY96 for the School Building project will be applied to payments due on temporary borrowing used this year to fund the construction. In order to fulfill State requirements that annual reimbursement funds received by the Town be applied to payments on the School Building project, the Selectmen and Finance Committee propose that the amount of \$168,036, not needed for payment in FY96, be added to the existing Stabilization Fund to help offset the School Building project's debt payments in the future.

VIII. PUBLIC SAFETY BUILDING

For two years the Public Safety Building Design Committee has been assessing Lincoln's needs and developing a plan for renovating and improving the Town's public safety facilities in order to meet those needs. At last year's Town Meeting the Committee reported that it was seeking to define a "Lincoln Plan" that in addition to meeting

applicable building and safety codes would reflect nationally recognized public safety standards, but in a fashion that would be consistent with the Town's character and circumstances. This year has been spent completing that definition and translating it into a conceptual design for an update of our forty year old Police and Fire Station that would permit it to serve Lincoln adequately for another twenty to thirty years.

In this process the Public Safety Building Design Committee has had to address increased facility demands arising from development of Lincoln and surrounding communities, heightened demands upon public safety agencies due to a more complex and more regulated society and the need for fiscal restraint, that is, to limit the project to only those improvements the citizens require and can reasonably afford. The Fincom has monitored the progress of the Public Safety Building Design Committee closely and believes that it has done a commendable job of balancing these countervailing interests and of communicating difficult tradeoffs to Lincoln's governing boards and citizens.

It is the position of the Fincom that the Town should proceed with the Public Safety Building project at this time as proposed by the PSBDC and the Selectmen. The PSBDC has been diligent in including in the proposal only those expenditures genuinely required to meet Lincoln's needs. Delaying the project will force the costs of the renovation up by approximately 10% per year due to rapidly escalating construction costs. While delaying the project might in principle assist in spreading out the debt service faced by the Town, the delay required to be of much help in this regard would be imprudent from a public safety standpoint and would to a large degree be negated by the cost increases just noted. If citizens cooperate in managing tax rate increases as the Fincom has outlined elsewhere in this Report, the debt required to finance the Public Safety Building project at the \$2.5 million level can be absorbed in Lincoln's budgets over the next few years while holding tax rate increases to about 5%. In summary, the Fincom applauds the work of the Public Safety Building Design Committee and recommends proceeding with the Public Safety Building project as proposed.

IX. CONCLUSION

With a remarkably minor amount of disruption and confusion, the Town has absorbed a formidable number of personnel and physical changes since last year. The School Buildings project is well underway and the Finance Committee believes that sound financial plans are in place to address the three other major projects before us. The maintenance program for Town buildings is in progress. Plans are being considered for long-term, comprehensive maintenance programs for other Town assets and the Long Range Planning Committee is being reconsidered as an active participant in the operation of the Town.

With the help of the Executive Secretary, we are planning an in-depth review of all the major Town departments. The purpose is to help us better understand the functions and the missions of the units and how they relate to the building of a budget. We will be undertaking a similar review of the various school systems and expect the entire project to take several years.

We are presenting a slightly-improved services budget for FY96. This year, however, the Committee is supporting an override as part of the plan to maintain modest and relatively even tax rate increases as we undertake the capital plans previously described in the Report. The override does NOT mean a big increase in taxes but it will help us acquire equipment that will have to be purchased in the very near future and it will do it in a planned and controlled way.

We are delighted with the input we received from the few citizens who attended our meetings during the year. They suggested that the report be more "user friendly" and we hope you find it so. Some of their other contributions are reflected in the plans that are presented in this document. We look forward to their continued participation and urge others to join them.

We wish to thank the Governance Committee for their efforts. Their recommendations have improved the interaction among Town boards.

We believe that the budget for FY96 is sensible and fair. It is part of a multi-year strategy designed to accomplish well-defined goals. We look forward to your support at the Town Meeting and at the ballot box.

CHART I

TAX RATE PROFILES

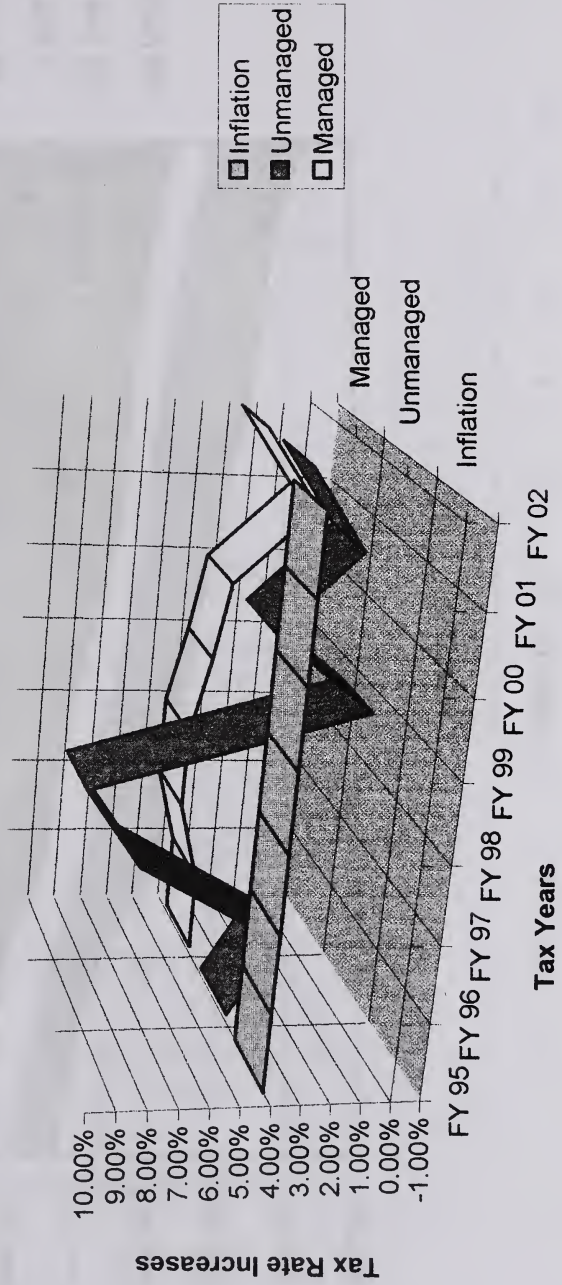


CHART II

REVENUES

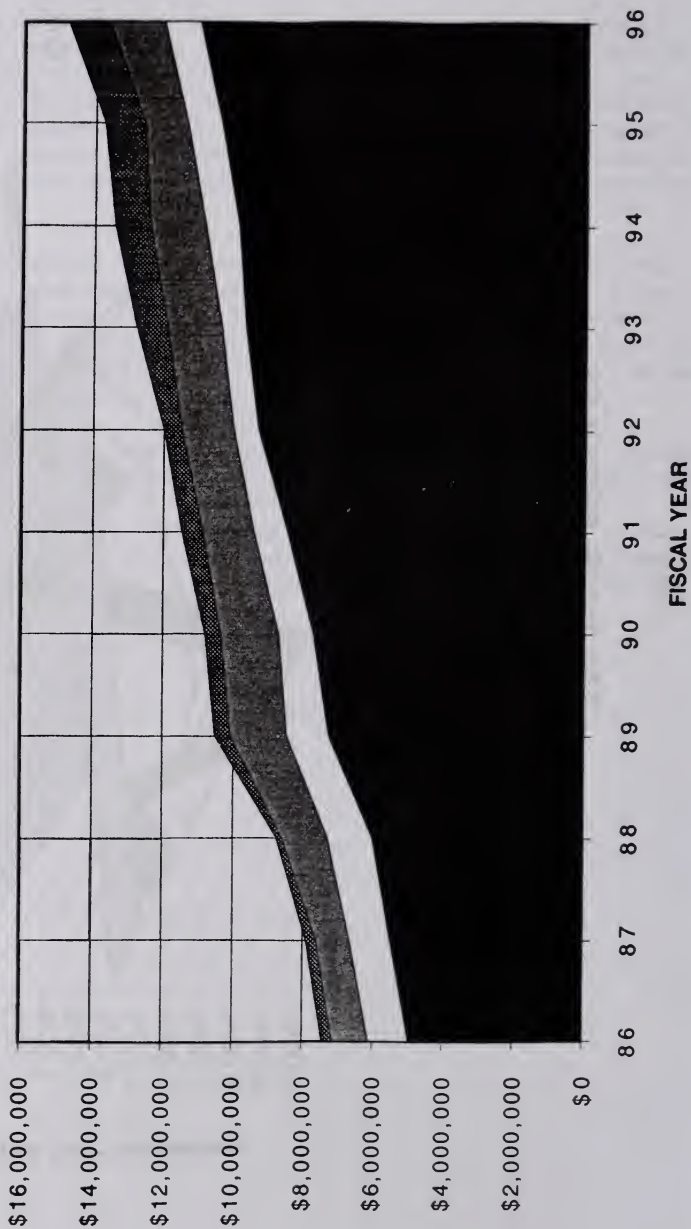


CHART III

FREE CASH RETAINED

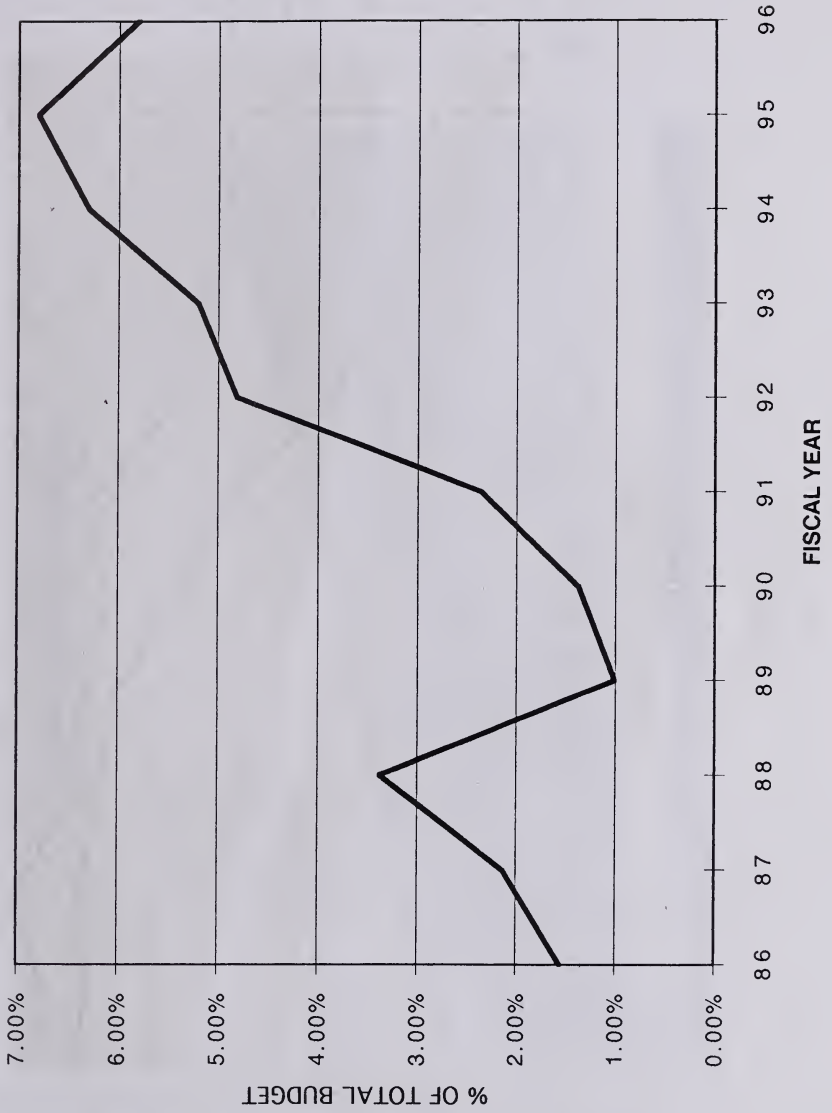


CHART IV

USE OF FREE CASH

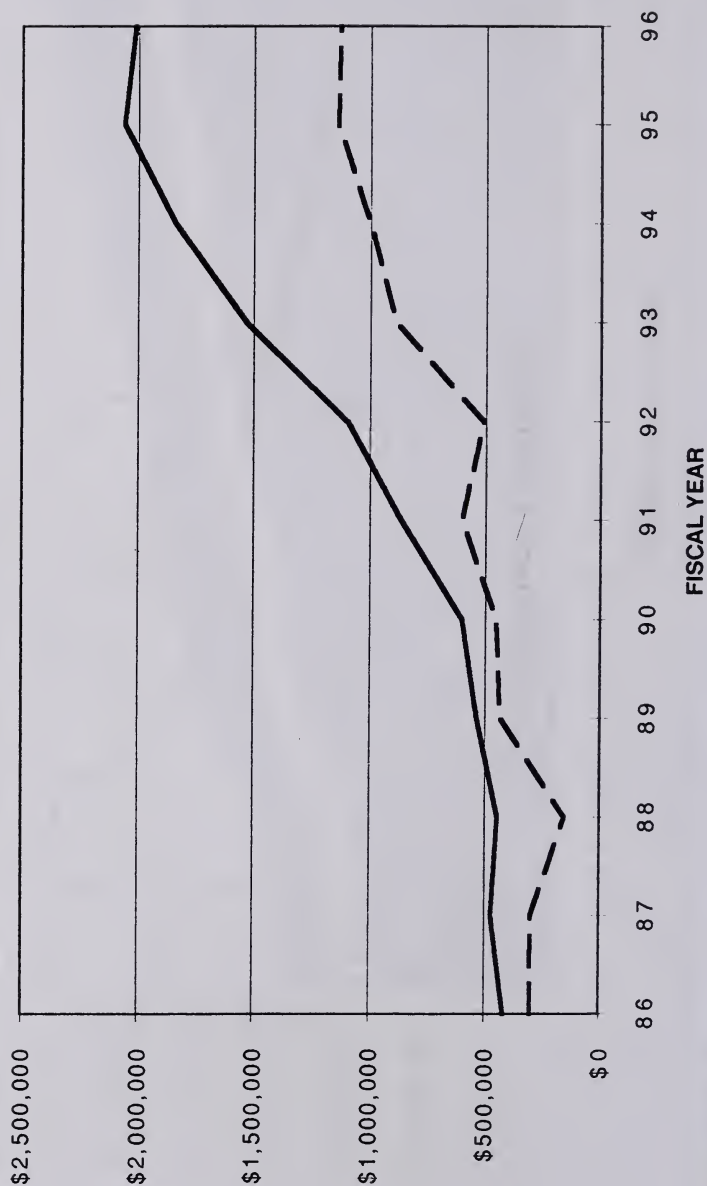


CHART V

DEPARTMENTAL BUDGETS

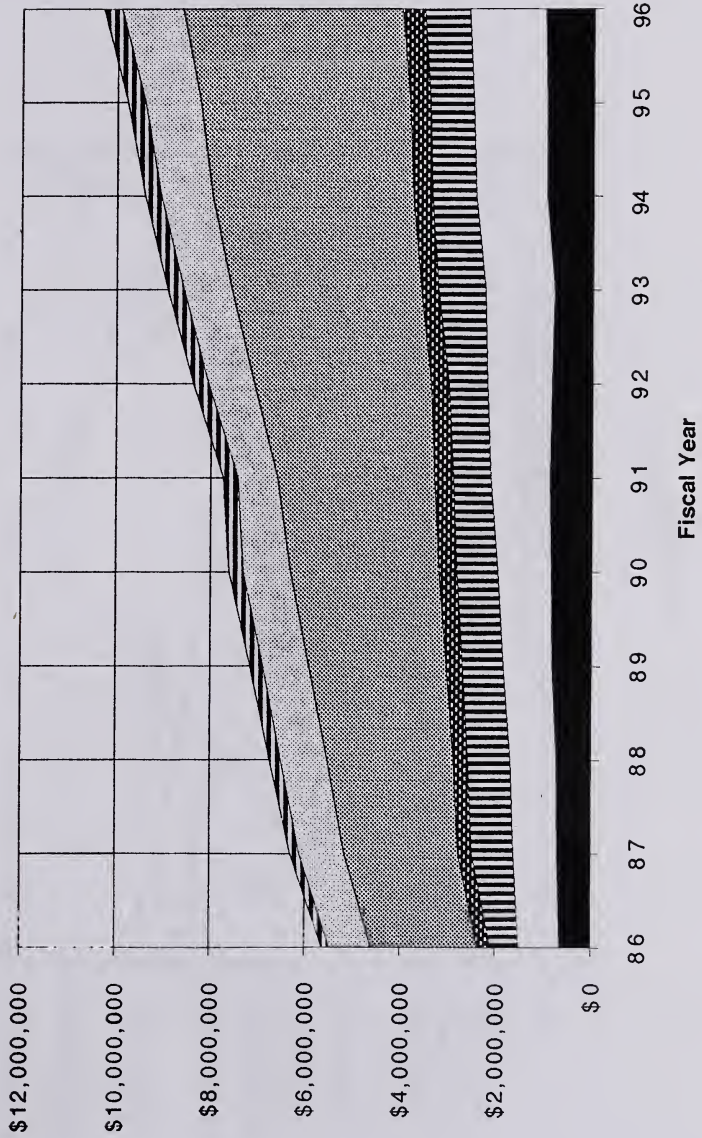


CHART VI

TOWN AND EDUCATION BUDGETS

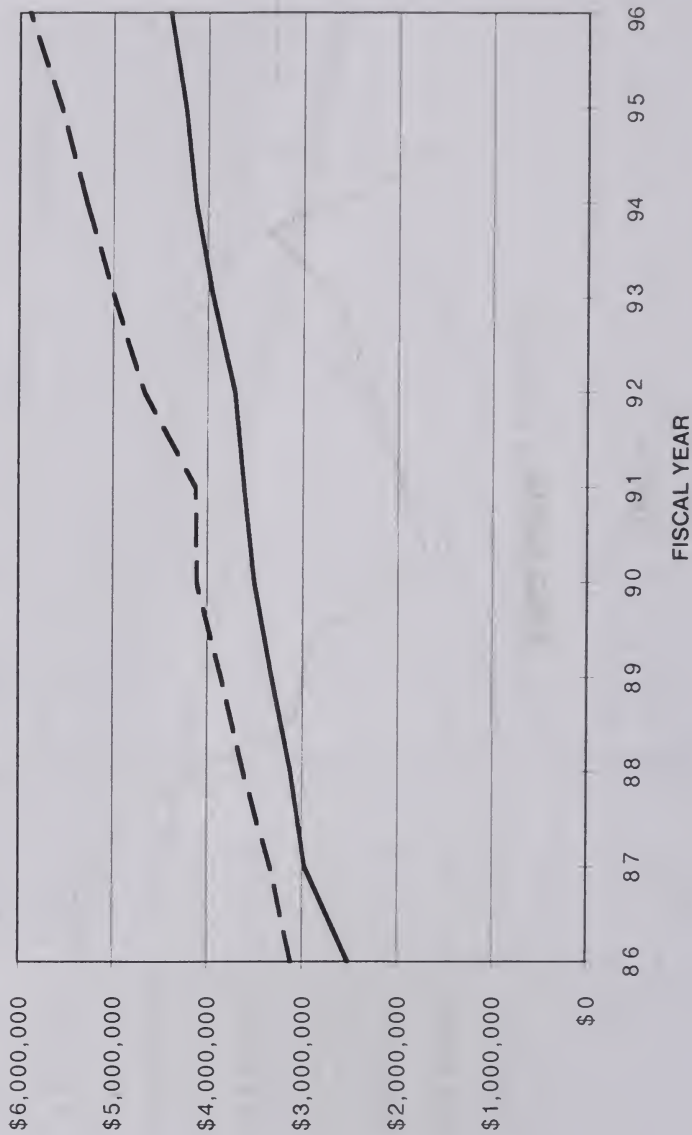


CHART VII

FIXED COSTS

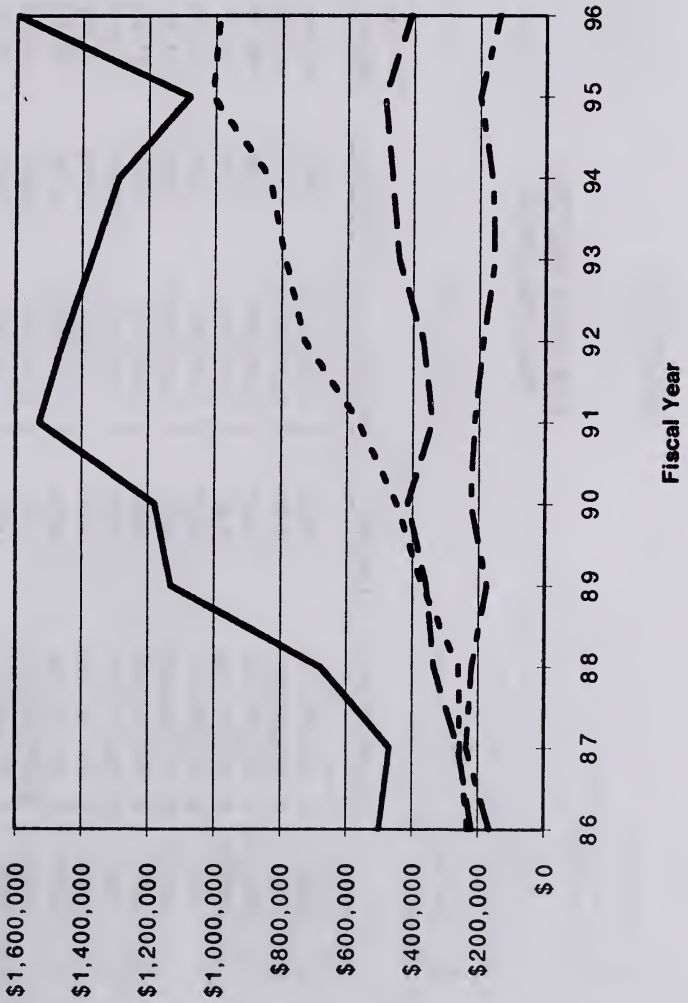


CHART VIII

TAX RATE HISTORY

Fiscal Years 1982-96

FY	Assessed Value	Tax Rate	Tax Levy	% Change	Tax Levy Deflator	Inflation Adjusted Tax Levy	Real Dollar % Change
1982	\$ 242,898,273	16.60	\$ 4,031,176	2.40%	100.0%	\$ 4,031,176	2.40%
1983	\$ 272,268,284	15.80	\$ 4,301,671	6.71%	96.4%	\$ 4,147,883	2.90%
1984	\$ 278,556,497	16.40	\$ 4,568,327	6.20%	92.5%	\$ 4,223,801	1.83%
1985	\$ 300,371,608	16.68	\$ 5,010,198	9.67%	89.3%	\$ 4,474,576	5.94%
1986	\$ 421,684,411	12.40	\$ 5,228,887	4.36%	85.9%	\$ 4,491,419	0.38%
1987	\$ 513,543,046	10.72	\$ 5,505,181	5.28%	84.7%	\$ 4,660,889	3.77%
1988	\$ 664,473,500	9.08	\$ 6,033,419	9.60%	81.3%	\$ 4,905,726	5.25%
1989	\$ 743,755,100	9.80	\$ 7,288,800	20.81%	77.8%	\$ 5,672,405	15.63%
1990	\$ 758,787,786	10.20	\$ 7,739,635	6.19%	74.0%	\$ 5,725,874	0.94%
1991	\$ 774,755,639	10.96	\$ 8,491,322	9.71%	70.0%	\$ 5,946,445	3.85%
1992	\$ 783,414,861	11.92	\$ 9,338,305	9.97%	68.2%	\$ 6,369,480	7.11%
1993	\$ 765,498,873	12.68	\$ 9,706,526	3.94%	66.1%	\$ 6,416,639	0.74%
1994	\$ 743,718,796	13.37	\$ 9,943,520	2.44%	62.7%	\$ 6,232,857	-2.86%
1995	\$ 766,030,360 *	13.61 *	\$ 10,425,000	4.84%	60.9%	\$ 6,344,331	1.79%
1996	\$ 789,011,271 *	13.98 *	\$ 11,030,000 *	5.80% *	59.1% *	\$ 6,517,005	2.72%
Inc./(Dec.)	224.83%	-15.77%	173.62%		69.25%	61.67%	

* Estimated/Proposed

EXPENDITURES FOR THE 1993-94 FISCAL PERIOD
BUDGET FOR THE 1994-95 FISCAL PERIOD AND
PROPOSED BUDGET FOR THE 1995-96 FISCAL PERIOD

	Expenditures 1993-1994	Budget 1994-1995	Proposed Budget 1995-1996
<u>GENERAL GOVERNMENT</u>			
<u>Selectmen</u>			
3. Personal Expense	400.00	400.00	400.00
4. Expense	<u>1,954.59</u>	<u>2,000.00</u>	<u>2,000.00</u>
	2,354.59	2,400.00	2,400.00
<u>Finance</u>			
10. Expense	135.00	150.00	150.00
<u>Town Offices</u>			
15. Salaries	578,369.84	585,487.00	590,968.00
16. Town Office Expense	97,622.18	97,165.00	107,625.00
17. Postage	10,207.21	11,290.00	13,675.00
18. Out-of State Travel	<u>0.00</u>	<u>720.00</u>	<u>2,250.00</u>
	686,199.23	694,662.00	714,518.00
<u>Town Office Buildings</u>			
20. Maintenance & Expense	25,713.95	25,000.00	26,050.00
<u>Consulting & Engineering</u>			
30. Consulting & Engineering	10,179.25	3,000.00	5,000.00
<u>Legal Services</u>			
35. Legal Services	93,226.00	70,000.00	70,000.00
36. Expense	<u>3,380.85</u>	<u>2,000.00</u>	<u>2,000.00</u>
	96,606.85	72,000.00	72,000.00

	Expenditures 1993-1994	Budget 1994-1995	Proposed Budget 1995-1996
<u>Conservation Commission</u>			
40. Land Management Salaries	88,068.59	93,930.00	98,654.00
41. Land Management Expense	8,265.36	9,520.00	9,805.00
	<u>785.78</u>	<u>1,700.00</u>	<u>7,700.00</u>
42. Planning & Administration	97,119.73	105,150.00	116,159.00
<u>Board of Assessors</u>			
50. Salaries	39,873.60	44,534.00	50,725.00
51. Expense	<u>9,421.89</u>	<u>18,900.00</u>	<u>11,770.00</u>
	49,295.49	63,434.00	62,495.00
<u>Town Clerk</u>			
60. Salary	500.00	500.00	500.00
61. Expense	1,300.00	1,300.00	1,500.00
63. Out-of-State Travel	<u>385.00</u>	<u>500.00</u>	<u>500.00</u>
	2,185.00	2,300.00	2,500.00
<u>Election & Registration</u>			
70. Registrars' Salaries	200.00	200.00	200.00
72. Election & Registration Expense	1,760.06	1,600.00	1,600.00
73. Voting Devices	<u>833.00</u>	<u>3,000.00</u>	<u>2,600.00</u>
	2,793.06	4,800.00	4,400.00
<u>Planning Board</u>			
80. Expense	2,974.24	3,719.00	3,719.00
<u>Board of Appeals</u>			
85. Expense	888.38	1,080.00	1,080.00

	<u>Expenditures 1993-1994</u>	<u>Budget 1994-1995</u>	<u>Proposed Budget 1995-1996</u>
<u>Tree Warden</u>			
88. Roadside Program	1,259.79	1,500.00	2,500.00
TOTALS FOR GENERAL GOVERNMENT	977,704.56	979,195.00	1,012,971.00
PROTECTION OF PERSONS & PROPERTY			
<u>Police Department</u>			
100. Police Salaries	575,054.75	604,987.00	622,437.00
101. Expense	32,836.65	32,625.00	38,805.00
	607,891.40	637,612.00	661,242.00
<u>Fire Department</u>			
110. Fire Salaries	536,054.55	562,624.00	586,929.00
112. Expense	43,111.32	28,825.00	32,725.00
113. Hydrant Service	60,000.00	60,000.00	60,000.00
118. Out-of-State Travel	170.00	400.00	400.00
	639,335.87	651,849.00	680,054.00
<u>Ambulance</u>			
115. EMT Training & Certification	16,935.55	17,972.00	18,750.00
116. Supplies & Expense	5,799.49	5,675.00	7,075.00
	22,735.04	23,647.00	25,825.00
<u>Communications</u>			
121. Wages	121,211.88	120,404.00	123,806.00
122. Expense	12,808.61	13,875.00	13,475.00
	134,020.49	134,279.00	137,281.00

	Expenditures 1993-1994	Budget 1994-1995	Proposed Budget 1995-1996
<u>Civil Defense</u>			
123. Civil Defense	700.00	700.00	700.00
<u>Fire & Police Building</u>			
125. Maintenance & Repair	15,924.46	16,850.00	17,100.00
<u>Building Department</u>			
128. Salaries	61,391.52	68,293.00	72,390.00
129. Expense	<u>2,164.27</u>	<u>2,574.00</u>	<u>2,574.00</u>
	63,555.79	70,867.00	74,964.00
<u>Sealer of Weights & Measures</u>			
131. Expense	80.00	150.00	150.00
<u>TOTALS FOR PROTECTION OF PERSONS & PROPERTY</u>	<u>1,484,243.05</u>	<u>1,535,954.00</u>	<u>1,597,316.00</u>
 <u>HEALTH & SANITATION</u>			
<u>Board of Health</u>			
200. Salaries	66,625.41	72,296.00	74,648.00
201. Expense	<u>12,271.32</u>	<u>13,200.00</u>	<u>14,950.00</u>
	78,896.73	85,496.00	89,598.00
<u>Animal Officer</u>			
205. Salary & Expense	4,800.00	5,400.00	5,400.00
<u>Council on Aging</u>			
210. Salary & Expense	44,429.65	53,937.00	60,342.00
212. Out-of-State Travel	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
	44,429.65	53,937.00	60,342.00

	Expenditures 1993-1994	Budget 1994-1995	Proposed Budget 1995-1996
<u>Minute-Man Home Care</u>			
215. Membership	833.00	853.00	862.00
TOTALS FOR HEALTH & SANITATION	128,959.38	145,686.00	156,202.00
 PUBLIC WORKS			
<u>Public Works Department</u>			
300. Salaries	367,169.47	405,957.00	412,961.00
301. Custom Service	47,420.02	51,300.00	52,600.00
302. General Maintenance	29,002.17	30,550.00	34,300.00
303. Equipment & Expense	40,797.69	44,300.00	50,300.00
304. Snow & Ice	131,816.16	65,000.00	70,000.00
305. Street Lights	30,157.71	31,000.00	32,000.00
306. Transfer Station	247,833.28	255,000.00	266,000.00
307. Rubbish Removal	5,747.40	6,400.00	6,400.00
310. Public Works Building	14,796.11	15,950.00	17,650.00
TOTALS FOR PUBLIC WORKS	914,740.01	905,457.00	942,211.00
 VETERANS' SERVICES			
<u>Veterans' Services</u>			
403. Veterans' Services	6,096.03	100.00	6,500.00
TOTALS FOR VETERANS' SERVICES	6,096.03	100.00	6,500.00

EDUCATION			
	Expenditures 1993-1994	Budget 1994-1995	Proposed Budget 1995-1996
<u>Elementary Schools</u>			
501. Administration	144,976.00	132,117.00	142,738.00
502. Instruction	3,198,765.00	3,134,102.00	3,520,663.00
503. Other School Services	224,893.00	237,074.00	200,190.00
504. Operation & Maintenance	441,251.00	464,358.00	520,026.00
506. Community Services	16,583.00	15,076.00	17,740.00
507. Salary Reserve	0.00	215,740.00	37,504.00
509. Programs with Other Systems	182,857.00	181,967.00	160,595.00
	<u>4,209,325.00</u>	<u>4,380,434.00</u>	<u>4,599,456.00</u>
<u>L-S Regional High School</u>			
510. Regional High School	991,208.17	1,072,424.21	1,226,579.42
<u>Minuteman Tech School</u>			
511. Minuteman Tech School	81,230.00	98,898.00	65,289.00
<u>TOTALS FOR EDUCATION</u>			
	5,281,763.17	5,551,756.21	5,891,324.42

	Expenditures 1993-1994	Budget 1994-1995	Proposed Budget 1995-1996
<u>LIBRARY</u>			
<u>Public Library</u>			
520. Salaries	306,580.85	330,610.00	354,591.00
521. Books	42,000.00	50,000.00	55,000.00
522. Expense	23,900.00	24,745.00	27,110.00
531. Building Expense	33,439.30	34,792.00	36,200.00
TOTALS FOR LIBRARY	405,920.15	440,147.00	472,901.00
<u>RECREATION</u>			
<u>Recreation Committee</u>			
600. Salaries	137,502.25	152,311.00	154,149.00
602. Expense	42,031.83	51,750.00	49,633.00
603. Out-of-State Travel	727.04	450.00	450.00
TOTALS FOR RECREATION	180,261.12	204,511.00	204,232.00
<u>CEMETERIES</u>			
<u>Cemetery Department</u>			
700. Interments	1,388.34	2,150.00	2,050.00
702. Expense	12,792.61	13,825.00	16,000.00
TOTALS FOR CEMETERIES	14,180.95	15,975.00	18,050.00

TOWN DEBT SERVICE

<u>Town Debt Service</u>		<u>Expenditures</u> <u>1993-1994</u>	<u>Budget</u> <u>1994-1995</u>	<u>Proposed Budget</u> <u>1995-1996</u>
804.	Interest on Temporary Loans	14,294.53	22,500.00	633,500.00
805.	School Roof Loan	60,000.00	60,000.00	60,000.00
806.	Interest on School Roof Loan	15,000.00	11,580.00	8,160.00
807.	Flints' Fields Loan	242,000.00	242,000.00	242,000.00
808.	Interest on Flints' Fields Loan	99,825.00	84,579.00	69,333.00
811.	Sandy Pond Land Loan	150,000.00	0.00	0.00
812.	Interest on Sandy Pond Land Loan	10,875.00	0.00	0.00
813.	Ricci Land Loan	75,000.00	75,000.00	0.00
814.	Interest on Ricci Land Loan	8,550.00	2,850.00	0.00
815.	Bath House Construction Loan	20,000.00	20,000.00	20,000.00
816.	Interest on Bath House Loan	3,430.00	2,290.00	1,150.00
817.	Codman Farmhouse Loan	10,000.00	0.00	0.00
818.	Interest on Codman Farmhouse Loan	725.00	0.00	0.00
819.	Landfill Closure Loan	75,000.00	75,000.00	75,000.00
820.	Interest on Landfill Closure Loan	30,937.50	26,212.50	21,487.50
825.	McHugh Conservation Loan	60,000.00	60,000.00	70,000.00
826.	Interest on McHugh Cons. Loan	17,345.00	13,925.00	10,505.00
829.	Library Addition Loan	230,000.00	230,000.00	220,000.00
830.	Interest on Library Addition Loan	62,745.50	49,635.50	36,525.50
831.	Library Renovation Loan	30,000.00	30,000.00	30,000.00
832.	Interest on Library Renov. Loan	6,724.50	5,014.50	3,304.50
833.	Permanent Transfer Station Loan	48,000.00	48,000.00	48,000.00
834.	Interest on Perm. Trans. St. Loan	19,800.00	16,776.00	13,752.00
839.	School Construction Loan	0.00	0.00	34,000.00
TOTALS FOR DEBT SERVICE		1,290,252.03	1,075,362.50	1,596,717.50

	Expenditures 1993-1994	Budget 1994-1995	Proposed Budget 1995-1996
UNCLASSIFIED			
<u>Insurance</u>			
900. Middlesex County Pension Fund	463,963.28	487,244.00	409,200.00
901. Employee Hospital & Ins. Fund	836,646.27	1,008,000.00	986,000.00
902. Property & Indemnity Insurance	<u>162,076.00</u>	<u>200,575.00</u>	<u>140,953.00</u>
	1,462,685.55	1,695,819.00	1,536,153.00
<u>Town Report</u>			
904. Town Meeting Expense	9,959.13	9,580.00	9,725.00
<u>Celebrations Committee</u>			
906. Celebrations Committee	11,882.27	13,200.00	16,200.00
<u>Codman Complex</u>			
912. Maintenance	600.00	600.00	600.00
<u>Housing Commission</u>			
919. Operations & Maintenance	36,295.08	26,350.00	10,900.00
<u>Reserve Fund</u>			
925. Reserve Fund	249,999.76	150,000.00	250,000.00
UNCLASSIFIED TOTALS			
	<u>1,771,421.79</u>	<u>1,895,549.00</u>	<u>1,823,578.00</u>
GENERAL FUND TOTALS			
	<u>12,455,542.24</u>	<u>12,749,692.71</u>	<u>13,722,002.92</u>

	Expenditures 1993-1994	Budget 1994-1995	Proposed Budget 1995-1996
<u>Water Department</u>			
950. Salaries	150.00	225.00	225.00
951. Wages	129,931.59	139,957.00	150,303.00
952. Expense	126,088.68	120,500.00	158,000.00
954. Out-of-State Travel	0.00	400.00	0.00
955. Water Department Bonds	80,000.00	80,000.00	0.00
956. Interest on Bonds	9,360.00	3,120.00	39,000.00
WATER ENTERPRISE FUND TOTALS	345,530.27	344,202.00	347,528.00
GRAND TOTALS	12,801,072.51	13,093,894.71	14,069,530.92
	=====	=====	=====

WARRANT

1995 NOTICE

COMMONWEALTH OF MASSACHUSETTS

MIDDLESEX, ss

To either of the Constables of the Town of Lincoln in said County:

GREETING:

In the name of the Commonwealth you are hereby required to notify the legal voters of said Town of Lincoln qualified to vote in Town Meeting for the transaction of Town Affairs to meet in the Brooks School Auditorium in said Lincoln on Saturday, the twenty-fifth day of March next, at 9:30 a.m., then and there to act on the following articles, except Article 1, and also to meet at the Smith School Gymnasium on Monday, the twenty-seventh day of March next, at 7:30 a.m., then and there to act on the following Article 1, by posting a copy of this Warrant, by you attested, in said Town, seven days at least before the twenty-fifth day of March next.

The polls for voting the Australian ballot on Monday, March twenty-seventh, will be opened at 7:30 a.m. and will be closed at 8:00 p.m.

ARTICLE 1. To bring in their votes for one or more members for each of the following offices:

Town Moderator for one year to complete term
Town Clerk for one year
Selectman for three years
Treasurer for one year
Assessor for three years
Tax Collector for three years
School Committee member (2) for three years
School Committee member for one year to complete term
Water Commissioner for three years
Board of Health member for three years
Cemetery Commissioner for three years
Planning Board member for five years
Commissioner of Trust Funds for three years
Commissioner of Trust Funds for one year to complete term
Trustee of Bemis Fund for three years
Library Trustee for three years
DeCordova & Dana Museum and Park Trustee for four years
Housing Commission Member (2) for three years
Housing Commission Member for 2 years to complete term

Recreation Committee member for three years
Regional School Committee member (2) for three years

and also the following question:

- (1) "Shall the Town of Lincoln be allowed to assess an additional \$160,000 in real estate and personal property taxes for the purposes of purchasing a fire pumper and accessories for the fiscal year beginning July first nineteen hundred and ninety-five?"
- (2) "Shall the Town of Lincoln be allowed to exempt from the provisions of Proposition two and one-half, so called, the amounts required to pay for the bond issued in order to design and carry out renovations and additions to the Town's Public Safety Building including the purchase of equipment and the incurring of related costs?"

ARTICLE 2. To bring in their votes for any Committees,
Commissioners, Trustees, and other officers required by
law to be elected by ballot or otherwise.

Selectmen

ARTICLE 3. To hear and act upon the reports of the Town Officers,
Committees, Commissioners and Trustees.

Selectmen

ARTICLE 4. To fix the salaries and compensation of the several
elective officers of the Town and to determine whether any
Department, Board or Committee shall be authorized to employ for
additional compensation any of its members and to fix additional
compensation of such members.

Selectmen

ARTICLE 5. To raise and appropriate money for the necessary and
expedient purposes of the Town, or take any other action
relative thereto.

Finance Committee

ARTICLE 6. To hear a report on the implementation of the recommendations contained in the 1994 report to the Town of the Task Force on Town Governance, or take any other action relative thereto.

Governance Committee

ARTICLE 7. To see if the Town will vote to raise and appropriate a sum of money by taxation, by transfer from available funds, by borrowing or any combination thereof in order to design and carry out renovations and additions to the Town's Public Safety Building, including the purchase of equipment and the incurring of related costs for the fiscal year beginning July first nineteen hundred and ninety-five contingent upon the passage of a proposition 2 1/2 debt exclusion referendum, or take any other action relative thereto.

Selectmen, Public Safety Building Design Committee

ARTICLE 8. To see if the Town will vote to raise and appropriate a sum of money by taxation, by transfer from available funds, by borrowing or any combination thereof, said monies to be put into the Town's Stabilization Fund, or take any other action relative thereto.

Selectmen, Finance Committee

ARTICLE 9. To see if the Town will raise and appropriate a sum of money by taxation, by transfer from available funds, by borrowing or any combination thereof for the purposes of purchasing a fire pumper and accessories for the fiscal year beginning July first nineteen hundred and ninety-five contingent upon the passage of a proposition 2 1/2 levy limit override referendum, or take any other action relative thereto.

Selectmen

ARTICLE 10. To see if the Town will vote to raise and appropriate a sum of money by taxation, by transfer from available funds, by borrowing or any combination thereof, to be used by the public safety departments for the purchase of vehicles and/or equipment, and to see if the Town will authorize the disposal by sale or otherwise of excess vehicles and equipment, or take any other action relative thereto.

Selectmen

ARTICLE 11. To see if the Town will authorize the Board of Selectmen and the School Committee to continue the Town's annual contract with the Secretary of Defense to operate the elementary school at Hanscom Air Force Base, Bedford, Massachusetts, or take any other action relative thereto.

School Committee, Selectmen

ARTICLE 12. To see if the Town will vote to raise and appropriate a sum of money by taxation, by transfer from available funds, by borrowing or any combination thereof for the purchase of new computer equipment for Town departments including hardware, software, installation, training, maintenance and other related costs, or take any other action relative thereto.

Selectmen

ARTICLE 13. To see if the Town will vote to raise and appropriate a sum of money by taxation, by transfer from available funds, by borrowing or any combination thereof for the acquisition, installation, and operation of a public switched telephone network that will connect School and Town buildings with a common telephone system, or take any other action relative thereto.

Selectmen, School Committee

ARTICLE 14. To see if the Town will vote to raise and appropriate a sum of money by taxation, by transfer from available funds, by borrowing or any combination thereof, to be used to pay for removal of contaminated soil discovered in the excavation of a trench along Sandy Pond Road dug for purposes of installing water mains to the new CT disinfection facility, or take any other action relative thereto.

Selectmen, Water Commissioners

ARTICLE 15. To see if the Town will vote to raise and appropriate a sum of money by taxation, by transfer from available funds, by borrowing or any combination thereof for the purpose of undertaking a site assessment of that area of Sandy Pond Road adjacent to a contaminated soil exposure, or take any other action relative thereto.

Water Commissioners

ARTICLE 16. To see if the Town will vote to raise and appropriate a sum of money by taxation, by transfer from available funds, by borrowing or any combination thereof to pay for the additional construction costs for completion of the CT disinfection facility at Flint's Pond, or take any other action relative thereto.

Water Commissioners

ARTICLE 17. To see if the Town will vote to raise and appropriate a sum of money, distinct from that authorized under Article 5 of the Warrant, to provide educational program enhancement consistent with the intent of the State Education Reform Act as determined by the School Committee.

School Committee

ARTICLE 18. To see if the Town will vote to raise and appropriate a sum of money by taxation, by transfer from available funds, by borrowing or any combination thereof for the repair and maintenance of certain Town buildings, or take any other action relative thereto.

Selectmen

ARTICLE 19. To see if the Town will vote to raise and appropriate a sum of money by taxation, by transfer from available funds, by borrowing or any combination thereof, to be used for the design and construction of a salt shed at the Public Works Garage and to authorize the Selectmen to accept any and all grants, or take any other action relative thereto.

Selectmen

ARTICLE 20. To see if the Town will vote to raise and appropriate a sum of money by taxation, by transfer from available funds, by borrowing or any combination thereof to be used for studies, design, engineering, construction, reconstruction, and/or maintenance and repair of the Town's roads, or take any other action relative thereto.

Selectmen

ARTICLE 21. To see if the Town will vote to raise and appropriate a sum of money by taxation, by transfer from available funds, by borrowing or any combination thereof, to be used for the construction, reconstruction, and/or maintenance and repair of roads and bridges, or take any other action relative thereto.

Selectmen

ARTICLE 22. To see if the Town will vote to raise and appropriate a sum of money by taxation, by transfer from available funds, by borrowing or any combination thereof, in order to supplement \$20,000 previously appropriated from Free Cash under Article 21 at the March 26, 1994 Town Meeting for use by the Department of Public Works for the purchase of vehicle fuel pumps and/or equipment including installation and other related costs, and to see if the Town will authorize the disposal by sale or otherwise of excess vehicle fuel pumps and equipment, said appropriation to be used to cover the increased costs of undertaking the aforementioned work, or take any other action relative thereto.

Selectmen

ARTICLE 23. To see if the Town will vote to raise and appropriate a sum of money by taxation, by transfer from available funds, by borrowing or any combination thereof for the purpose of providing a matching contribution for a Commonwealth of Massachusetts tree planting grant program, and conducting an inventory and assessment of town trees, or take any other action relative thereto.

Selectmen, Tree Warden

ARTICLE 24. To see if the Town will vote to raise and appropriate a sum of money by taxation, by transfer from available funds, by borrowing or any combination thereof for the purpose of undertaking necessary remodeling and/or repairs to the Town's buildings in order to improve access to handicapped persons, or take any other action relative thereto.

Selectmen

ARTICLE 25. To see if the Town will vote to raise and appropriate a sum of money by taxation, by transfer from available funds, by borrowing or any combination thereof for the repayment to the Commonwealth of Massachusetts of Lincoln's portion of the cost of improvements to the Route 2 crossing at Bethany Drive area, or take any other action relative thereto.

Water Commissioners

ARTICLE 26. To see if the Town will vote to raise and appropriate a sum of money by taxation, by transfer from available funds, by borrowing or any combination thereof, to be used for the purchase of vehicles and/or equipment, and to see if the Town will authorize the disposal by sale or otherwise of excess vehicles and equipment, or take any other action relative thereto.

Water Commissioners

ARTICLE 27. To see if the Town, in accordance with the sense of the March 27, 1993 Special Town Meeting expressed under Article 2 of the Warrant for that Meeting, will vote to appropriate a sum of money from the Water Department surplus of July 1, 1995, to be placed in the Town's Land Conservation Fund, in consideration for the previously approved transfer under said Article 2 of 2.5 acres of land from Conservation Commission jurisdiction to the Water Commissioners for the CT disinfection facility, or take any other action relative thereto.

Selectmen, Conservation Commission, Water Commissioners

ARTICLE 28. To see if the Town will vote to recommend that funds (including funds appropriated under Article 27 of this warrant) in the Town's Land Conservation Fund be used by the Conservation Commission to purchase the property, or rights therein, associated with the Adams estate on Sandy Pond and Baker Farm Road and consisting of approximately 14 acres of land identified as Assessor's maps and parcel numbers 42/6 and 39/5 to be permanently conserved with public access, or take any other action thereto.

Conservation Commission

ARTICLE 29. To see if the Town will vote to further alter the sources of funding for the construction of a CT disinfection facility for Flint's Pond water supply, authorization for which construction and funding was previously given by vote adopted under Article 1 of the Warrant for the March 27, 1993 Special Town Meeting, and subsequently amended by vote adopted under Article 30 of the Warrant for the 1994 Annual Town Meeting, or take any other action relative thereto.

Water Commissioners

ARTICLE 30. Resolution that the Town of Lincoln request that a segment of the Sudbury River flowing through the Town of Lincoln be designated for inclusion in the National Wild and Scenic Rivers System.

Resolved:

Whereas: The Sudbury River flows through the Town of Lincoln, Massachusetts, and is a natural resource of great importance to the Town and State of Massachusetts.

Whereas: The quality and quantity of its water are essential to the maintenance and enhancement of the ecology, recreation, ground water supplies, and the physical beauty of the landscape.

Whereas: The National Park Service has determined that portions of the Sudbury, Assabet, and Concord Rivers are eligible for Wild and Scenic River designation based on their outstanding wildlife, recreational, cultural, historical, and scenic values.

Whereas: The people of Lincoln recognize the importance of this irreplaceable natural asset and hereby express a commitment to the protection and preservation of the Sudbury River and its outstanding values.

Whereas: The Town of Lincoln, the Sudbury, Assabet, and Concord Rivers Study Committee, and the National Park Service have worked cooperatively to develop an effective locally-based river conservation plan that will ensure the necessary protection of the river and its related resources.

Whereas: The Wild and Scenic designation would provide further protection of the river and would retain local control and regulation by the towns within the designated river segment.

Therefore: Be it resolved that the people of the Town of Lincoln petition the Congress of the United States of America to enact legislation designating the Sudbury River as a Wild and Scenic River in accordance with the locally developed Sudbury, Assabet and Concord River Conservation Plan, provided that the Wild and Scenic River designation shall not involve federal acquisition or management of lands.

Therefore: Be it further resolved that the townspeople urge our town officials to consider, and wherever appropriate, to adopt additional local measures that will strengthen the Town's protection of this critical resource.

or take any other action relative thereto.

Selectmen, Conservation Commission

ARTICLE 31. To see if the Town will vote to approve an addition to its general by-laws in order to establish a mandatory recycling program, consisting of a new Section 15 of Article XI, Miscellaneous, reading substantially as follows:

Section 15. All Lincoln residents or other persons using the Town's transfer station facility shall comply with all requirements imposed by the Selectmen from time to time for the physical separation and separate disposal of recyclable waste materials. Categories for such mandatory recycling may include, but are not limited to: glass, cans and other metal, paper and newspaper, and other wastes.

or take any other action relative thereto.

Recycling Committee, Selectmen

ARTICLE 32. To see if the Town will vote to amend its Zoning Bylaw, including Section 14.3.2 (f) and Section 14.3.8 to allow the granting of special permits for accessory apartments in residential buildings constructed at least ten (10) years prior to the date of the application for the apartment permit, or in certain building additions which are constructed less than ten (10) years prior to the date of such application, the text of which proposed by-law is available for inspection at the Office of the Town Clerk, or take any other action relative thereto.

Planning Board

ARTICLE 33. To see if the Town will vote to amend various provisions of its Zoning By-law, including Section 5.3 thereof, in order (i) to clarify and confirm that all religious and public or non-profit educational uses, including museums and libraries, are permitted as of right in each zoning district, and (ii) to impose upon land or structures devoted to such religious and public or non-profit educational uses, including museums and libraries, reasonable regulations concerning the bulk and height of structures and determining yard sizes, lot area, setbacks, open space, parking and building coverage requirements, to the extent permitted by Chapter 40A, Section 3 of the Massachusetts General Laws, the text of which proposed By-law amendments is available for inspection at the Office of the Town Clerk, or take any other action relative thereto.

Planning Board

ARTICLE 34. To see if the Town will vote to amend Article XI, Miscellaneous of its general by-laws by deleting Section 3 (c) thereof in its entirety and by adding to Article XI a new Section 3A, entitled "Public Way Access Permits", the text of which proposed By-law amendment is available for inspection at the Office of the Town Clerk, or take any other action relative thereto.

Selectmen, Planning Board

ARTICLE 35. To see if the Town will vote to permanently dedicate and restrict for active and passive recreation and open space purposes a certain parcel of land which has been used as the Town's landfill and has now been deactivated and closed, as part of the Town's satisfaction of conditions or requirements for receiving a Commonwealth of Massachusetts Landfill Capping Grant for a portion of the costs of such landfill closure, said parcel being situated on the southwesterly side of Mill Street adjacent to the southerly boundary on the Minute Man National Historical Park and being a portion of the parcel taken by the Selectmen pursuant to authority granted under Article 3 of the warrant for the October 12, 1972 Special Town Meeting, and also being shown on a plan of land on file with the Town Clerk, saving and reserving, however, such rights of way or access easements for the benefit of any abutter of the aforesaid parcel which the Town may authorize to be granted under this article, or take any other action relative thereto.

Selectmen

ARTICLE 36. To see if the Town will vote to rename a portion of Ridge Road, a public way, as "Greenridge Lane", or take any other action relative thereto.

Selectmen

ARTICLE 37. To see if the Town will vote to accept gifts of money, or real or personal property for enhancement of its recreation facilities, or for any other purpose, or take any other action relative thereto.

Selectmen

ARTICLE 38. To see if the Town will vote to amend the Zoning By-law in order to establish a North Lincoln Planned Development District within the NO-North Lincoln Planning District, pursuant to the provision of Section 12.5 of the Zoning By-law as adopted pursuant to Article 5 of the Warrant for the November 1, 1986 Special Town Meeting, by undertaking the following action:

With respect to the creation of a proposed "North Lincoln Planned Development District No. 3" for commercial office development, by amending the Zoning Map to include the North Lincoln Planned Development District No. 3, having boundaries encompassing 18.24 acres, more or less, and being more particularly shown and described on a plan entitled "Proposed North Lincoln Planned Development District No. 3 - Office", dated January 12, 1995, or as further described as follows:

Lot #4-1	consisting of 10 acres (of 160.94), more or less
Lot #4-4	consisting of 0.50 acres (of 1.47) more or less
Lot #4-6	consisting of 0.07 acres, more or less
Lot #4-7	consisting of 0.15 acres, more or less
Lot #4-8	consisting of 1.70 acres, more or less
Lot #4-9.03	consisting of 4.71 acres, more or less
Lot #4-11.02	consisting of 1.11 acres, more or less

or take any other action relative thereto.

By Petition

Hereof fail not and make return of this Warrant with your doings, thereon to the Town Clerk, at or before the time for the meeting aforesaid. Given under our hands this twenty-first day of February in the year of our Lord one-thousand nine-hundred ninety-five.

Peter C. Sugar
Peter C. Sugar

John S. Kerr, II
John S. Kerr, II

Harriet B. Todd
Harriet B. Todd, Chairman

SELECTMEN OF LINCOLN

